



# Oak Park Elementary School District 97

## Capital Expense Request, Suggestion, or Proposal

**Project Name:**

**Name:**  (submitter's name) **Date:**    (dropdown)

**Primary Spend Category:**  (dropdown)

**Secondary Spend Category (if applicable):**  (dropdown)

**Request Number:** 20150326 - CF - TO -  (update last 3 digits)

**Narrative Description of the project:**

Replacement of current, antiquated Centrex System to a 21st century VoIP (Unified Communications) system. Further, this upgrade will facilitate integration of telephone communication with all other communications (Public Address, Emergency Notification, bell schedules, clocks, etc.) Some of this upgrade will be E-rate eligible.

**Narrative Statement of why the project/spending is needed:**

The current system is problematic in terms of finding repair alternatives, is more costly than more modern systems, includes significant concerns of reliability, confidentiality and safety, and will no longer be E-rate eligible thus reducing some potential offsets. The new solution will provide unified communications districtwide as well as extending out to all District stakeholders.

**Anticipated impact/result of the spend:**

We will have a better unified communications system districtwide. We will be saving annual dollars with this conversion immediately and we will be able to recoup some E-rate dollars.

**Who and how many will be impacted or benefited?**

All district stakeholders and all Oak Park residents.

**Building or Location(s):**

**Narrative Statement of what alternatives exist, if any, to the spend:**

None, and \$220,000 has been carried in the previous two years' and the current District budget for this endeavor to be completed recognizing its current inadequacy and cost implications .

### Evaluation/Scoring Section

**Name of Scorer:**  **Date:**    (dropdown)

**Date by which the spend would occur:**    (dropdown)

**Unit dollar amount:**  **Number of units:**  **Total dollar amount:** \$451,907

**Expected annual impact (+/-) to operating expense:**

**Impact of spend on operating budget:**

The district will see a \$20,000 reduction during the 2016-2017 and 2017-2018 school year. Then for 2018-2019 and 2019-20 budget, an annual reduction of \$83,600 in the District's operating funds will be realized. For the next 5 years out (2020-21 through 2024-25), an anticipated annual

**Anticipated/potential offsets (i.e. grants, revenues, etc.):**

The current 2015-16 budget has a line item of \$220,000 for VoIP. With the annual savings outlined above, it will take 2-1/2 years will fully pay off this expenditure.

**Value of offsets:**

**Level**

1 Category - What is the opportunity or problem?	<input type="text" value="System Failure/Upgrade"/> (dropdown)	<b>20</b>
2 Failure Expectancy - What is the frequency of the problem?	<input type="text" value="Immediate/Emergency/Very Poor"/> (dropdown)	<b>25</b>
3 Consequence - What is the impact/result?	<input type="text" value="Outage/Closure"/> (dropdown)	<b>21</b>
4 Users Impacted	<input type="text" value="High Impact/District-wide"/> (dropdown)	<b>25</b>

**Total Score (out of possible 100) 91**

			Possible spend		
			category	Additional context	
Level 1	<b>Category - What is the opportunity or problem? (25 Possible Points)</b>				
	Life Safety and Health	25	Required to reasonably prevent or respond to known or projected risks, e.g., educational environment or indoor air quality	LS	e.g. Life Safety Priority A item
	Compliance	20	Required for code/regulatory, contract compliance, required upgrades, end-of-life	LS	e.g. Life Safety report items
	System Failure/Upgrade	20	A system has failed or is reaching its useful life and is need of replacement now or in the immediate future	CF	
	Component Failure/Upgrade	15	A component of a system has failed or is reaching its useful life and is in need of replacement now or in the immediate future	CF	
	District Growth	15	Infrastructure or applications required to enable growth in school, teaching, student, data	CF, DI	
	Required Infrastructure	10	Required infrastructure improvement/enhancement to enable other projects	DI, EN	
	Strategic Priority	10	System or application needed to enable achievement of District strategic goals and/or ends	EN	Spend is pursuant to District goals, mission, values
	Preferred, Desired	7	Customers would prefer a new or different product, system or equipment to that which is currently working	EN	
	Political Expedience	3		EN	
No Problem	0	Review and no problem found			
Level 2	<b>Failure Expectancy - What is the frequency of the problem? (25 Possible Points)</b>				
	Immediate/Emergency/Very Poor	25	The system has failed or is expected to fail in less than 1 year	LS, CF	
	Probable/High/Poor	19	Failure and/or replacement need within 1 to 3 years	LS, CF	
	Eventual/Medium/Fair	13	Failure and/or replacement need within 3 to 5 years	LS, CF	
	New/Low/Good	7	The system, component or technology currently does not exist; or failure and/or replacement need is greater than 5 years	DI	
	No Problem	0	There is no critical problem or identified need with the system	EN	
Level 3	<b>Consequence - What is the impact/result? (25 Possible Points)</b>				
	Safety/Health	25	Student and/or staff safety or health is or has lost potential to be compromised	LF	e.g. Life Safety Priority A item
	Outage/Closure	21	Upon failure, a production outage or a partial or complete facility closure will occur	LF	
	Potential Damage	17	Potential or significant damage to District instruction, assets or reputation	LS, CF	
	Legal/Financial	13	Significant legal or financial penalties	LS, CF	
	Instruction/Investment Return:	9	Generates high return on instruction and/or investment (ROI as measured by test scores, NPV, or other)	CF, DI	
	Staff Productivity:	6	Significantly increases staff productivity (as measured objectively)	DI, EN	
	Loss Opportunity/Minor Consequence	3	Opportunity lost to improve process or reporting, or minor consequences	EN	
No Failure:	0	No failure is expected			
Level 4	<b>Users Impacted (25 Possible Points)</b>				
	High Impact/District-wide	25			
	Medium Impact/Feeder-wide	17			
	Lower Impact/School-wide	8			
	Minimal Impact/Class level impact	0			
<b>100 Possible points</b>					

Jan	1	2013	one-time	Life SafetLS
Feb	2	2014	on going	Core Fun CF
Mar	3	2015		Direct Im DI
Apr	4	2016		Enhancer EN
May	5	2017		
Jun	6	2018		
Jul	7	2019		
Aug	8	2020		
Sep	9	2021		
Oct	10	2022		
Nov	11	2023		
Dec	12	2024		
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	14	2026		
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Life Safety and Health	25	Immediate	25
Compliance	20	Probable/	19
System Failure/Upgrade	20	Eventual/	13
Component Failure/Upgrade	15	New/Low	7
District Growth	15	No Problem	0
Required Infrastructure	10		
Strategic Priority	10		
Preferred, Desired	7		
Political Expedience	3		
No Problem	0		

Safety/Health	25	High Impact	25
Outage/Closure	21	Medium Impact	17
Potential Damage	17	Lower Impact	8
Legal/Financial	13	Minimal Impact	0
Instruction/Investment	9		
Staff Productivity	6		
Loss Opportunity/Minimal	3		
No Failure	0		

3  
(submitter's date)

(start spend date) 8

Project Name	Request #	Primary Spend Category	Secondary Spend Category
VoIP (Unified Communications)	20150326 - CF - TO - 001	CF	LS

Building or Location(s)	Estimated Dollar Amount	Start Date of Spend
All District Buildings	\$451,907	08/31/2015



<b>Score</b>	<b>Annual Impact to OpEx</b>	<b>Anticipated Offsets</b>
91	-90000	504575.5

(COPY AND PASTE VALUES INTO MASTER CAPEX)