

# Memorandum

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**To: FINANCE COMMITTEE**

**From: Mick Higgins / ACRA**

**Date: 10/10/25**

**Subject: Credit Card Limit Increase**

I would like to request an increase in the airport credit card spending limit. The current limit is \$1000.00 and would like to increase the limit to \$5000.00.

The primary use of the credit card at the airport is for equipment replacement parts, office supplies and building materials.

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