



NORTH SLOPE BOROUGH SCHOOL DISTRICT
MEMORANDUM

TO: John Hopson Jr., President
Members of the Board

THROUGH: David Vadiveloo, Superintendent DsV
DsV

FROM: Michael Hautala, Director of Student Services MH
MH

DATE: April 18, 2025

SUBJECT: Contract \$50K and Over –
DJZ, LLC (Donald Zanoff)

Memo No. SB25-168
(Action Item)

NSBSD Policy Manual:

Board Policy 3311, Bids: The district shall purchaseservices on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320.

Board Policy 3312, Contracts: The Superintendent of designee may enter into contracts and memoranda of agreement (MOA's) on behalf of the District. All contracts and MOA's with a dollar value of \$50,000 or greater must be approved by the School Board.

NSBSD Strategic Plan Summary:

Staff Support & Professional Development

Goal 6: Build and sustain a thriving workforce aligned with the mission of this District

Financial & Operational Stewardship

Goal 7: Standardize high-functioning, efficient, student-focused operations

Issue Summary:

NSBSD staff as required by the Individuals with Disabilities Act (IDEA) and Board Policy 6164.4. to identify students within the District that require special education and related services. Mr. Zanoff is an Alaska-licensed speech pathologist who implements speech evaluations and services. Mr. Zanoff provides speech and language services to Ipalook Elementary School. As part of the speech/language program, Mr. Zanoff provided assistive technology support, screening support, and supports two on-site paraprofessionals to implement, and collect data on, speech IEP goals. In collaboration with the Student Services Office, Mr. Zanoff schedules and supports the Utqiagvik spring and fall Extended School Year (ESY) program(s).

Background:

Based on State and federal law, NSBSD is required to have speech-language pathologists available to screen, evaluate, provide services, and consult with school staff to support students with speech-language needs. Individual and/or small group speech services may be provided in person or remotely based on the Individualized Education Plan. To determine if a speech disability exists, the speech pathologist has input in the following meetings: pre-assessment meetings to explain assessments being used, Infant Learning Program 90-day transition meetings, initial evaluations, re-evaluations, and IEP meetings.



Length of Contract:

FY26

Funding Source and Contract Amount:

NSBSD will fund this MOA through general fund and the VI-B Special Education Grant. The Contractor will be paid **\$729 (increase of .02%) for up to 182 days (\$132,678.00)** of professional services (Up to 160 days based on the Board-approved district calendar for FY26 school year up to 11 days spring ESY and 11 days fall ESY in Utqiagvik. Mr. Zanoft will be reimbursed for up to 3 tickets from Bozeman, MT to Utqiagvik, Alaska. Travel expenses are not to exceed **\$4,000.00**. Total MOA not to exceed **\$136,678.00**. There are no NSBSD benefits associated with this MOA.

Grant Funding:

This MOA is funded through the Title VI-B Special Education grant (285.200.220.000.410) and the NSBSD general fund (100.200.220.000.410).

Compliance with BP 3311.

Mr. Zanoft has successfully fulfilled his MOA requirements and families are pleased with the services he provides. Based on Mr. Zanoft's arctic experience, this rate is within the acceptable range of rates paid across the state of Alaska. In support of the approval of a sole-source MOA, this contractor will require no training and no adjustment period to provide speech/language services to our students. The continuation of Mr. Zanoft as a contractor will provide continuity of services, familiarity for students and parents, continuity of practice, pro-active planning, continued implementation of remote speech/language services, and ongoing compliance with NSBSD special education processes. For compliance with BP 3311, the continuation of Mr. Zanoft's contract meets exemption E. specialized services where the District has established a need for standardization of services of 2 CFR 200.320.

Recommendation:

The Student Services Department recommends passing this MOA. Services are state and federally mandated under IDEA and are required to meet the educational needs of students with a speech/language disability.

Proposed Motion:

"I move that the NSBSD Board of Education approve the above \$50,000 and greater proposal and related contract for **Donald Zanoft, DJC, LLC.**, in the amount of **\$136,678.00** as described in this memo and related attachments."

Moved by _____ Seconded by _____

Vote _____

Signature: DSVadiveloo
DSVadiveloo (Apr 19, 2025 18:07 AKDT)

Email: david.vadiveloo@nsbsd.org

Signature: Michael Hautala
Michael Hautala (Apr 19, 2025 14:42 AKDT)

Email: michael.hautala@nsbsd.org

