

# Memo



**To:** Dr. Karla Guseman  
**CC:** Board of Education  
**From:** Dr. Ilandus Hampton  
**Date:** March 16, 2020  
**Re:** Renovation of Joliet Central Auditorium and Joliet West Auditorium

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Based on the scope reviews of Joliet Central Auditorium and Joliet West Auditorium, the districts' architect (Wight & Co.) recommended Schuler Shook, who specializes in buildouts, renovations, and upgrades to auditoriums. Schuler Shook is an internationally recognized design firm that has earned a reputation for Theatre Planning and Architectural Lighting Design. Their work ranges from epic to intimate, transcendent to practical, and across all project types on nearly every continent. The initial analysis of each auditorium shows that each will need meticulous, and unique renovations and upgrades. Assuming no delays, it is anticipated the projects will need a total of 40 weeks from design to completion. The proposed schedule will reduce the likelihood of scheduling problems and will more than likely result in favorable bids for a summer of 2021.

The proposed schedule is as follows:

Design Phase – 7 weeks  
Pricing Check – 2 weeks  
Contract Documentation Phase – 5 weeks  
Bid Period – 4 weeks  
Bid Review / Contract award – 1 week  
Preparation and Review of Submittals / Contractor Mobilization – 6 weeks  
Construction – 14-16 weeks

The administration recommends the Board of Education approve hiring Schuler Shook, as the consultant to design the Theater Upgrades and AV Systems for the Joliet Central Auditorium and Joliet West Auditorium, in the amount of \$158,084.00.

If you have any questions, please contact me at your convenience.

Thank you.