

Browning Public Schools
Board Agenda Request
Meeting to Be Held: September 29, 2022



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other: _____
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 9/20/22

To: **Corrina Guardipee-Hall**
 Superintendent

From: John Salois
 Title: Human Resources Director

Subject: Contract Service Agreement -Wellness Coach 2022-2023 AY

Description: The following Wellness coach is being recommended for a contract service agreement to help staff and students with physical, emotional, social, spiritual and cultural aspects of wellness. The wellness coach will also help address the needs of rural schools and other departments within the district.

 Anne Schuschke, Wellness Coach

Financial Impact: \$2,000.00 (per Temporary Compensated Agreement)

Funding Source (Budget/grant, etc.): ESSER III 115.90.775.1700.120.632

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: ____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 9/28/2022

Board Approval: September 28, 2022

Contractor: Anne Schuschke

Phone: _____

Address: <u>P.O. Box</u>	<u>Browning,</u>	<u>MT</u>	<u>59417</u>
P.O. Box or Street Address	City	State	Zip

Type of Project/Service (be specific): Contractor will work in coordination with the district wellness committee, and wellness coaches under the direction of the Wellness Coordinator to evaluate needs in order to plan, and implement wellness activities that address student and staff physical, emotional, spiritual, and cultural aspects of wellness.

Contracted Dates: 9/29/2022 through 6/8/2023

Rate per hour/per day: \$2,000.00/AY = \$2000.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total amount = N/A

Total Project Cost = \$2,000.00

Contract to be paid from:

115.90.775.1700.120.632

Independent Contractor:

☐ Submit invoice on completion

☐ Other _____

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Dennis Juneau
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office