

ROCORI SCHOOL DISTRICT
STAFFING RECOMMENDATIONS FOR BOARD OF EDUCATION CONSIDERATION
BOARD REQUISITION FOR PARAPROFESSIONALS

Administrator making recommendation: Mary Holmberg

Building: Richmond Elementary School Date: 01/14/2026

Name of Candidate Recommended: Jack Kneip

1. Position being filled: Special Education Paraprofessional

a. How did the vacancy occur? Student Need/IEP

b. Who is being replaced? N/A

c. How has the vacancy been changed or modified from previous assignments? N/A

2. Placement on salary schedule and extent of employment

Schedule-Agreement Used: Paraprofessional Contract

Schedule including Group and Step Placement: Group V, Step 2

(New employees placed above Step 3, requires superintendent approval)

Proposed Hourly Rate: 18.44 Certification Pay: 1.50 (AAS degree)

Number of Hours Per Week: 32.5 Daily Work Schedule: 7:45-2:45

Start Date: 01/19/2026

3. Employee will be Highly Qualified the following way:

Paraeducator Exam x 60 College Credits or AAS Degree

4. Source of funding for the position (especially if not from general fund)

General Fund x Other: (Identify) _____

5. Number of candidates interviewed 3 out of 4 applications

a. Internal 1

b. External 2

6. Key issue(s) or qualities for decision: Jack is attending BSU, working toward graduation with an elementary education degree in the spring of 2027. He has experience volunteering in local religious groups and is highly interested in this position to further his classroom and experience working with children.