

North Slope Borough School District
P.O. Box 169, Barrow, AK 99723

Memorandum of Agreement

(An MOA for more than \$10,000.00 must be approved by the School Board prior to start of contract. In a fiscal year MOA to the same contractor totaling more than \$10,000.00 must be approved by the School board prior to start of the contract).

Contractor: Arctic OT Services, Inc. MOA Control #
(Tracey Schaeffer)

Address: PO Box 746 Kotzebue Alaska 99752
City State Zip

(907) 355-6025 arcticot@gmail.com
Area Code Phone # E-mail Address:

The contractor is required to hold and provide a certificate of insurance that is current for the term of the contract for the following:

General Liability Insurance Professional liability / Errors & Omissions

Federal ID # _____ Or Soc. Sec. #: _____ Alaska Business License # 974271

August 1, 2023 June 1, 2024 W-9 Attached W-9 Submitted Previously

Contractor Agrees To: For Tikigaq School, administer and complete initial occupational therapy evaluations, re-evaluations, or file reviews for student(s) with physical therapy concerns or needs. Maintain on-going contact with student services staff, parents, and students during program implementation

Transfer occupational therapy assessment data to the ESER/IEP in the district web-based system. Participate in federally mandated pre-assessment planning meetings, 90-day transition meetings, initial evaluation meetings, re-evaluation meetings, IEP meetings on-site or via distance in, as needed.

Provide therapy services to NSBSD identified students as written in Individual Education Programs (IEP's) to Tikigaq School.

Support the SPED teachers with the development and interpretation of annual occupational therapy goals and objectives.

Provide training with the implementation of occupational therapy goals to sped staff (sped teacher and paraprofessionals), provide recommendations for specialized material needs, referrals to other services, written documentation for Medicaid funded materials, upon request.

Complete quarterly progress reports as required by state and federal law.

Upon request, support the SPED teacher in completing the required COSF (Child Outcome Summary Form) for pre-school students eligible for special education who also receive physical therapy services.

Chief School Administrator, NSBSD

Chief School Administrator's Signature

Date (mmddyy)

Contractor

Contractor's Signature

Date (mmddyy)

Routing: Busoff CSA Contractor Contact Person Admin. Srvs. Dept.