

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: June 14, 2022



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other: \_\_\_\_\_  
This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**    05/31/2022

**To:**        Corrina Hall Guardipee  
                 Superintendent

**From:**    Tony Wagner  
                 Title:    Athletic Director

**Subject:** **BHS Athletic Department Summer Camp Coordinator 2021-2022 & 2022-2023**

**Description:** Recommend hiring the following for the BHS Summer Sports Camp Program Coordinator:

- Leo Bullchild, BHS Summer Sports Camp Coordinator

**Financial Impact:** \$6,048.00 + fringe

**Funding Source (Budget/grant, etc.):** Athletics 226 60 720 3500 120

**Attachment(s):** Contract Service Agreement

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
 (406) 338-2715 • (406) 338-2708

**Date:** May 31, 2022

**Board Approval:** 6/14/22

**Contractor:** Leo Bullchild

**Phone:** \_\_\_\_\_

**Address:** Box Browning, MT 59417  
 P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Athletic Summer Sports Camp Coordinator will provide the following services for summer camp: schedules, organizes, and administers a series of regularly scheduled, ongoing activities utilizing BHS gymnasium, and other recreational facilities during non-school hours and during summer vacation periods including sport camps. Manages recreational activities of the BHS Athletic Department Summer Program including selection and obtaining coaches to help with athletic camps, obtaining chaperones, budgeting, compiling information, and preparing and presenting reports. Supervises students to participate and assist in recreational activities of the Program. Provides supervision of students engaged in recreational activities and events and ensures that all such activities are carried out in a safe and orderly manner. Maintains an equipment inventory and provides control to secure equipment and supplies against theft, loss or damage. Determines that equipment is safe for its intended use. Must obtain First Aid/CPR certification at the first date offered by the district following hiring unless previously qualified. Performs such other functions and assumes such other responsibilities as the supervisor may from time to time assign or delegate. Plans, organizes and oversees recreational activities of the Browning High School Athletic Department for Summer Athletic Camps, Open Gym, and Weight Room under general supervision of Tony Wagner, Athletic Director.

**Contracted Dates:** June 6–July 26, 2022

<b>Rate per hour/per day:</b> <u>\$21.00/hr x (8 hrs/day x 36 days)</u>	= <u>\$6,048.00</u>
Per Diem/per day: _____ x _____ # of Days	= <u>N/A</u>
Mileage: _____ miles @ _____ per mile	= <u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	= <u>N/A</u>
<b>Total Project Cost</b>	<b>= \$6,048.00</b>

**Contract to be paid from:**

[226 60 720 3500 120](tel:226607203500120)

**Independent Contractor:**

- Submit invoice on completion
- Other \_\_\_\_\_

**Employee:**

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office