

Consider approval to award contract for RFQ 2425-120 Insurance Agent

1. Background:

Southwest ISD is currently seeking to retain the services of a certified and licensed insurance agent to provide services, guidance, and training to Southwest ISD personnel for property and casualty insurance, as well as risk management services. A Request for Qualifications (RFQ) was advertised and issued, and seven proposals were received. Acrisure LLC dba Carlisle Insurance, Brown & Brown Lone Star Insurance Services Inc., Frost Insurance Agency, Inc., Higginbotham Public Sector, McGriff, MMA, Rusty Freeman & Associates, LLC/ USEBSG, and USI Southwest, Inc. submitted proposals. District staff evaluated the proposals and is recommending that Frost Insurance Agency, Inc. be awarded the contract. The contract is a one-year term from September 1, 2025, through August 31, 2026, with the option to renew for an additional four one-year periods

2. Process:

A Request for Qualifications (RFQ) was issued as the procurement method for an insurance agent.

3. Fiscal Impact:

Locally budgeted funds will pay for the insurance agent services and professional fees.

4. Recommendation:

District staff is recommending that the board award Frost Insurance Agency, Inc., the contract for RFQ 2425-120 Insurance Agent.

5. Required:

Board action.