



# Alpena County Home Improvement Program

719 W. Chisholm Street, Ste. 5  
Alpena, MI 49707  
[www.alpenacounty.org](http://www.alpenacounty.org)

Telephone (989) 354-9664  
Fax (989) 354-9783  
Email: [homeimprovement@alpenacounty.org](mailto:homeimprovement@alpenacounty.org)

## MEMORANDUM

DATE: December 5, 2023

TO: Alpena County Finance Ways and Means Committee

FROM: Nicki Janish

SUBJECT: Budget Transfer Requests

MESSAGE: On behalf of the Home Improvement Program, I am asking for approval of the following budget transfers:

- Grant dollars advanced from the General Fund to the Home Improvement Fund remain in the Home Improvement Fund in the amount of \$141,262.00. At this time, I am requesting to return another \$80,000.00 to the General Fund, leaving \$61,262.00 remaining to be returned prior to December 31, 2023. Therefore, I am requesting the following transfer:

\$80,000.00 from 276-703-995.002 to 101-969-699.276.

- The Home Improvement Department within the General Fund receives its revenues by way of a transfer of administrative dollars from the Home Improvement Fund. The Home Improvement Fund has another 9,027.62 received to date that is awaiting transfer. Therefore, I am requesting the following transfer:

\$9,027.62 from 276-703-995.001 to 101-690-699.001.

Respectfully Submitted

Nicki Janish



This Institution is an Equal Opportunity Provider  
Hearing Impaired and/or Disabled Applicants Can Call  
Michigan Relay System Text Telephone  
1-800-649-3777

