



Independent School Dist. No. 857
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Gwen Carman, Superintendent
Cory Hanson, High School Principal • Dave Riebel, Elementary/Intermediate Principal

Lewiston - Altura Schools: Building A Caring, Adaptable, Respectful, Determined, Successful Community

Superintendent's Report to the School Board
Respectfully Submitted by Gwen Carman
November 14, 2022

Meeting Agenda Item Notes

Certification of Board Election I will be following up with the newly elected Board members regarding meeting to discuss any questions, as well as MSBA Phase I and Phase II training schedule options. The 2023 Organizational Meeting is scheduled for Tuesday, January 3, 2023 at 6:00pm.

Thank you Toby Brummer, Connie Meyer and Melissa Meisch for your years of service and dedication to the Lewiston – Altura School Board!

Resolution Regarding Closing of Altura Intermediate School at End of 2022-23 School Year On the agenda is a formal resolution that was prepared by our legal counsel. You will be able to discuss this important decision prior to the actual agenda item with the Resolution. As with all resolutions, it will require a motion and a second to be voted on. Without a motion and a second, the Resolution cannot be formally considered. The Resolution would need a majority vote of ayes to pass.

If the Altura school is closed at the end of this school year, 'next steps' that will need to be addressed as soon as possible include:

- 2023-2024 daily scheduling and staffing modifications and adjustments
- 2023-2024 school year calendar to incorporate a more in-depth transition for new students in the HS
- Planning for the contents of the Altura school – what will need to be moved, disposed of.
- Pursuing options for the future of the building and property
- Communication/coordination with MDE and other entities impacted by the closure
- 2023-2024 budget to reflect the financial implications that come with the closure.

We are scheduled to meet with InGensa on **December 5th at 5:30pm** to discuss next steps regarding addressing our facility needs.

Audit Representatives from CLA (CliftonLarsonAllen LLP) will present the FY22 audit.

World's Best Workforce Plan In the agenda packet is a written WBWF Plan that highlights goals and strategies. It includes 2022 data and measurable goals for 2023. It also includes a narrative summary of specific 'actions' happening this year to support these goals. I will present a summary of this at the meeting. This is a required public meeting that we need to allow for public comment after the presentation.

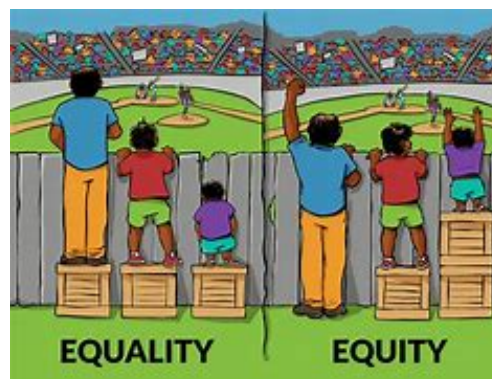
OTHER UPDATES

Strategic Planning Process I have talked with True North Consulting regarding their availability to work with the 2023 Board to develop a 30-month strategic plan. They would incorporate all of the staff and community feedback that we have received in the past several months. I will discuss this in more detail at the meeting.

Finance Reports Attached is a report that I hope will provide you important monthly data regarding the status of our budget and expenditures. We can discuss what it says, and let me know if you'd like to have this part of the Consent Agenda, or discuss it separately each month.

MSBA Leadership Conference: January 11-13, 2022 Registration is now open for this conference at the Minneapolis Convention Center. As you know, it is a very valuable opportunity to attend sessions as well as to interact with Board members from throughout MN. I have reserved 5 hotel rooms that are in walking distance because they fill quickly. I will be asking the newly elected Board members if they want to attend, as well as those of you continuing to serve on the Board. Obviously, I will adjust the number of rooms needed accordingly.

Cardinal Club: Principal Riebel and I have been meeting with Cardinal Club Director Kelli Loveless to look at budget and programming. Our goals are to have a balanced budget and to assure the students are receiving consistent quality care and also to assure we are maximizing enrollment. Declining enrollment is also impacting our early childhood programs. Kelli understands the needs and has made staffing reductions. One of the challenges is that most of the positions are part-time and it can be difficult to maintain part-time staff. Kelli is also going to visit area school based programs for ideas and to exchange processes and procedures for planning, budgeting, communication with parents and staff, etc.



A reminder of the importance of considering equity in the work we do:
Every student deserves our best and what s/he needs to achieve.