

**EDEN PRAIRIE SCHOOL BOARD**  
**2024-2025 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**DRAFT – April 22, 2024**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>****2024****</b>  Board Meeting Mon, Jul 22, 2024 7:30 AM					<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•TASSEL Student Handbook</li> <li>•Student Handbooks:               <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		
School Board “New Candidate Informational Sessions (1 of 2 Offerings) TBD							
School Board “New Candidate Informational Sessions (2 of 2 Offerings) TBD							
Board Meeting Mon, Aug 26, 2024 6:00 PM	<ul style="list-style-type: none"> <li>•EL 2.1 Emergency Supt. Succession</li> <li>•EL 2.2 Treatment of Students</li> <li>•EL 2.7 Asset Protection</li> </ul>		Record of Board Self-Evaluation	Approval of 2025 September Inspiring News	•Monthly Reports		
Post Meeting Board Workshop Mon, Aug 26, 2024							School Board Mtg. Self-Assessment
Board Workshop Mon, Sep 9, 2024 6:45 PM							<ul style="list-style-type: none"> <li>•Morris Leatherman Survey Update</li> <li>•ADMIN Proposals for FY 2024-25 Workshops</li> <li>•NEW Policy Development</li> </ul>

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							Discussion (Ends & EL Policies) <ul style="list-style-type: none"> <li>•Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> <li>•Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Sep 23, 2024</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> </ul>		<ul style="list-style-type: none"> <li>•Approval of Preliminary FY 2025-26 Levy Tax Levy Comparison - Tax Levy Presentation Pay 25</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2023-2024 Year-end Preliminary Financial Report</li> <li>•FY 2024-2025 Preliminary Enrollment Report</li> </ul>	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> <li>GP 4.8 School Board Committee Structure</li> <li>GP 4.10 Operation of the School Board Governing Rules</li> </ul>						
Post Meeting Board Workshop Mon, Sep 23, 2024							School Board Mtg. Self-Assessment
<b>Joint Meeting: Eden Prairie City Council &amp; Eden Prairie School Board</b> <b>Monday, October 14, 2024, 5:00 PM</b> <b>Eden Prairie School District (to host)</b>							
Board Workshop Mon, Oct 14, 2024 6:00 PM							<ul style="list-style-type: none"> <li>Discuss January Topics for Inspiring News</li> <li>Administration: Setting Stage for FY 2025-26 Budget Guidelines</li> <li>Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Oct 28, 2024 6:00 PM	<ul style="list-style-type: none"> <li>Ends 1.1 – 1.6 Evidence (FY 2023-24)</li> <li>EL 2.4 Treatment of Staff</li> <li>EL 2.8 Compensation and Benefits</li> </ul>		Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>Monthly Reports MSHSL Form A</li> <li>Triannual Health Review</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>Enrollment Report as of 10/1/2024</li> <li>World's Best Workforce Report</li> <li>FY 2023-2024 Achievement</li> </ul>	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>					Integration Summary Report	
Post Meeting Board Workshop Mon, Oct 28, 2024							•School Board Mtg. Self-Assessment
Special Board Meeting Tues, Nov 12, 2024* 6:00 PM			<ul style="list-style-type: none"> <li>•Resolution Approving of Elections</li> <li>•Resolution Issuance of Certificates of Elections</li> </ul>				
Board Workshop Tues, Nov 12, 2024* 6:15 PM  *Veterans Day, Mon, Nov 11, 2024							<ul style="list-style-type: none"> <li>•New Policy Introductions</li> <li>•Review of School Board Treasurers Mid-Year Report</li> <li>•Community Linkage: - DRAFT - inspiring News Topic</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
School Board “New Director Orientation” Session TBD							

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Board Meeting</b> <b>Mon, Nov 25, 2024</b> <b>6:00 PM</b>	EL 2.9 Communication and Support to the School Board	School Board Mid-Year Treasurer's Report	•Record of Board Self-Evaluation	<i>Draft:</i> Topic for January 2025 Inspiring News Topic	Monthly Reports	Incidental: - READ Act	
<b>Post Meeting</b> <b>Board Workshop</b> <b>Mon, Nov 25, 2024</b>							•School Board Mtg. Self-Assessment
<b>Board Meeting</b> <b>Mon, Dec 9, 2024</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.5 Financial Planning and Budgeting</li> <li>•EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>• Approval of Final FY 2025-26 Levy</li> <li>• Approval of School Board Mid-Year Treasurer's Report</li> <li>• <u>Closed Session:</u> Review of FY 2023-24 Superintendent Annual Review -Minnesota Statute 13D.05, Subd. 3</li> <li>•Record of Board Self-Evaluation</li> </ul>	•Final Approval for January 2025 Inspiring News Article	<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•MSHSL Grant Application</li> </ul>	<ul style="list-style-type: none"> <li>•Truth in Taxation Hearing Planning and Budgeting</li> <li>•FY 2023-24 Audited Financial Presentation</li> <li>•Pathways/New Programming</li> </ul> <p><i>Note: Recognition of Outgoing Board Members</i></p>	
<b>Post Meeting</b> <b>Board Workshop</b> <b>Mon, Dec 9, 2024</b>							• School Board Mtg. Self-Assessment

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>****2025****</p> <p><b>Annual Organizational Meeting</b> Mon, Jan 6, 2025 6:00 PM</p>			<ul style="list-style-type: none"> <li>• 2025 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• School Board Meeting Calendar: January 1, 2025, through June 30, 2025</li> <li>• Resolution for Combining Polling Places for the General Elections for 2026</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2025 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IOWA)</li> </ul> </li> </ul>		
<p><b>Board Workshop</b> Mon, Jan 6, 2025 6:30 PM Convene following the Annual Organizational Meeting</p>							<ul style="list-style-type: none"> <li>• 2025 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> <li>• Confirm agenda for next Board Workshop</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Jan 27, 2025 6:00 PM		<ul style="list-style-type: none"> <li>FY 2025-26 Final School Calendar (<i>Draft</i>)</li> <li>FY 2026-27 Preliminary School Calendar (<i>Draft</i>)</li> <li>FY 2025-26 Budget Timelines – <i>First Reading</i></li> <li>FY 2025-26 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>FY 2024-25 Mid-Year Budget Approval</li> <li><i>Resolution:</i> 2025 Facilities Maintenance Bonds (LTFM) Issuance – Intent to Issue</li> <li>Record of Board Self-Evaluation</li> </ul>	2025 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>FY 2025-26 Bus Purchase</li> <li>Pay Equity Reporting</li> </ul>	Incidental: - Artificial Intelligence (AI)	
Post Meeting Board Workshop Mon, Jan 27, 2025							School Board Meeting Self-Assessment
Board Workshop <i>Governance Training</i> February 2025 Date: TBD							<i>Governance Training (for new Board Members)</i>
Board Workshop Mon, Feb 10, 2025 6:00 PM							<ul style="list-style-type: none"> <li>Finance Overview</li> <li>Agenda Items: Walk-through School Board Agenda</li> <li>Sample Agenda &amp; Discussion of Agenda Elements</li> <li>Source of Agenda Items: Board Request for Information;</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Superintendent Information; Agenda Timeline • Confirm agenda for next Board Workshop
Board Meeting Mon, Feb 24, 2025 6:00 PM			<ul style="list-style-type: none"> <li>• Closed Session – Safety &amp; Security Update (Minnesota Statute 13D.05, Subdivision 3(d))</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Draft</i> for April Inspiring News</li> <li>• June Community Magazine Joint Messaging</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2025-26 School Calendar</li> <li>• Approval of Preliminary FY 2026-27 School Calendar</li> <li>• American Indian Education Report</li> </ul>		
Post Meeting Board Workshop Mon, Feb 24, 2025							School Board Meeting Self-Assessment
Board Workshop Mon, Mar 10, 2025 6:00 PM							<ul style="list-style-type: none"> <li>• Mechanics of Monitoring</li> <li>• Communication: Supporting the Board in the Role of Governance</li> <li>• Define Policy under Policy Governance: Ends, EL's, GP's &amp; BMD's (Goals, Purpose &amp; Structure of Policies)</li> </ul>



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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• Process for Monitoring and Changes in Policy (2022)</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Mar 24, 2025 6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2025-26 Capital Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Final FY 2025-26 Budget Assumptions</li> <li>• Resolution: 2025 Facilities Maintenance Bonds (LTFM) – “Sale Day Report” (Ratify Bonds)</li> <li>• Record of Board Self-Evaluation</li> <li>• Closed Session – Negotiation Strategy (Minnesota Statute 13D.03, Subdivision 1)</li> </ul>	<ul style="list-style-type: none"> <li>• Approval for April Inspiring News</li> <li>• June Community Magazine Joint Messaging</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Resolution to Release Probationary Teachers</li> </ul>		
<b>Post Meeting Board Workshop Mon, Mar 24, 2025</b>							School Board Meeting Self-Assessment
<b>Board Workshop Mon, Apr 14, 2025 6:00 PM</b>							<ul style="list-style-type: none"> <li>• FY 2025-2025 Annual Work Plan Calendar Discussion</li> <li>• Discussion/Review all items in Placeholder area on “Work Plan</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Changes Document.” •FY 2025-2026 School Board Meeting Calendar Discussion •FY 2025-2026 School Board Budget Discussion •Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy) • New Policy Introductions •Confirm agenda for next Board Workshop
Board Meeting Mon, Apr 28, 2025 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2025-26 School Board Work Plan – <i>First Reading</i></li> <li>• FY 2025-26 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>•Approval of FY 2025-26 Capital Budget</li> <li>•Approval of FY 2025-26 School Board Meeting Calendar</li> <li>•<u>Closed Session</u>: Negotiation Strategy (Minnesota Statute 13D.03, Subdivision.1)</li> <li>•Record of Board Self-Evaluation</li> </ul>		•Monthly Reports		

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Apr 28, 2025							School Board Meeting Self-Assessment
Board Workshop Mon, May 12, 2025 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting <b>Tues, May 27, 2025*</b> 6:00 PM  <b>*Memorial Day on Mon, May 27, 2025</b>		<ul style="list-style-type: none"> <li>FY 2025-26 Budget – <i>First Reading</i></li> <li>FY 2025-26 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2025-26 School Board Work Plan</li> <li>Approval of FY 2025-26 School Board Budget</li> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>		
Post Meeting Board Workshop Tues, May 27, 2025							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, June 9, 2025 6:00 PM							<ul style="list-style-type: none"> <li>General Fund Budget Q&amp;A</li> <li>All Ends 1.1 – 1.6 OI's</li> <li>CLC: Inspiring News Top Discussion – <i>1<sup>st</sup> Draft</i> (2025-2026)</li> <li>Confirm agenda for next Board Workshop</li> </ul>

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<b>Board Meeting Mon, June 23, 2025 6:00 PM</b>	Ol's for FY 2025-26 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>• Approval of FY 2025-26 Adopted Budget</li> <li>• ISD 287 10-Year Facilities Maintenance Resolution</li> <li>• Approval of FY 2025-26 School Meal Prices</li> <li>• Record of Board Self-Evaluation</li> </ul>	Review Draft for Inspiring News for September 2025	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		
<b>Post Meeting Board Workshop Mon, Jun 23, 2025</b>							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>