

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/04/16



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 10/04/16

To: **John Rouse**
 Superintendent

From: Kimberly Tatsey-McKay
Title: Montana SOARS GMP Director

Subject: **In State Travel - Montana Legal and Ethical Issues for Mental Health Clinicians**

Description: Kimberly Tatsey-McKay, Montana SOARS Good Medicine Program Director, is recommending In State travel for Kimberly Tatsey-McKay to attend the Montana Legal and Ethical Issues for Mental Health Clinicians on October 10, 2016 in Missoula, Montana. This is a required training that is outlined in our 2016 OPI Montana SOARS grant.

Financial Impact: **\$540.59**

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

Attachment(s): Leave Request, Conference Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Outline

Clinician-Client Relationship

- Law vs. ethics
- Elements of legal informed consent
- Nuts and bolts of office policies
 - Records vs. psychotherapy notes
 - What to put in a record
- Limitations on confidentiality
 - Montana case law & danger to others
 - Montana duty to warn potential victims
- HIPAA
 - The latest updates you need to know

Practical Approach to Risk Management

- Elements of consent
- Competence & scope of practice
- Boundary violations/crossings
- Issues with modern technology
 - Texting, cell phones, e-mail, video psychotherapy
- Perils of supervision

Litigation

- Licensing complaints & malpractice lawsuits
 - Montana specific statutes
 - Montana rules and regulations
 - Case law and how to find it

Navigate the Legal System

- Roles of attorneys
- Confidentiality/privilege
- Subpoena & disclosure of confidential information
- Depositions, interrogatories, expert testimony

Treatment of Minors

- Montana age of majority
- Consent to treatment
- Privilege/confidentiality
- Separation & divorce

Case Studies

Seminar on DVD or CD Package:
You can purchase a self-study package on the subject. You will receive a DVD or CD that includes a digital copy of the seminar manual and post-test/evaluation. You and your colleagues can receive CE hours for a nominal fee. To determine if homestudy credits are available for your profession go to www.pesi.com or call 800-844-8260. Check with your licensing board to verify acceptance of self-study credits for license renewal. Order today by using the order form on this brochure or by calling 800-844-8260.

Live Seminar & Webcast Schedule: (Times listed in Mountain)

- 7:30 Registration/Morning Coffee & Tea
- 8:00 Program begins
- 11:50-1:00 Lunch (on your own)
- 4:00 Program ends

For locations and maps, go to www.pesi.com, find your event, and click on the seminar title.

LIVE WEBCAST DETAILS

Join us on October 14, 2016, for this live, interactive webcast! Invite your entire office and, like a live seminar, "attend" the webcast at its scheduled time. It's easy and convenient! Webcasts provide everything you need for a premier educational experience including real-time video and audio of the speaker. See and hear the speaker and watch the slides all on your computer screen. Seminar materials are available for download. One CE Certificate is included. Only \$19.99 per CE Certificate for each additional participant.

Objectives

1. Explain the best practices in the professional relationship; informed consent, office policies and Montana limits on confidentiality.
2. Discuss updates on HIPAA and Montana laws and regulations.
3. Identify risk management strategies in clinical practice.
4. Describe how to avoid litigation dilemmas, licensing complaints and malpractice actions.
5. Summarize the Montana legal system to better your understanding.
6. Outline the differences for treatment of minors.

Target Audience: Counselors • Social Workers • Psychologists • Case Managers
Addiction Counselors • Therapists • Marriage & Family Therapists
Other Mental Health Professionals • Nurses

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Montana Legal and Ethical Issues for Mental Health Clinicians

6
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of Ethics!

6
CE Hours
of Ethics!

BILLINGS, MT
Wednesday, October 12, 2016

MISSOULA, MT
Friday, October 14, 2016

LIVE VIDEO WEBCAST
Friday, October 14, 2016

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Montana Legal and Ethical Issues for Mental Health Clinicians

featuring **Susan J. Lewis**
Psychologist and Attorney

- Avoid litigation dilemmas, complaints and malpractice actions
- The latest updates on HIPAA and Montana laws and regulations
- What every Montana mental health professional needs to know to avoid litigation!

BILLINGS, MT
Wednesday, October 12, 2016

MISSOULA, MT
Friday, October 14, 2016

LIVE VIDEO WEBCAST
Friday, October 14, 2016



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**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Kimberly Tatsey-McKay
Building Good Medicine Program

Employee #13501
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/13/2016</u>	<u>4</u>	<u>SR</u>
<u>10/14/2016</u>	<u>12</u>	<u>SR</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract) Relationship*

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Montana Legal and Ethical Issues for Mental Health Clinicians (Attach Brochure/Agenda)

Location Missoula, MT

Departure Date 10/13/2016

Return Date 10/14/2016

Departure Time 12:00 pm

Return Time 8:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 408 @ .54 ÷ 2 =\$ 110.16
Per Diem 1 @ \$35 + D 15 =\$ 50.00

Registration PO# 22027 =\$ 219.00
 Hotel PO# 22017 =\$ 161.43
 Other PO# =\$ - 0.00 -
 Other PO# =\$ - 0.00 -

Sub Total \$ 540.59

Budget Montana SOARS Grant (100%) 160.16
115.90.465.1000.582.204 (%)

Check Total 160.16

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____