

**Pana Education Foundation Committee Minutes**  
**Pana Community School District #8**  
**May 21, 2025**

**Call to Order**

Becky Carter-Beeson called the meeting to order at 7:00AM in the Pana School District Office.

**Roll Call**

Members present for the meeting were Becky Carter-Beeson, Mike Cothorn, Josh Ishmael, Eric Kingery and Lori Magnussen. Jessie Miller, District Administrator and Mark Beyers, school board member, were also present. Absent: Sarah Burris.

**Approval of Minutes**

Josh made a motion to approve the minutes of the PEF meeting of April 2025, motion seconded by Eric. All in favor.

**Treasurer's Report**

Mike reported that the statement balance was \$101,168 and the CD balance is \$220,835. There are no outstanding checks at this time. Current bills and upcoming scholarship payments include the following:

Mihon Scholarship: \$500 (Hubner)  
Dudra Scholarship: \$500 (Henschen)  
CCofArts Scholarship: \$500 (Berns – 2<sup>nd</sup> Disbursement)  
Trade Scholarship: \$500 (There are 2 of these)  
PEF Scholarship: (up to \$2000)  
Showcase 2025 Food Invoice (Pizza Man \$278)  
District Postage

Motion made by Eric and seconded by Josh to pay outstanding bills and also to approve the Treasurer's Report. All were in favor.

*Please refer to the attached Interoffice Memorandum Treasurer's Report.*

**Old Business**

*Committee Reports:*

**1. Scholarship Committee**

Recipients of the PEF Scholarship 2025 were Landon Meadows and Alexis Hubner. Recipients of the Trade Scholarship were Reign Bellow and Izzy Reed. It was noted that the Trade Scholarship requirements need to be strictly adhered to next year.

**2. Mini-Grant Committee**

Becky noted that district teachers are working on mini grant forms currently – asking questions and completing their forms.

**3. Publicity Committee**

Josh and Becky stated that the Business Sponsor Showcase was not very well attended this year due to many events being on the schedule during May. Some discussion was held as to whether to move the event to April next year. It was noted that teacher and students attending did an excellent job. The Committee decided to

- try to promote the event earlier in the year next year in hopes in enticing new business sponsors and so more people could attend.
4. **Social Media**  
Becky will work on getting scholarship pictures to Mike for the Facebook page.

### **New Business/Projects**

#### **Formal Approval of 2025 Budget**

It was noted that the Budget for 2025 was approved earlier in the month by each Committee member via texting string.

#### **2025-2026 Mini-Grants**

The mini-grant budget for next year was set at \$15,000 with an extra \$2,000 earmarked for special project(s).

#### **25 Year PEF Anniversary Logo**

The Committee is very excited about a new 25 year logo that will now appear on social media events for the Committee as well as the license plates for next year (25/26).

#### **PEF License Plate Fundraiser**

The Committee reviewed the license plate design for the upcoming year. Becky will work with Ms. Skinner to get the web link updated so people may begin to place their orders. Estimated that each plate costs \$14.23 and they will sell for \$40. Deadline to order a plate will be July 25<sup>th</sup>.

#### **Guest Speaker**

Taylor Cothorn spoke about an upcoming project entitled **One School One Book**. This project is aimed for next year at PJHS. It will provide a book for each teacher and student (reading and discussing it within their family). Cost of the project is \$2000. The district has agreed to buy 90 books so Taylor seeking funding for purchasing the balance of the books plus money for prizes to kick off the program. The Committee discussed and Josh suggested possibly expanding this program each year in conjunction with the 25<sup>th</sup> Anniversary of PEF, to include every school in the Pana District. Goal of the program is to promote literacy while also bringing more family involvement in the school system.

Motion to adjourn was made by Lori and seconded by Becky. All agreed. Time was 7:50AM.

Date of next PEF Meeting: **June 18<sup>th</sup>, 2025 (Annual Meeting) at 7AM.**