



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC:** \_\_\_\_\_ Sale or Disposition of Salvage Computer Equipment \_\_\_\_\_

**SUBMITTED BY:** Hector G. Cavazos \_\_\_\_\_ **OF:** Fixed Assets Department \_\_\_\_\_

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** \_\_\_\_\_ August 16, 2023 \_\_\_\_\_

## **RECOMMENDATION:**

It is the recommendation that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed or open bids, direct or third party sale, or to dispose of any property not sold.

## **RATIONALE:**

Attached you will find a listing of items which are being requested for sale or other disposition

## **BUDGETARY INFORMATION**

The current budget will not be impacted.

## **BOARD POLICY REFERENCE AND COMPLIANCE: FNCA LOCAL and FNCA Regulation**

CI (Legal) – School Properties Disposal

CI (Local) – School Properties Disposal

CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property



## UNITED INDEPENDENT SCHOOL DISTRICT

David H. Gonzalez  
Superintendent

### MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director *HGC*

THRU: Mike Garza, Associate Superintendent for Administration & Operations

DATE: August 16, 2023

RE: Disposal of Salvage Computer Equipment

Attached is a list of salvage computer equipment that is no longer serviceable by United Independent School District. The listed items were removed from campuses and departments District-wide and were declared damaged and/or unusable.

The Fixed Assets Department will oversee the disposition of the listed items through an approved method as stipulated in the Board Resolution.

Please feel free to contact my office if you have any questions.

**Fixed Assets Department**  
Hector G. Cavazos, Director  
3501 E. Saunders - Laredo, Texas 78041 – (956) 473-7991 – Fax (956) 473-7992

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent or designee is directed to dispose of the said property, using one of the following methods:

1. By public auction (live or online);
2. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
3. By direct or third party sale to the public;
4. The Superintendent or designee may reject all bids;
5. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner, at the discretion of the Superintendent or designee:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on August 16, 2023.

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Ramiro Veliz, III  
President, Board of Trustees

ATTEST:

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Michelle Molina  
Secretary, Board of Trustees



## Disposition of Salvage Computer Equipment

Items	Total
HP Monitor	1
Dell Chromebook 11	13
Dell Chromebook 3100	430
Dell Chromebook 3120	130
Dell Chromebook 3180	110
Dell Chromebook 3189	1004
Dell OptiPlex 3040	1297
Dell OptiPlex 3050	266
Dell OptiPlex 3060	116
Dell OptiPlex 3070	1
Dell OptiPlex 3080	1
Dell OptiPlex 5490	5
Dell Optiplex 7450	1486
Dell Optiplex 7460	248
Dell Optiplex 7470	3
Dell P 22T	37
Dell P22	1
Dell Precision T5500	1
hp 14 g4	1
HP Chromebook	37
HP CHROMEBOOK 14 G4	3
HP Compaq Pro 4000	1
hp elitedesk 800	1
Hp EliteOne 800	24
HP OmniPro	1
HP ProOne 400	122
HP ProOne 400	23
HP ProOne 800 G1	10
HP ProOne 800 G2	7
HP Z1 CPU	2
HP Z220 CPU	1
iPad	7
iPad 2	29
iPad 3rd Gen	55
iPad 4th Gen	115
iPad 6th Gen	2
iPad 7th Gen	7
iPad Air	266
iPad Air 2	252
iPad Mini	74
iPad Mini 3	127
iPad Mini 4	123
iPad Mini with Retina	229
Lenovo 300e	508
Lenovo Chromebook 300e	123
Monitor	9
Z1 Workstation	2
<b>Grand Total</b>	<b>7311</b>