

**Kenyon-Wanamingo Public Schools
Independent School District #2172
Wanamingo, Minnesota**

(This section to be completed by Principal)

Transportation contact date: _____ Vehicle(s): _____

Comments: _____

Principal confirmation of transportation: _____ Date: _____

- School Board Policy 610 states that field trip approval will be dependent upon a plan that suggests an orderly and safe environment, clear learning objectives, reasonable cost to the participant or district, and minimal impact of an absence on scholastic performance and the overall operation of the school. Every reasonable effort must be made to avoid missing instructional days.

If a fundraiser is going to help defray the cost, please attach a Request for Fundraiser Form.

☒ Approved ☐ Disapproved Q.W. Activities Director Date 5/15/25
☒ Approved ☐ Disapproved M.R. Principal Date 5-13-25
☒ Approved ☐ Disapproved B.M. Superintendent Date 5/14/25
☐ Approved ☐ Disapproved _____ School Board Clerk Date _____

cc (if approved): Trip coordinator, school office staff, and food service director.



September 20, 2025

Ms. Claire Larson
Band Director
St Louis Park High School

Dear Mr. Lee,

Thank you for the opportunity to submit this proposal for your performing tour to Chicago, IL, or South Dakota. The information outlined below is based on over 35 years of experience touring with thousands of students to this wonderful city. This proposal is a point from which to start. We welcome and encourage your additional suggestions. We are dedicated to providing customized, music-focused tours that are educational, enjoyable, memorable, and within budget. We want your students to cherish these memories for a lifetime.

We cannot reserve space or sign contracts with suppliers (e.g., motor coach company, hotel rooms, sightseeing venues, show tickets, etc.) without a deposit per full paying person, and a signed letter of agreement from you. We will draft the letter of agreement for you.

We strongly suggest that arrangements for this tour begin as soon as possible. Call me at 763-576-6909 if we can provide you with any additional information regarding this tour or any others. We want your business and would be proud and honored to work with you and members of the Kenyon-Wanamingo High School Band and Choir. Thank you for considering our proposal. I look forward to hearing from you. Take care.

Marc Fioravanti
Owner
Performance Tours

P.O. Box 188
Lake Elmo, MN 55042
(763) 576-6909
www.perftours.com



**Kenyon-Wanamingo High School Band and Choir
Performing Tour to Chicago, IL, or South Dakota
November 2025 or March 2026**

Original proposal submitted September 20, 2024

Option 1 Chicago Package Inclusions

Motor Coach Transportation

- ◆ Deluxe motor coach transportation throughout the entire tour. One hundred 110 (110) seats are available to the group in two buses.
- ◆ The bus will have a DVD unit (does not include the actual DVDs), restroom, electricity and Wi-Fi.

Sleeping Accommodations (3 nights)

- ◆ Four (4) students per room
- ◆ Two (2) chaperones per room
- ◆ Single room for each director
- ◆ Private security guard (1):
11:00 p.m. to 3:00 a.m.

Meals (6)

- ◆ Hot breakfast buffet (3)
- ◆ Gino's East Pizza Dinner
- ◆ Medieval Times
- ◆ \$15 cash for one dinner

Performances (2) from the following options:

- ◆ Master Clinic at VanderCook College of Music
- ◆ Exchange Concert (Ms. Larson to coordinate)
- ◆ Perform at a retirement home if needed.

Sightseeing Inclusions

- ◆ Shedd Aquarium
- ◆ Willis Tower of 360 Chicago
- ◆ Lincoln Park Zoo and Lincoln Park Conservatory (time permitting)
- ◆ Millennium Park
- ◆ Architecture Tour by Boat
- ◆ Museum of Science and Industry
- ◆ Shopping at the following: Navy Pier, Michigan Avenue

Live Entertainment Inclusion (2)

- ◆ Medieval Times

- ◆ Chicago Symphony Orchestra or Broadway in Chicago (based on their schedule) *

* We have budgeted \$35 per ticket for either CSO or Broadway in Chicago. The price will change based on the cost of the ticket.

Package Cost 75 Students/Chaperones

- ◆ 75 students/chaperones each paying **\$760.00 - \$780.00**.
- ◆ 4 non- paying chaperones/Directors
- ◆ If the number of people traveling is between 75 and 100 paying traveling, the cost per person will be recalculated.
- ◆ Package cost *subject to change* after vendor prices are confirmed for November 2025 or March 2026.

Package Cost 100 Students/Chaperones

- ◆ 75 students/chaperones each paying **\$680.00 - \$700.00**.
- ◆ 4 non- paying chaperones/Directors
- ◆ If the number of people traveling is between 75 and 100 paying traveling, the cost per person will be recalculated.
- ◆ Package cost *subject to change* after vendor prices are confirmed for November 2025 or March 2026.

Option 2 South Dakota Package Inclusions

Motor Coach Transportation

- ◆ Deluxe motor coach transportation throughout the entire tour. One hundred 110 (110) seats are available to the group in two buses.
- ◆ The bus will have a DVD unit (does not include the actual DVDs), restroom, electricity, and Wi-Fi.

Sleeping Accommodations (3 nights)

- ◆ Four (4) students per room
- ◆ Two (2) chaperones per room
- ◆ Single room for each director
- ◆ Private security guard (1):
11:00 p.m. to 3:00 a.m.

Meals (6)

- ◆ Hot breakfast buffet (3)
- ◆ Group Dinner (1)
- ◆ \$15 cash for two dinners (2)

Performances (2) from the following options:

- ◆ Master Clinic at Augustana
- ◆ Exchange Concert (Ms. Larson to coordinate)
- ◆ Perform at a retirement home if needed.

Sightseeing Inclusions

- ◆ Wind Cave
- ◆ Crazy Horse
- ◆ Mammoth Site (time permitting)
- ◆ Millennium Park
- ◆ Mt. Rushmore
- ◆ Dinosaur Park
- ◆ Badlands
- ◆ Wall Drug
- ◆ Bear Country
- ◆ Custer State Park

Live Entertainment Inclusion (1)

- ◆ Mt. Rushmore Light Show

Package Cost 75 Students/Chaperones

- ◆ 75 students/chaperones each paying **\$590.00 - \$610.00.**
- ◆ 4 non- paying chaperones/Directors
- ◆ If the number of people traveling is between 75 and 100 paying traveling, the cost per person will be recalculated.
- ◆ Package cost *subject to change* after vendor prices are confirmed for November 2025 or March 2026.

Package Cost 100 Students/Chaperones

- ◆ 75 students/chaperones each paying **\$510.00- \$530.00.**
- ◆ 4 non- paying chaperones/Directors
- ◆ If the number of people traveling is between 75 and 100 paying traveling, the cost per person will be recalculated.
- ◆ Package cost *subject to change* after vendor prices are confirmed for November 2025 or March 2026.

◆

***Final cost of the tour may be adjusted up or down slightly due to changes to the itinerary.**

***Notes:**

- 1) *All prices quoted are valid for a period of 30 days from the date of this proposal. Any request to confirm a tour after 30 days will be re-priced and subject to increase.*
- 2) *Motor coach fuel charges may increase. Any additional charges will be billed to the group on the final invoice before departure.*
- 3) *Your agreement to hire Performance Tours begins with our receipt of your first payment or your signed letter of agreement, whichever arrives first.*

Tour Information and Preparation

- ◆ Complete tour itinerary with emergency phone numbers.

Professional Tour Director

- ◆ Tim Smith will be your Tour Director
- ◆ Performance Tours reserves the right to substitute for the Tour Director up until the first day of the tour.
- ◆ We pride ourselves on being flexible to meet the needs of our groups before and during the tour. Months before you depart on your tour you will receive a minute-by-minute itinerary. If you, your students and/or the chaperones want to make a change to the itinerary we will do so, provided the bus drivers and the bus are able to accommodate the changes.

All Taxes and Gratuities

Options

- ◆ **Trip Insurance:** Performance Tours offers an optional insurance policy that includes individual coverage if the individual cancels or interrupts the trip, or in the event of trip delay, emergency evacuation, accident and sickness medical expense, accidental death and dismemberment, baggage protection, bag delay, and worldwide 24-hour emergency assistance.

For individual protection and peace of mind, we suggest that tour participants purchase this coverage. For full details of the coverage and a premium schedule, please see the Performance Tours Management system once the tour is agreed upon.

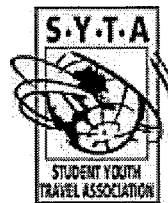
- ◆ **Tour Management System:** Performance Tours now offers an online tour registration and payment system. This platform will automatically send out payment and missed payment notices. Medical history can be gathered, documents can be downloaded and signed electronically. All of this alleviates a lot of the mundane task's music directors take on to plan a tour. Yet they have the information at their fingertips if needed.

Professional Affiliations

SYTA Membership

Performance Tours has met strict standards to become a member of the Student and Youth Travel Association (SYTA). To retain our membership in good standing we must: uphold a code of ethics by which we operate, be an established company with over three years in business, have senior management experienced in the management and operations of group tours, qualify for and maintain at least \$1 million in errors and omissions and professional liability insurance coverage, and pass the review of nearly 4,000 tourism professionals.

Travelers with Performance Tours can be confident that their plans are solid and their travel investment is secure. Further, through seminars, conventions, and networking, we learn current information on providing quality service, finding new destinations, protecting the environment, accommodating disabled travelers, promoting healthy traveling, and understanding government regulations.



Tour Proposal Guidelines

The following guidelines are designed to help you manage student expectations in planning a tour, as well as to enable **Performance Tours** to produce proposals quickly and provide effective service from suppliers on your tour.

◆ **Special requests**

We always act in accordance with information provided by clients or tour participants, including: (1) disabilities and needs for accommodations, and (2) need for visas required for international travel for students who are citizens of countries other than the United States. The client is responsible for providing **Performance Tours** with all necessary information.

Also, the client is responsible for informing all students, parents, chaperones, administrators, and others involved in the tour, of these provisions listed in the contract tour policies and general information.

◆ **Destination choices**

For more effective planning, we ask that you request a proposal for no more than three destinations. We will, of course, be happy to talk with you to help you determine destinations that meet your tour wishes and needs.

◆ **Pricing**

Per-person tour prices will be quoted in ranges, to accommodate fluctuating numbers of tour participants. Tour prices will be fixed when we receive a final count and rooming list from you. Your final invoice will reflect adjustments.

◆ **Cancellation fees**

The letter of agreement will outline the cancellation fees by date. Students who are informed of these dates may be more likely to honor their commitment to you!