



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

6E. Preview

Date: May 8, 2006

SUBJECT: FACILITIES USE AGREEMENT AND FEE SCHEDULE

BOARD GOAL: All systems in the Keller Independent School District will be effective, efficient, and accountable in support of the district's mission.

FISCAL NOTE: Budgeted Funds

**ANTICIPATED
DATE FOR ACTION: May 22, 2006**

Background Information:

- District policy permits non-school use of district-owned facilities for educational, recreational, civic, or social activities
 - For this reason, district facilities are regularly rented out to various youth, civic and charitable organizations
 - District facilities are also regularly used, for a variety of purposes including fund-raising, by groups or organizations that are sponsored directly by the district or that are school-related, such as PTAs and Booster Clubs
- In addition, district facilities are used by other individuals, both employees and non-employees, to provide private instruction or training in both academic and extra-curricular areas
- Current fees and practices have been in place since March, 2002 and need to be evaluated against current costs of maintaining and operating buildings and local usage of facilities for non-school use

Administrative Considerations:

- The administration has undertaken a comprehensive review and evaluation of its current off-hour facilities use practices, policies and fees.
- Changes to the current user categories are recommended that will better align the district's practice to local policy and provide flexibility to enable the district to provide

designated community-based youth groups affordable access to district facilities within specified guidelines.

- The current fee schedule has been restructured to provide the district the ability to recover costs it incurs to provide access to its facilities when those facilities are not normally operating, such as on weekends.
- The current user categories and fee schedule have also been modified to include employee and non-employee users of district facilities who provide private instruction or training to KISD's students in a variety of areas throughout the year, and to enable the district to recover costs associated with the use of facilities whenever those facilities are not open for normal operations.
- The proposed draft of the Facility Use Agreement and Fee Schedule is attached. It is anticipated that this will be presented to the board for approval on May 22, 2006.

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Respectfully submitted,

Bill Stone, Asst. Supt.
Business Operations