

**January 23, 2012**

### **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

**APPOINTMENTS** - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Kim Coil, Extended Day Kindergarten Teacher at Parkside Elementary as a .5 FTE for 112 days and at Discovery Elementary as a .5 FTE for 45 days effective December 20, 2011 and ending June 7, 2012.
2. Cassandra Knutson, Extended Day Kindergarten Teacher at Montrose Elementary for 9 days at .5 FTE and 103 days at .667 FTE effective December 20, 2011 and ending June 8, 2012.
3. Colleen Douglas, Extended Day Kindergarten/K-5 Intervention Teacher at Tatanka Elementary for 110 days at .335 FTE and an additional .5 FTE for 107 days effective December 27, 2011 and ending June 8, 2012.
4. Sara Hagen, Extended Day Kindergarten ESP at Parkside Elementary effective January 3, 2012 and ending June 7, 2012.
5. Gloria Rose, short-term substitute Counselor at Buffalo High School effective on or about February 14, 2012 and ending on or about April 2, 2012. This is a replacement for Christina Cox.
6. Katie Snellman, Special Education ESP at Buffalo Community Middle School effective January 3, 2012. This is a replacement for Anne Slagle.
7. Terrance Vanderbeek, 2<sup>nd</sup> Shift Custodian at Discovery Center effective January 11, 2012. This is a replacement for Joyce Uecker.
8. Lisa Chrest, Extended Day Kindergarten ESP at Tatanka Elementary effective January 3, 2012 and ending June 7, 2012.
9. Kathyne Arradizadeh, part-time, .2 FTE, 4<sup>th</sup> Grade Support Teacher at Northwinds Elementary effective January 4, 2012 and ending June 7, 2012.
10. Kristin Clark, part-time District Physical Therapist Assistant effective January 4, 2012 and ending June 8, 2012. This is a partial replacement for Margaret Affeldt.
11. Anne Mack, part-time District Physical Therapist effective January 11, 2012 and ending June 6, 2012. This is a partial replacement for Margaret Affeldt.
12. Ruth Delacey, KidKare Supervisor effective January 3, 2012. This is a replacement for Kailee Trostad.
13. Monica Hecklinger, part-time, .4 FTE, Math Teacher at Buffalo Community Middle School effective January 30, 2012 and ending June 8, 2012. This is a new position.
14. Linda Robeck, short-term substitute Kindergarten Teacher at Northwinds Elementary effective on or about January 9, 2012 and ending on or about March 2, 2012. This is a replacement for Bernadette Bruzek.
15. Ryan Hahn, short-term substitute 1<sup>st</sup> Grade Teacher at Northwinds Elementary effective on or about January 23, 2012 and ending on or about February 17, 2012. This is a replacement for Catharine Deneen.
16. Theresa Brown, Special Education ESP at PREP program effective January 17, 2012. This is due to student placement.

**RESIGNATION/RETIREMENT/TERMINATION** – Approve the following resignations/retirements/terminations:

1. Gail Feneis, Principal at Northwinds Elementary, retirement effective June 30, 2012.
2. Gary Theis, Principal at Montrose Elementary, retirement effective June 30, 2012.
3. Judy Broll, District Deaf and Hard of Hearing Teacher, retirement effective June 8, 2012.
4. Bill Bartlett, District Painter/Warehouse Staff, retirement effective December 29, 2011.
5. Kailee Trogstad, KidKare Supervisor, resignation effective January 6, 2012.

TRANSFER/CHANGE IN ASSIGNMENT – Approve the following transfers/changes in assignment:

1. Elissa Henricks, part-time Elementary Teacher at Northwinds Elementary, additional assignment as a part-time (.5 FTE) Extended Day Kindergarten Teacher at Northwinds Elementary effective December 16, 2011 and ending June 7, 2012.
2. Patti Armstrong, Special Education ESP at Parkside Elementary, increase of .25 hours/day effective December 12, 2011. This is due to safety and student needs.
3. Kathy Nevala, Special Education ESP at Northwinds Elementary, additional assignment as Extended Day Kindergarten ESP at Northwinds Elementary for 3 hours/day effective January 3, 2012 and ending June 7, 2012.
4. Julie Berthiaume, ECSE ESP at Discovery Elementary, additional .5 hours/week effective December 16, 2011 and ending June 7, 2012. This is due to student needs.
5. Curt Johanson, from Head Engineer at Buffalo Community Middle School to District-wide Maintenance Staff effective December 20, 2011. This is a replacement for Kevin Ordorff.
6. Gary Cochiarella, Night Lead Custodian at Buffalo Community Middle School to temporary Head Engineer effective January 9, 2012 and ending on or about January 27, 2012. This is a replacement for Curt Johanson.
7. Bill Jordan, District-wide Maintenance/Grounds Staff to temporary District Painter/Warehouse Staff effective January 9, 2012 and ending on or about January 27, 2012. This is a replacement for Bill Bartlett.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Bonnie Kolbinger, ESP at Montrose Elementary, request for leave of absence effective January 19, 2012 and ending February 13, 2012.
2. Nicole Gmach, Social Studies Teacher at Buffalo High School, request for leave of absence effective on or about May 1, 2012 and ending June 8, 2012.
3. Rita Hample, Math Teacher at Buffalo Community Middle School, request for leave of absence effective February 3, 2012 and ending on or about March 15, 2012.
4. Monica Carson, Special Education Teacher at Parkside Elementary, request for leave of absence effective February 6, 2012 and ending February 4, 2013. This is contingent upon finding a suitable replacement.