

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works Service Center in West Branch, MI
Agenda-November 11, 2024

1. Call to Order
2. Roll Call
3. Mission and Vision Statement

The mission of the Alternative Educational Academy is to provide innovative and responsive educational experiences through non-traditional programs that effectively meet the needs of at-risk students. The Academy will enhance educational opportunities for students by developing programs based on students' individual needs and circumstances.

"Recognizing Unlimited Potential"

4. Additions to Agenda
5. Approval of Agenda

6. Approval of Minutes from October 14, 2024

7. Discussion Items:

- a. General Updates - *Struggling to get kids to tutoring*
- b. Staffing - *No change*
- c. Current Enrollment - *129 see report attached*
- d. Enrollment Process
- e. 2023-2024 Audit Presentation-Cindy Scott *(Approved presentation & new contract for 5 yrs. (Going to read with students)*

8. Personnel Action Items

- a. 2 Robotics Coach Stipend *About 1800 stipend, First Calary Baptist, St Joe's*
- b. Robotics travel-2024-2025 Season - *AEAOC will be doing first Robotics 4-0 Approved*

9. Discussion Items with Action:

- a. 2023-2024 Audit and Form 990 - *Passed 4-0*
- b. 2024-2025 1st Quarter Account Activity
- c. Engagement Letter - *5yr ask \$250.00 increase over 5 yrs*
- d. Bowling Club Proposal *Pete Neuman is heading this up. North Star Conference, a team with club status*
- e. School Van Purchase
- f. Parchment Quote - *Parchment would do a digital CA60 to set them up digitally*

10. Future Meeting Date - ~~November 11, 2024~~

December 16th

11. Community Input
12. Board comments

13. Adjournment

Alternative Educational Academy of Ogemaw County Board Meeting
9:00 a.m.-Michigan Works, West Branch, MI
Minutes-October 14, 2024-DRAFT

Location: Michigan Works Service Center
2389 S. M-76
West Branch MI, 48661

9:03 Call to Order by Tina Williams

Roll Call

Board Present: Mike Ehinger, Gail Hughey, Trisha Zeigler, Mark Berdan, Lisa Bolen
Staff Present: Tina Williams
Guest Present: Shawn Petri

Mission and Vision statement read aloud.

Additions to Agenda:

none

Approval of Agenda:

Motion by Lisa Bolen; Second by Mike Ehinger to approve agenda as presented
Motion passes 5-0

Approval of Minutes from September 9, 2024:

Motion by Mark Berdan; Second by Trisha Ziegler; to approve the minutes.
Motion passes 5-0

Discussion Items:

- a. Tina shared general updates:
 - i. Students attended MiCareer Quest on Friday
 - ii. Career Navigator activities are off to a great start. We have had a Talent Tour to Taylor Door and guest speakers. Students are responsive.
 - iii. IEE will be with us at our October PD to introduce Khan Academy to staff for use in state assessment prep
 - iv. MAEO Stars-student leadership group will be traveling to Lansing for Kick Off event on October 25th.
 - v. 8 students attended a field trip to Whispering Hope Ranch last week
- b. Staffing was discussed; We have all certified positions filled, one para is on leave, and we have one tutor position posted.
- c. Current Enrollment was discussed; WB-RC (43), WP (33), Other (52)/total 128
- d. Enrollment process was discussed; no concerns noted

Personnel Action Items:

- a. Motion by Gail Hughey; Second by Mike Ehinger to approve the travel request for Rick Bowers and Amy Aikens to attend the MiData Hub Conference in Shanty Creek, MI.
Motion passes 5-0

Discussion with Action Items:

none

Next meeting: November 11, 2024 9:00 a.m. at Michigan Works

Community Input

None

Board Comments

Mark Berdan gave an overview of MiCareer Quest and thanked the board for its support.

Adjourned at 9:48 a.m.

Minutes respectfully submitted by Tina Williams

AEA-Ogemaw Enrollment by District

November 11, 2024

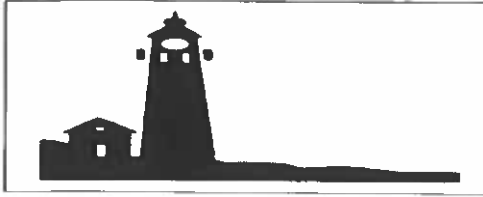
West Branch / Rose City	46
Whittemore-Prescott	33
Other	50

TOTAL	129
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Beaverton	4
Berrien Springs	1
Burton-Flex High	1
Burton Glen	1
Charlton Heston Academy	8
Clare High School	1
Connections Academy	1
D'iberville High School, MS	1
Edwardsburg Alt. Ed	1
Gaylord	1
Gladwin	7
Great Lakes Adventist Academy	1
Great Lakes Cyber Academy	3
Houghton Lake Adult Ed	1
Lakeview High School	1
Michigan International Prep	3
Michigan Online School	2
Michigan Virtual Academy	2
Pinconning	1
Standish Sterling	7
Thomas Walker HS Virginia	1
Vassar Alternative Ed.	1
Other Total	50

Robotics 24/25 Travel Request

Dates	Location	Event	Travelers	Notes
11/9-11/10	Novi	Coach's Workshop	Tina Williams and Kim Kaems	Hotel paid for by First Robotics
12/13-12/14	Grand Rapids	Team Workshop	Coach and up to 4 students (each team)	Other event in Flint on 12/6-12/7
01/04/2024	Flint, MI	Kit and Kickoff	Coach and up to 2 students (each team)	
2/27-3/1	Milford H.S. (or Lake City)	Event 1	Coach and up to 6 students (each team)	
3/13-3/15	Muskegon	Event 2	Coach and up to 6 students (each team)	



IOSCO REGIONAL EDUCATIONAL SERVICE AGENCY
27 N. Rempert Rd.
Tawas City, MI 48763
Phone 989.362.3006/ Fax 989.362.9076
www.ioscoresa.net

**Alternative Education Academy of Ogemaw County
For Activity from July 1, thru September 30, 2024**

Expenses / Accounts Payable:

Paid Accounts Payable - by check & ACH	\$	(62,137.68)
	\$	<u>(62,137.68)</u>

Cash Receipts:

Misc Income - screen replacement fee	\$	100.00
COOR ISD - State Aid (less Auth Fee) - June 2024	\$	123,789.53
COOR ISD - State Aid (less Auth Fee) - July 2024	\$	123,789.51
COOR ISD - State Aid (less Auth Fee) - August 2024	\$	123,817.57
	\$	<u>371,496.61</u>

Amount Owed to AEA Ogemaw by IRESA \$ 309,358.93

Account Activity

Printed: 11/4/2024 1:07 PM
 IOSCO RESA
 Date Range: 7/1/2024 to 9/30/2024

Account		Account Balance		Batch #		Expensed		Amount		Check		Vendor Name		PO#/Misc Ref		Invoice			
Description	A/R - AEAO	\$0.00	Budget	Batch #	Expensed	Amount	Check#	Check	Vendor Name	PO#/Misc Ref	Invoice#	Invoice	Budget	Budget Proposed	Budget Approved	Budget	Budget Proposed	Budget Approved	
A/R - AEAO(invoice #65900)		11,292.00	23240169	170	07/01/2024	11,292.00	23240169	07/01/2024	MASB-SEG Property Casualty Pool Inc.			7/1/24	0.00	0.00	0.00	0.00	0.00	0.00	0.00
A/R - AEAO(invoice #230974)		2,655.00	24250008	170	07/11/2024	2,655.00	24250008	07/11/2024	Skyward Accounting Department			7/11/24	(41,856.58)						
A/R - AEAO		955.67	80405	171	07/11/2024	955.67	80405	07/11/2024	MASB			7/11/24	0.00						
A/R - AEAO(invoice 83305)		3,125.37	24250002	170	07/11/2024	3,125.37	24250002	07/11/2024	Communications Technologies Inc.			7/11/24	\$603.20						
A/R - AEAO		801.20	80420	171	07/26/2024	801.20	80420	07/25/2024	Consumers Energy			7/26/24	(\$42,459.78)						
A/R - AEAO		5,000.00	80422	171	07/26/2024	5,000.00	80422	07/25/2024	Northern Transformation			7/26/24							
A/R - AEAO		1,245.07	2199272478	2425	07/31/2024	1,245.07	2199272478	07/31/2024	AT&T Mobility			7/31/24							
GED Pretest Vouchers		400.00	2199272478	163	08/06/2024	400.00	2199272478	08/06/2024	New Readers Press			7/19/24							
A/R - AEAO		220.35	2186599800	2425	08/06/2024	220.35	2186599800	08/06/2024	Xerox Financial Services			8/6/24							
School Safety Buckets		123.58	2199272491	163	08/06/2024	123.58	2199272491	08/06/2024	Walmart			7/25/24							
yearly subscription		881.97	2199272493	163	08/06/2024	881.97	2199272493	08/06/2024	Yearli			7/25/24							
Admin Computer		33.99	2199272448	163	08/06/2024	33.99	2199272448	08/06/2024	Amazon.com			7/24/24							
Grant storage McKinney-Vento		309.40	2199272468	163	08/06/2024	309.40	2199272468	08/06/2024	Menards-Bay City			7/23/24							
Admin Computer		52.80	2199272448	163	08/06/2024	52.80	2199272448	08/06/2024	Amazon.com			7/23/24							
Admin Computer		98.51	2199272448	163	08/06/2024	98.51	2199272448	08/06/2024	Amazon.com			7/23/24							
LARA Annual Report		20.00	2199272463	163	08/06/2024	20.00	2199272463	08/06/2024	LARA			7/8/24							
Admin monitor		126.72	2199272448	163	08/06/2024	126.72	2199272448	08/06/2024	Amazon.com			7/21/24							
July		296.64	2199272492	163	08/06/2024	296.64	2199272492	08/06/2024	WM Corporate Services, Inc.			7/18/24							
Grant storage McKinney-Vento		77.90	2199272460	163	08/06/2024	77.90	2199272460	08/06/2024	Home Depot			7/16/24							
online support July 2024		90.00	2199272483	163	08/06/2024	90.00	2199272483	08/06/2024	Quickbooks			7/18/24							
Grant storage McKinney-Vento return		(21.47)	2199272460	163	08/06/2024	(21.47)	2199272460	08/06/2024	Home Depot			7/16/24							
June deliveries		119.00	2199272457	163	08/06/2024	119.00	2199272457	08/06/2024	Culligan Water Conditioning			7/16/24							
GED Vouchers		870.00	2199272477	163	08/06/2024	870.00	2199272477	08/06/2024	NCS Pearson			7/15/24							
Grant storage McKinney-Vento		24.77	2199272460	163	08/06/2024	24.77	2199272460	08/06/2024	Home Depot			7/12/24							
Grant storage McKinney-Vento		114.10	2199272460	163	08/06/2024	114.10	2199272460	08/06/2024	Home Depot			7/12/24							
charges from 08/24/24-07/23/24		224.95	2199272452	163	08/06/2024	224.95	2199272452	08/06/2024	Charter Communications			7/12/24							
Admin Computer		374.50	2199272448	163	08/06/2024	374.50	2199272448	08/06/2024	Amazon.com			7/23/24							
Employee workstation		593.01	2199272448	163	08/06/2024	593.01	2199272448	08/06/2024	Amazon.com			7/11/24							
licenses		20.50	2199272447	163	08/06/2024	20.50	2199272447	08/06/2024	Adobe Inc.			7/9/24							
A/R - AEAO(mileage)		98.62	24250040	170	08/08/2024	98.62	24250040	08/09/2024	Williams, Tina M.			8/8/24							
A/R - AEAO(july statement)		20.00	80437	171	08/08/2024	20.00	80437	08/09/2024	Print 'n' Go			8/8/24							
A/R - AEAO(july fares)		43.50	80432	171	08/09/2024	43.50	80432	08/09/2024	Gladwin City County Transit			8/9/24							

Account Activity

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IOSCO RESA

Date Range: 7/1/2024 to 9/30/2024

Account		Account Balance		Budget		Budget Proposed		Budget Approved	
Description	A/R - AEAO	11-2-121	121230001	\$0.00	0.00	(41,856.59)	0.00	0.00	0.00
(Continued)									
Acct's Payable	Batch #	Expensed	Amount	Check #	Check	Vendor Name	PO#/Misc Ref	Invoice#	Invoice
A/R - AEAO(july fares)	171	08/09/2024	216.50	80436	08/09/2024	Ogemaw County Public Transit			8/9/24
A/R - AEAO(july-sept 24')	171	08/09/2024	7,500.00	80438	08/09/2024	Region 7B Consortium			8/9/24
A/R - AEAO (leadership coaching)	171	08/09/2024	2,500.00	80433	08/09/2024	INSTITUTE for Excellence in Education			8/9/24
A/R - AEAO	2425	08/16/2024	81.42	2288969387	08/16/2024	Verizon Wireless			8/16/24
A/R - AEAO	2425	08/19/2024	131.17	2292843835	08/19/2024	Sams Club			8/19/24
A/R - AEAO	171	08/23/2024	754.49	80447	08/22/2024	Consumers Energy			8/23/24
A/R - AEAO(invoice 1430731)	170	08/30/2024	235.20	24250067	08/30/2024	Arnold Sales			8/30/24
A/R - AEAO	2425	09/03/2024	727.02	2470414717	09/03/2024	AT&T Mobility			9/3/24
Lunch for Last Day of Summer School	163	09/05/2024	35.99	2492611142	09/05/2024	Little Caesars			8/8/24
August monthly charges	163	09/05/2024	224.95	2492611116	09/05/2024	Charter Communications			8/12/24
Postage	163	09/05/2024	176.65	2492611170	09/05/2024	United States Postal Service			8/9/24
Office supplies	163	09/05/2024	26.41	2492611171	09/05/2024	Walmart			8/7/24
Servsafe Course-PD	163	09/05/2024	179.00	2492611150	09/05/2024	National Restaurant Assoc. Solutions LLC			8/7/24
August monthly charges	163	09/05/2024	304.84	2492611173	09/05/2024	WM Corporate Services, Inc.			8/6/24
monthly online support for July 2024	163	09/05/2024	20.50	2492611107	09/05/2024	Adobe Inc.			8/9/24
service filing fee	163	09/05/2024	475.00	2492611163	09/05/2024	Sound E-Rate, Inc.			7/30/24
User License /still need po from	163	09/05/2024	1,561.40	2492611155	09/05/2024	OpenPhone			7/28/24
Grant storage McKinney-Vento	163	09/05/2024	12.93	2492611132	09/05/2024	Home Depot			7/25/24
Postage	163	09/05/2024	146.00	2492611170	09/05/2024	United States Postal Service			8/8/24
Office supplies	163	09/05/2024	204.94	2492611108	09/05/2024	Amazon.com			8/22/24
A/R - AEAO	2425	09/05/2024	220.34	2489266527	09/05/2024	Xerox Financial Services			9/5/24
July 2024 charges	163	09/05/2024	17.28	2492611126	09/05/2024	DTE Energy			8/6/24
August 2024 charges	163	09/05/2024	79.00	2492611122	09/05/2024	Culligan Water Conditioning			8/16/24
on site google training	163	09/05/2024	2,000.00	2492611160	09/05/2024	Quickbooks			8/13/24
PD lunch	163	09/05/2024	112.54	2492611134	09/05/2024	Hungry Howies Properties			8/19/24
Office supplies	163	09/05/2024	97.98	2492611108	09/05/2024	Amazon.com			8/26/24
Office supplies	163	09/05/2024	55.43	2492611108	09/05/2024	Amazon.com			8/26/24
Floor Wax	163	09/05/2024	89.98	2492611132	09/05/2024	Home Depot			8/22/24
Office supplies	163	09/05/2024	482.58	2492611108	09/05/2024	Amazon.com			8/26/24
Office supplies	163	09/05/2024	146.24	2492611108	09/05/2024	Amazon.com			8/21/24
Meal During PD Week	163	09/05/2024	95.39	2492611151	09/05/2024	Neimans Family Market			8/20/24
Office supplies	163	09/05/2024	14.22	2492611108	09/05/2024	Amazon.com			8/20/24

Account Activity

Printed: 11/4/2024 1:07 PM
 IOSCO RESA
 Date Range: 7/1/2024 to 9/30/2024

Account		Account Balance		Budget		Budget Proposed		Budget Approved			
Description	Account Number	ASN Number	Batch #	Expensed	Amount	Check #	Check	Vendor Name	PO#/Misc Ref	Invoice#	Invoice
(Continued)											
tech supplies	A/R - AEAO	11-2-121	163	09/05/2024	29.37	2492611108	09/05/2024	Amazon.com		8/19/24	0.00
Conference room table	A/R - AEAO	121230001	163	09/05/2024	499.95	2492611108	09/05/2024	Amazon.com		8/15/24	0.00
A/R - AEAO			2425	09/06/2024	68.40	2494260400	09/06/2024	WEX BANK		9/6/24	0.00
A/R - AEAO(invoice 84268)			170	09/06/2024	90.00	24250085	09/06/2024	Communications Technologies Inc.		9/6/24	0.00
A/R - AEAO(invoice 3243131)			170	09/06/2024	5,082.42	24250088	09/06/2024	edmentum		9/6/24	0.00
A/R - AEAO			171	09/06/2024	199.58	80462	09/06/2024	Cherryroad Media		9/6/24	0.00
A/R - AEAO			2425	09/06/2024	39.38	2531902634	09/09/2024	Pliney Bowes		9/6/24	0.00
A/R - AEAO			2425	09/10/2024	37.10	2534559081	09/10/2024	Chase Card Services		9/10/24	0.00
A/R - AEAO(august mileage)			170	09/13/2024	84.16	24250109	09/13/2024	Tuttle, Wendy		9/13/24	0.00
A/R - AEAO(august mileage)			170	09/13/2024	73.97	24250110	09/13/2024	Williams, Tina M.		9/13/24	0.00
A/R - AEAO			171	09/13/2024	660.00	80471	09/13/2024	Central Michigan Paper		9/13/24	0.00
Void A/R - AEAO			171	09/13/2024	31.50	80474	09/13/2024	Gladwin City County Transit		9/13/24	0.00
A/R - AEAO			171	09/13/2024	240.00	80477	09/13/2024	Ogemaw County Public Transit		9/13/24	0.00
A/R - AEAO			171	09/13/2024	391.05	80470	09/13/2024	Bruning, Raymond		9/13/24	0.00
A/R - AEAO			2425	09/16/2024	10.01	2579439178	09/16/2024	Sams Club		9/16/24	0.00
A/R - AEAO			2425	09/17/2024	88.30	2605147234	09/17/2024	Verizon Wireless		9/17/24	0.00
A/R - AEAO			2425	09/19/2024	303.02	2636910710	09/19/2024	WM Corporate Services, Inc.		9/19/24	0.00
A/R - AEAO			2425	09/19/2024	827.35	2636878129	09/19/2024	Consumers Energy		9/19/24	0.00
A/R - AEAO			170	09/20/2024	276.72	24250111	09/20/2024	Arnold Sales		9/20/24	0.00
A/R - AEAO			2425	09/23/2024	21.49	2674406226	09/23/2024	Xerox Financial Services		9/23/24	0.00
A/R - AEAO(invoice #			160	09/27/2024	1,020.00	24250147	09/27/2024	Student Achievement Systems LLC		9/27/24	0.00
A/R - AEAO			161	09/27/2024	2,500.00	80489	09/27/2024	INSTITUTE for Excellence in Education		9/27/24	0.00
Void A/R - AEAO			9282	09/30/2024	(31.50)	80474	09/30/2024	Gladwin City County Transit		9/13/24	0.00
Total Acct's Payable					\$61,755.31						
Cash Receipt											
A/R - AEAO (June State Aid)			3	07/03/2024	(123,789.53)	202473		Cash			
A/R - AEAO (July State Aid)			1	08/01/2024	(123,789.51)	202481		Cash			
A/R - AEAO (Nat. Soc. of Daughters of			2	08/01/2024	(1,500.00)	202481		Cash			
A/R - AEAO (Student paid for screen			30	08/29/2024	(100.00)	2024829		Cash			
A/R - AEAO (August 24 State Aid)			29	08/29/2024	(123,817.57)	2024829		Cash			
A/R - AEAO (Student paid for Screen			28	09/27/2024	(50.00)	2024927		Cash			
Total Cash Receipt					(\$373,046.61)						

Only Web 5 Activity for Date Range (\$373,046.61)

Account Activity

Printed: 11/4/2024 1:07 PM

IOSCO RESA

Date Range: 7/1/2024 to 9/30/2024

Account		Account Balance		Budget		Budget Proposed		Budget Approved	
Description	A/R - AEAO	Account Number	11-2-121	Budget Balance	0.00	Budget Proposed	0.00	Budget Approved	0.00
ASN Number	121230001	Encumberance	(41,856.58)	Next Mo. Bills	0.00	Ecumb. Balance	\$603.20		
		Vendor Name	(\$42,459.78)	Vendor Name		PO#/Misc Ref	Invoice#	PO#/Misc Ref	Invoice#
Journal Source:AJ	(Continued)	Batch #	Posted	Amount	Transaction#				
Journal Source:AJ		Batch #	Posted	Amount	Transaction#				
A/R - AEAO (Munetrix)		2	07/02/2024	900.00	1775			July JE#2	
A/R - AEAO		4	08/31/2024	1,500.00	1811			Aug JE#12	
A/R - AEAO (1st Quarter)		28	09/01/2024	309,358.93	1838			Sep-JE#15	
A/R - AEAO		8	09/30/2024	50.00	1827			Sep-JE#14	
A/R - AEAO (MV ARP Exp)		4	09/30/2024	(517.63)	1842			Sep JE#16	
Total Journal Source AJ				\$311,291.30					
Account Balance				\$0.00					

Bowling Team Budget

1. Huron Shores Conference Fee	375
2. Lane fees (Hi Skore Lanes--Practice: M, W, F's)	285
3. Bowling Jerseys (9)---[estimated]	450
4. Bowling shoes (3-5 pair)	150
5. Transportation \$15.50/hour + Taxes 6 trips 43 hours	1,330
6. Coaching Salary (2) @ \$1000 +taxes	3,000
7. Bowling Balls (50x4)	200
Total	5790

We get to host one of these meets and can fundraise (bake sales are popular).
Most teams make a few hundred dollars.





The below quote was prepared for [Alternative Education Academy of Iosco County]. This quote is for estimation purposes and is not a guarantee of cost for services. The quote is based on current information & specification from the client. Actual cost may change once image conversion takes place. This quote is valid for 30 days from the date it was generated.

Quote Date
10/8/2024

*Please note that it is the sole financial responsibility of the member [Alternative Education Academy of Iosco County] to pay for shipping of any and all documents both to and from Parchment"

Parchment Records Digitization Cost Summary & Project Estimator				
Service	Cost per unit	Service Description	Quantity	Cost total
Project Management Fee	\$5,000.00	1. Indexing Software configuration to cover records submitted for processing 2. Scanner Configuration for physical records 3. (3) Three Step QA to ensure complete indexing and Data Quality Review 4. Dedicated Project Manager 5. Loading of indexed records into the Credential Library	1	\$5,000.00
Paper Records	Paper 11+ pages per student \$3.12	Price reflects per student rate to convert to .pdf & Automated Indexing	1,500	\$4,680.00
Variable Costs				
Document Prep Work (Folders, Staples, or Paperclips)	\$80.00	This is the per hour rate to prep documents before they can be scanned. There is a 20 hour minimum requirement that will be charged if this service is needed	39	\$3,120.00
Record Destruction	\$20.00	Double Shredding of paper documents and secure destruction of microfilm, microfiche, and aperature cards.		\$0.00
			Estimated Subtotal	\$12,800.00