

PEF COMMITTEE MINUTES

8-22-12

CALLED TO ORDER AT 7:06 am

LOCATION: SUPERINTENDENTS BOARD ROOM

CALLED TO ORDER BY REBECCA CARTER-BEESON

PRESENT:

ABSENT

BECKY, JIM, BILL BEYERS, RHONDA

AL, ISHMAEL, JAY

SUPERINTENDENT PRESENT

NO VISITING BOARD MEMBERS

ITEMS DISCUSSED:

Minutes were reviewed and a motion to accept was by Jim Downs and seconded by Bill

Treasurer's Report was given by Jim Downs. He reported that our July interest was \$10.19 with a total balance of \$29,054.96. Jim wrote a check to the soccer team in the amount of \$2,000.00. Motion to accept was made by Rhonda and seconded by Bill. All yes.

Scholarships – nothing to report

Mini Grants – Becky gave a short presentation at the teacher's institute and reminded teachers the applications need to be turned in by October 1. Pictures have appeared in the newspaper.

Publicity – I-pod touches will be a fundraiser at both the football game and the volleyball games. The two I-pod touches were ordered earlier this week. Dr. Lett is double checking on the ticket with PANA NEWS hoping they will be completed by Friday's game. We are hoping to see the I-pods by Friday, as well. Board Members will be working the fundraiser booth for chosen home games for both football and volleyball games.

The following schedule for the fundraiser at football games:

Becky – August 24 (Staunton)

Rhonda and Dr. Lett – August 31 (Roxana)

Dennis and Jim – September 21 (Piasa - Homecoming)

Jay and Bill – October 12 (Vandalia – Sr. Night)

Arrival is at 6:00 pm.

Following is the schedule for the fundraiser at volleyball games:

There are 3 home games and Dr. Lett volunteered to work all 3. If anyone wants to help with the volleyball contact Dr. Lett.

Pana Labor Day Parade:

Becky will walk with kids and Deb Z. will get the volunteers from Jefferson Middle school.

Pencils need to be ordered

We have T-shirts, buckets and banner

We will be using Bill's truck unless things change

NEW BUSINESS:

We discussed the timeliness of getting thank you's and notifications out for receiving money from people. It is important that people who are giving are receiving information (at least letting them know we received their donation). Dr. Lett is going to review the situation and report back to the board.

Bill Beyers talked about the newsletter. He showed several examples of other newsletters he has seen going out. We would like to begin sending these out in January. We need to compare costs for whichever type we choose to go with, as well as, how many people we can touch for the most – get the biggest bang for our money.

Next meeting is Wednesday, September 19, 2012 at 7:00 am.

Motion to adjourn 7:30 am:

Rhonda and seconded by Jim