## MEMORANDUM



| DATE:    | December 14, 2012                                  |
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| TO:      | Building & Grounds Committee                       |
| FROM:    | Lawrence A. Martini, Director of Business Services |
| SUBJECT: | Buildings & Grounds Committee Agenda               |
|          |  |

The next meeting of the Building & Grounds Committee is scheduled on Thursday, December 20, 2012 at 6:00 p.m. in the Board Room at the District Office.

## PROPOSED AGENDA

- 1. High School Indoor Air Quality Project
- 2. Facility Task Force Update
- 3. Other

LAM/srd