

GREENBUSH MIDDLE RIVER SCHOOL  
INDEPENDENT SCHOOL DISTRICT 2683  
SPECIAL WORK SESSION MEETING  
May 11, 2020  
7:30 PM School Library 401 Park Avenue West  
Greenbush, MN 56726

Special Work Session Meeting

1. Call to Order at 7:34 pm

2. Roll Call

1. Roll Call: Shane Kilen, Carrie Jo Howard, Joseph Melby, Kurt Stenberg, Brandon Kuznia, Laurie Stromsodt and Allison Harder

Administration: Superintendent Larry Guggisberg and Principal Sharon Schultz

OTHER ATTENDEES: Mary Anderson, Russ Anderson, Arlette Pearson, Mary Stauffenecker, Mary Gust, Cooky Kujava, Jina Lund, Brian Burkel, Dwight Hasson, Dana Wojciechowski

3. Listening Session – Nothing to report

4. Approval of Agenda

4.1. A motion was made by Laurie Stromsodt, seconded by Kurt Stenberg to approve the agenda of the May 11, 2020 Special Work Session Board Meeting as presented/amended. ROLL CALL VOTE: Kilen – Yes, Stromsodt – Yes, Harder – Yes, Kuznia – Yes, Howard – Yes, Stenberg – Yes, Melby - Yes

5. Special Work Session

5.1. Review and discussion relating to deficit reduction(s) in the current 2019-2020 school year and 2020-2021 school year. (Exhibit) Supt. Guggisberg presented financial information along with a list of suggestions made by GMR staff and the public. The Board directed Supt. Guggisberg and Principal Schultz to work on a list of recommendations for potential budget cuts.

5.2. Review and discussion relating to compensation of Spring Activity Coaches and Advisors as it relates to the MN State High School League canceling spring Activities due to the COVID-19 pandemic.

5.3. End of the School Year Events & Activities and yet-to-be determined possible guidance for *Start of School Fall 2020* Much discussion centered around Graduation for the 2020 Senior Class and the Order set forth by Minnesota Dept of Education and Governor Walz. With a unanimous roll call vote: Kilen – Yes, Stromsodt – Yes, Harder – Yes, Kuznia – Yes, Howard – Yes, Stenberg – Yes, Melby – Yes, the Board asked Supt. Guggisberg and Principal Schultz to work on the possibility of hosting the Graduation ceremony at Greenbush Race Park.

6. Adjourn

5.1.1. Moved by Carrie Jo Howard and seconded by Kurt Stenberg to adjourn. ROLL CALL VOTE: Kilen – Yes, Stromsodt – Yes, Harder – Yes, Kuznia – Yes, Howard – Yes, Stenberg – Yes, Melby – Yes

**5/11/2020 Work Session meeting: Adjustments to 2019-2021 Budget**

Item	Board Remarks 05/11/2020	General Summary of Budget Reduction & Comments	Program Area Affected	Estimated Increase for Receipts/Transfers	Estimated Decrease for Expenditures	
1		Transfer Fund Balance from 04 fund as per MDE approval one-time COVID-19	Community Education	\$150,000		
2		Transfer Fund Balance from 02 fund as per MDE approval one-time COVID-19	Food Service	\$25,000		
3		CARES Act (Federal) Funding <i>estimated for COVID-19 Expenses</i>	Increased Federal Funding	\$83,000		
4		Reduction of Driver's Education vehicle rental	Community Ed.		\$3,000	
5		Reduction of expenditures (transportation, substitutes, game officials) due to the cancelation of Spring Activities. <i>Estimate</i>	General Fund/Activities		\$5,000	
6		Reduction of compensation expenditures for Coaches & Advisors due to the cancelation of Spring Activities <i>????</i>	General Fund/Activities			
7		Reduction of Snow removal costs from FY 19 to FY 20			\$2,800	
8		Reduction of Heating costs from FY 19 to FY 20 <i>(TBD)</i>				
9						
10		Page 1 Total page #1 (this page)		\$258,000	\$10,800	\$268,800
Brd.	<b>BA Yes</b>	Board Agreement to implement as a Budget Reduction item			Page 1 of 4....	<b>EXHIBIT 5.1</b>
Remarks	<b>BD No</b>	Board Disagreement NOT to implement as a Budget Reduction item	<b>Defer</b>	Deferred for additional information or consideration		

**511/2020 Work Session meeting: Input Suggestions for Proposed Reductions to 2020-2021 Budget.**

Item	Board Remarks 05/11/2020	General Summary of Budget Reductions & Comments	Program Area Affected	Estimated Increase for Receipts	Estimated Decrease for Expenditures	
11		Dues reduction for MREA membership (15% reduction)	Annual Memberships			
12		Cut English Teacher. Due to shifting student enrollment	Instructional: High School			
13		Cut Spanish Teacher. Spanish is not the foreign language to be taught by Chinese. Find school who can deliver virtual Chinese instruction.	Instructional: High School			
14		Do not replace Special Education Teacher. Move one from High School or Elementary Regular Ed. to Elementary Special Ed. Lack of enrollment should justify this move.	Special Education			
15		Offer an attractive buyout plan for teachers	Instructional			
16		For any teacher leaving, try to shuffle present staff to fill the vacancy.	Instructional			
17		Reduce classroom supplies	Instructional			
18		Reduce supplies in other program areas (eg: Food Service, Buildings & Grounds)	Support Programs			
19		Cut The Chomper. Move Chomper articles to GMR Online and student write articles for their English Class assignments.	Student Activity			
20		Adjust (reduce) hours of kitchen dishwasher	Food Service			
<b>Brd.</b>	<b>BA Yes</b>	Board <b>Agreement</b> to implement as a Budget Reduction item			Page 2 of 4....	<b>EXHIBIT 5.1</b>
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**511/2020 Work Session meeting: Input Suggestions for Proposed Reductions to 2020-2021 Budget.**

21		In terms of students enrollment, GMR is moving toward one (1) section school Why do we have 3 social studies teachers, 2 science teachers and 2 English teachers?	Instructional			
22		Move 6th grade to high school	Instructional			
23		Only One (1) office secretary in each office.	Administration			
24		Eliminate foreign language classes. Cutting a position. Many other surrounding schools our size to not offer foreign language.	Instructional			
25		Have 7-12 subject teachers share duties of Careers & College, Librian/ Media specialist and computers eliminating mutiple positions.	Instructional & Student support			
26		Cut teacher(s) with large salaries	Instructional			
27		Teachers need to teach more classes and less preparation / study halls	Instructional			
28		Cut Staff	Instructional			
29		Do a comparison of student to teacher ratios in NW MN and then cut staff	Instructional			
30		Cut Para Staff	Student support			
		<b>Page 2</b>	<b>Total page #2 (this page)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Brd.</b>	<b>BA Yes</b>	Board <b>Agreement</b> to implement as a Budget Reduction item			Page 3 of 4.... <b>EXHIBIT 5.1</b>	
<b>Remarks</b>	<b>BD No</b>	Board <b>Disagreement</b> NOT to implement as a Budget Reduction item		<b>Defer</b>	Deferred for additional information or consideration	

**511/2020 Work Session meeting: Input Suggestions for Proposed Reductions to 2020-2021 Budget.**

Item	Board Remarks 05/11/2020	General Summary of Budget Reductions & Comments	Program Area Affected	Estimated Increase for Receipts	Estimated Decrease for Expenditures	
31		Cut Social Worker position to one (1)	Counseling - Mental Health			
32		Is it time for the GMR school district to approach Badger or Karlstad to combine school districts?	Instructional			
33		Seek a increase in the existing school operating levy via referendum	Instructional			
34						
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38						
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