



## SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

### Agenda Item Summary

Meeting Date: February 26, 2025

Agenda Section: Discussion and Possible Action

Agenda Item Title: Consider and approve the legal services agreement with JCA Law, PLLC.

From/Presenters: Dr. Saul Hinojosa, Superintendent

Description: South San Antonio ISD will retain JCA Law, PLLC to provide professional legal services and representation to the District in connection with all general counsel legal matters.

Historical Data:

Recommendation: (Motion) I move that we approve the legal services agreement with JCA Law, PLLC to assist the district and board with all legal matters effective immediately.

Purchasing Director and Approval Date: n/a

Funding Budget Code and Amount:

Goal: Choose an item.

# LEGAL SERVICES CONTRACT

STATE OF TEXAS

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KNOW ALL MEN BY THESE PRESENTS

COUNTY OF BEXAR

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THIS CONTRACT is entered into between the SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT (hereinafter referred to as “DISTRICT”), acting through its Board of Managers, and the law firm of JCA LAW, PLLC (hereinafter referred to as “LAW FIRM”), a professional limited liability company of which each attorney is duly licensed to practice law in the State of Texas.

## I.

The DISTRICT retains the LAW FIRM to provide legal services and representation to the DISTRICT in connection with all general counsel legal matters. The DISTRICT agrees to pay the LAW FIRM a fee, according to the Schedule of Fees, as reflected on Exhibit A. These fees are valid for one year and are subject to review and change at annual intervals.

## II.

The LAW FIRM’S employment by the DISTRICT is strictly on an at-will basis and both parties may elect to terminate this contractual relationship at any time.

WITNESS OUR HANDS at Bexar County, Texas, on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**SOUTH SAN ANTONIO INDEPENDENT  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
Raymond Tijerina, President  
Board of Managers

By: \_\_\_\_\_  
Dr. Saul Hinojosa  
Superintendent of Schools

**JCA LAW, PLLC**

By: \_\_\_\_\_  
Tony Resendez  
Attorney

**EXHIBIT A**  
**Legal Services**

<b>SCHEDULE OF FEES &amp; EXPENSES</b>	<b>CLIENT COST</b>
<u>Legal Services</u>	
Partner Attorneys	\$335.00/hour
Associate Attorneys over 2 years of experience	\$315.00/hour
Associate Attorneys with 1-2 years of experience	\$275.00/hour
Associate Attorneys less than 1 year experience	\$250.00/hour
Paralegals	\$135.00/hour
<u>Expenses</u>	
Database Research	Direct Cost
Courier	Direct Cost
Photocopies	\$0.10 per page
Facsimile	No Charge
Telephone*/Long Distance	No Charge
<u>Travel</u>	
Mileage (personal vehicle)	IRS allowable rate per mile
Lodging	Direct Cost
Meals	Direct Cost
Car Rental/Airline/Rail/ Etc.	Direct Cost
Travel Time	Hourly Rate

*\* These fees are valid for one year and are subject to review and change at annual intervals. Travel will only be charged for meetings or hearings attended outside the geographical boundaries of South San Antonio ISD.*