



# Oak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Dr. Albert G. Roberts, Superintendent of Schools

FROM: Therese M. O'Neill, Asst. Supt. for Finance & Operations  
Norman Lane, Director of Buildings & Grounds

SUBJECT: Sidewalk Tractor Bid

DATE: April 24, 2012

Included in the 2011-12 Operations & Maintenance Fund budget was a line item to purchase a piece of snow removal equipment, specifically \$30,000, for a sidewalk tractor. However, after the school year commenced, and we were ready to go out to bid, we learned that this piece of equipment was far more expensive than the original quote provided. The original quote's low estimate was due to the fact that it was a floor model. Recognizing that we did not have sufficient monies in the O & M Fund, we decided to wait one more year to bid.

The actual piece of equipment runs well over \$100,000 but it can be bid as a *"lease to purchase option"*, thus stabilizing the annual allocation for this purchase within the O&M Fund. The low bidder offered \$113,984 and the second bidder offered \$115,399.

	<u>3-Year Lease</u>	<u>5-Year Lease</u>
\$ Difference	\$3,596.20	\$7,380.45
% Difference	3.155%	6.474%
% Average	1.052%	1.295%

Attached is the legal notice, published in the *Oak Leaves* on March 29, 2012, along with the list of vendors invited to bid and the bid summary. We are recommending award of this "lease to purchase" option to Standard Equipment, over the next 3 years (\$39,193.40) or \$117,580.20, commencing with the 2012-13 school year.

The additional cost annually will be offset by a reduction in overtime (currently 2 to 3 men need to be called in per school for snow removal which typically takes between 2-3 hours). With this sidewalk tractor, an entire building can be addressed within a ½ hour. Secondly, work can be completed sooner because the level of noise of this tractor is significantly quieter than the snow blowers. Thirdly, because this tractor also has a brush, the area at Julian, which recently had pavers installed, can be brushed rather than plowed, again saving manpower and wear and tear on the surface. Finally, the Director of Buildings & Grounds indicates this tractor can be used for other purposes, like a bobcat for the removal/hauling dirt, equipment, etc. The life of this piece of equipment is estimated at 20 years.

It is intended to bring this item back for formal Board approval at its May 8, 2012 meeting.

Attachments (3)

## **LEGAL NOTICE**

### **Invitation to Bid**

Oak Park Elementary Schools District Number 97, will receive sealed bids at the District's Maintenance Facility, 541 Madison Street, Oak Park, Illinois, 60302, until 1:00 p.m., on Friday, April 13, 2012, for a Holder Sidewalk Tractor.

Specifications may be obtained at the District's Maintenance Facility, 541 Madison Street, or by contacting Norman Lane, 708.524.3125.

Only those bids complying with the provisions and specifications of the Bid will be considered. The Board of Education reserves the right to waive any informalities, qualifications, or irregularities, and / or to reject any or all proposals, when in it's opinion, such action will serve the best interest of the Board of Education of Oak Park Elementary School District Number 97.

Contracts awarded by the Board of Education require that Contractors comply with the Prevailing Wage Act of the State of Illinois; the general prevailing rate of wages shall be paid for each craft or type of worker or mechanic required to execute the contract of perform such work.

Therese O'Neill  
Assistant Superintendent for Finance & Operations

For publication in the "Oak Leaves" on March 29.

**HOLDER SIDEWALK TRACTOR BID**

April 13, 2012 @ 1:00 p.m.

Bidder:	Standard Equipment	Industrial Marketing	Northern Equipment
	2033 W. Walnut	516 D Avenue	16465 W. Lincoln Hwy.
	Chicago, IL	Gwinn, MI	Plymouth, IN

Forms:	x	x	
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Delivery:	Approx. 30 days	Approx. 30 days	
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BID PRICE:	\$ 113,984.00	\$ 115,399.00	No Bid
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Three Year Lease to Purchase:	\$ 39,193.40	*	
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Five Year Lease to Purchase:	\$ 24,272.89	*	
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Comments:	* Vendor will provide if successful low Bidder.		
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## **Vendor List, Holder Sidewalk Tractor**

March 22, 2012

Standard Equipment Company	312.829.1919
Attention: Jim Miller	312.829.6142 fax
2033 W. Walnut Street	
Chicago, IL 60612	

Industrial Marketing	906.346.7888
Attention: Wendy Erkkila	906.346.7578 fax
516 D Avenue	
Gwinn, MI 49841	

Northern Equipment	800.322.4922
Attention: Willard Frost	574.936.8656 fax
16465 W. Lincoln Hwy.	
Plymouth, IN 46563	