

POLICY 2020

Budget Implementation

- A. Administration of the budget once adopted, is a joint responsibility of the superintendent and business administrator.
- B. The business administrator may draw warrants on school district funds in accordance with and within the limits of the budget passed by the Board.

[Utah Code § 53G-7-307 \(2019\)](#)

- C. The business administrator shall provide each board member with a monthly report that includes the following information:
 - 1. The amounts of all budget appropriations;
 - 2. The disbursements from the appropriations as of the date of the report; and
 - 3. The percentage of the disbursements as of the date of the report.
- D. A copy of the report shall be available for public review.
- E. Claims for payment are to be submitted to the Board, at least monthly.