

# Memorandum

**To:** Bill Hanson

School Board Members

**From:** Jason Barsness, Coordinator of Health,  
Safety and Environmental Management

**Date:** 6/4/2014

**Re:** Contract for Safety and OSHA regulated training consulting services

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Apex Online Development, LLC was researched and chosen to be the best product for the district's safety training needs three years ago. The company continues to provide a reputable service and has held a consistent price point over the years. Their price is based on a per-building rate for the next three years covering July 1, 2014 through June 30, 2017 at a cost of \$33,750.

The attached contract between ISD709 and Apex Online Development, LLC provides required OSHA training and other online training services to our employees district-wide. The Service includes a custom training platform with training record management services.

It is recommended the Duluth School Board approve entering into a contract with Apex Online Development, LLC for consulting services based on past services and comparison of available products.

Thank you.

Enclosures

Cc: Kerry Leider