

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: June 27, 2018



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignations Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: June 19, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Data Specialist/Grant Compliance/Administrative Assistant

Description: Jeri Matt, Director of Curriculum, is recommending the following individual for hire for the 2018-2019 fiscal year:

 Crystal Tailfeathers, Data Specialist/Grant Compliance/Administrative Assistant, \$46,957.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Data Specialist/Grant Compliance Administrative Assistant		Applicant Recommended Crystal Tailfeathers
Department/Location Administration		Supervisor Jeri Matt
Type of Position Professional/Technical	Starting Date July 2, 2018	Term 2018-2019 Fiscal Year

Recruiting Date Posted: 04/11/2018 Closing Date: Open Until Filled
 Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	DeRoche, Cheryl	4/17/18	Yes	6/11/18
	Fulkerson, Shelly	5/16/18	Yes	NA
	Hudak, Nicholas	4/30/18	Yes	6/11/18
	Johnson, Lester	4/18/18	Yes	NA
	Parrent, Daniel	4/19/18	Yes	NA
	Running Crane, Darin	4/19/18	Yes	6/11/18
	Sharp, Willy	4/25/18	Yes	NA
	Tailfeathers, Crystal	5/10/18	Yes	6/11/18
	Valandra Whitford, Dulce	5/3/18	Yes	NA

Interview Committee	Title	Name	Title
Corrina Guardipee Hall	Superintendent		
Jeri Matt	Curriculum Director		
Everett Holm	IT Director		
James Running Fisher	Board Member		

Recommendation: Crystal Eagle Speaker Tailfeathers has a Bachelor's degree in Business Education. She also has previous education experience in Infinite Campus and education. She is familiar with OPI reporting.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	OK
Criminal background check	Pending	Yes	OK
Tribal background check	On file	Yes	OK
TB documentation	On File	Yes	OK

Salary: \$46,957.00 Placement: _____ Contract Days: 260

Prepared by: Sherie Blue Date 6/2018 Approved by: _____ Date: _____