



SOUTHEAST ISLAND SCHOOL DISTRICT

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MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Sherry Becker, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc.

Date: September 16, 2022

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE



FY 2022 AUDIT – The final audit was the week of September 6, 2022. We are responding to some final questions and should have a draft in hand by month end, with the final printed copies to you in October.

FY 2023 BUDGET – As you recall, once we have moved thru the annual student count period and responded to any duplicate counts, we will begin working on the budget revision – revenues will be updated, and expenditures including salaries & benefits will be trued up and any other additional changes that have occurred since the final approval of the budget in June.

FY 2021 RECEIVABLES – We are still working to obtain the outstanding receivables from Hydaburg City School District (Wood Fired Boiler) and the Tlingit & Haida Tribe (ASTRIDE grant) for past years expenditures. Those are the only two receivables that are outstanding.

OTHER – The Standard Operating Procedures booklet has been updated and a copy will be posted to the SISD website.

The E-rate committee for updating the RFP has been formed and we should have that form 470 posted early this round.

We are working with the ASC's so all those who are banking with First Bank are standardized, as we did with those banking with Tongass Federal CR.

Please do not hesitate to ask questions.