

TENTATIVE MINUTES OF A REGULAR MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT
MARCH 13, 2024

A work session was held at 5:30 p.m. on the discussion of half day kindergarten, school fees, administrative salaries, and possible principal assignments.

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening March 13, 2024 at 6:30 p.m. at Independent Life Skills Center.

Those in attendance at the meeting included Board President Wade Hyde, Vice President Connie Archibald, Julie Taylor, Karen Cronin, Bryan Smith, Danielle Wright, and Alyssa Lyman, student board member. Board member Nancy Kennedy asked to be excused because she is sick. Also, present were Superintendent Steve Carlsen, Assistant Superintendents Heidi Jo West, Keith Mecham, IT Director Robert Gordon, HR Director Mark Taylor and Business Administrator David Roberts; members of the press, employees and patrons.

President Wade Hyde called to order the meeting and welcomed those in attendance and conducted the business of the meeting.

After the reverence which was offered by Tiffani Summers, the pledge of allegiance was led by Superintendent Steve Carlsen.

Recognitions:

Board member Julie Taylor recognized the following:

Bear River High - individual students did well in winter sports both athletically and academically.

Box Elder High – individual students did well in winter sports both athletically and academically. FBLA collected over 700 shoes for Soles for Souls.

BEMS – many 9th grade students are performing in varsity sports.

BRMS – holding parties for good attendance, working to get above 60% on MAPS for TSSA goals, 71% in 8th grade and 66% in 9th grade.

Harris Intermediate – Teacher Laura Lee Hull just finished the production of Aladdin, just finished career fair day, CTE teachers received robots to teach how to code.

Academic All State - Box Elder High: Elle Andersen, Ashlyn Wight, Kamri Andersen, Madison Thurgood, Olivia Godfrey, Elisabeth Griesbach, Mary Taylor, Seneca Walker,

Andrew Christensen, Brandon Murray, Kyden Cefalo, Garrett Gulbranson, Ian Capener, John Rupper, Daxton Sumko, Maxwell Isaacson. Bear River: Madelyn Micklson, Jared Jones.

Approval of Agenda:

Bryan Smith made the motion to approve the agenda, second by Tiffani Summers. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Public Comment:

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

No regular public comment.

Public comment for School Fees:

Sara LaSalle – was not aware of additional fees, teacher salaries are lower than the State where she came from, taxes going up exponentially. Where are the additional taxes going?

Phil Harding from Garland – served on the SCC in two different schools, concerned with the proposed fee schedule, wants to know why his property taxes don't cover fees for his daughters, kids are failing in their test and scores, and why are we not performing better?

Jerico Witts – substitutes occasionally in the District, don't understand why are we using Chromebooks instead windows or Apple. Look for money in areas where it is effective use for students.

Action Items:

Approval of School Fees

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning – Based on audit findings, itemizing is required. With new HB 415 feel like there is no need to transition to an itemized school fee schedule. Would recommend to stay on our current

flat fee schedule, draft B, as we are required to no longer charge curricular fees starting with the 2025-2026 year.

Connie Archibald made the motion to approve the flat fee schedule with the updated fee amounts, second by Karen Cronin. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Approval of Amendment of School Land Trust for ACYI

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning – A threshold of 10% carryover is allowed by law. The SCC at ACYI would like to amend their plan to accommodate the request to ensure that their trustlands budget carryover does not exceed the 10% allowable.

Bryan Smith made the motion to approve the ACYI School Land Trust Plan amendment, second by Julie Taylor. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Approval of New Course

Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning – Anatomy and Physiology class beginning in 2025-2026 year will require a prerequisite course. Students would be able to enroll and receive both concurrent and high school credit which helps them get ahead with college credits.

Karen Cronin made the motion to approve, second by Bryan Smith. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes

Bryan Smith - yes

Approval of Negotiations Team

Mark Taylor, Executive Director of Human Resources and Title IX – approval of members of the negotiations team for the 2025 year as listed in packet. Early May is the anticipated negotiations timeframe.

Connie Archibald made the motion to approve the negotiations team, second by Danielle Wright. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Approval of Vendor for Surveys and Focus Groups

David Roberts, Business Administrator – RFPs were put out on public sites for proposals to engage a company for surveys and focus groups in preparation for a school bond. Three proposals were received and scored. Y2 Analytics received the highest overall score and were the lowest cost proposal. They also have the most experience in the State of Utah and are a Utah based company.

Danielle Wright made the motion to approve the vendor or surveys and focus groups, second by Connie Archibald. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Information Items:

School Land Trust and TSSA Reports

Heidi Jo West, Assistant Superintendent of Elementary Teaching & Learning – Reviewed all the schools trustlands and TSSA reported progress from the last year.

Legislative Updates

Steve Carlsen, Superintendent – curricular school fees will be an impactful bill with only a one-time funding from the legislators to cover the fees that are currently assessed to students for curricular costs, a bill for all high schools required to be on semesters did

not pass and would have increased costs for our district, a bill for NESS funding failed because of the additional funding that was part of the bill. Additional information forthcoming in April after the superintendents and business administrators meeting.

Monthly Financial Report

David Roberts, Business Administrator – no outliers in our budget. We are currently through 2/3 of year. It was explained that the majority, close to 80%, is for salaries and benefits for our employees.

Board Committee Reports

Student Board Member Report by Alyssa Lyman– Box Elder junior prom this Saturday, FFA Club went to nationals and spring sports just started. Bear River just recently held its junior prom, hosting more senior celebrations, and spring sports just starting.

Policy Review:

Policies for Review with No Changes

Policy 1035 Board Member Commitments and Ethics
Policy 1060 Board Members Compensation and Expenses
Policy 1170 Superintendent Non-Renewal
Policy 2160 Building & Grounds Rental and Supervision Permit and Use Agreement
Policy 2185 Buildings and Grounds - Alterations
Policy 2217 Transportation - Field Trips/Activity
Policy 3005 Employment: Staffing
Policy 3025 Employment: Outside District and/or Activities Related to Education
Policy 3030 Employment: Personnel Records
Policy 3075 District Employee and Student Relations and Interactions
Policy 3090 Family Medical Leave Act (FMLA)

Board member Cronin asked about a concern raised by a school concerning field trips. Karen Cronin made the motion to approve the policies for review, second by Bryan Smith. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

First Reading

Policy 3084 Educational Appropriate Postings
Policy 4060 High School Graduation Requirements
Policy 4177 Responsible Computer Use
Policy 4178 Internet Use

Policy 5030 Attendance - Compulsory
Policy 5224 Non-enrolled District Student's Participation in Extracurricular Activities
Policy 5305 Student Use of Electronic Devices
Policy 6011 Outside Agency Observer Access
Policy 6019 LEA and School Parent and Family Engagement

Karen Cronin addressed policy 4060 regarding credits to graduate, 24 vs 36 credits. The difference between the traditional high schools and the alternative high school was clarified. Also, asked about how community council fulfills educating students on internet safety as stated in Policy 4178.

Julie Taylor made the motion to approve the policies on first reading, second by Connie Archibald. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Consent Items

Connie Archibald made the motion to approve the consent items, second by Bryan Smith. The motion passed unanimously.

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Approval of the minutes of working and regular meeting for February 14, 2024.

Approval of claims: 00041372, 00041792, 00042916 - 00043227, 05011023, 07013123, 08013123, 09011023, 09012024, 09013123,

Personnel Actions: see attachment to agenda:

Suggestions for Future Board Meetings:

Superintendent mentioned the presentation on AI for next month's board meeting.

Group that presented at the USBA convention to present at a future board meeting on behavior and suicide prevention.

Upcoming Events:

USBA Spring Regional Meeting - March 14, 2024 @ 6:00 p.m. at Maddox
BEHS Graduation - Tuesday, May 28, 2024 at 6:00 p.m. at Dee Events Center
BRHS Graduation - Wednesday, May 29, 2024 at 8:00 p.m. at BRHS Field
Sunrise Graduation - Thursday, June 13, 2024 at 6:00 p.m. at BEHS Auditorium
District Professional Development Day – Friday, March 15, 2024 at 8:30 a.m. at BEHS

Closed Session:

Karen Cronin made the motion to go into closed session at 7:55 p.m., second by Bryan Smith to talk about collective bargaining. Roll call as follows:

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith – yes

Motion by Connie Archibald to leave closed session, second by Karen Cronin. The motion passed unanimously. Roll call as follows:

Karen Cronin – yes
Tiffani Summers – yes
Julie Taylor – yes
Wade Hyde – yes
Connie Archibald – yes
Danielle Wright – yes
Bryan Smith - yes

Adjournment:

Motion by Julie Taylor to adjourn the regular board meeting, second by Connie Archibald. The motion passed unanimously. Regular board meeting adjourned at 9:00 p.m.

The next meeting of the Board of Education will be held on Wednesday, April 10, 2024, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

APPROVED: _____

ATTESTED: _____
Business Administrator
Box Elder School District

President, Board of Education