

Minutes of FACILITIES COMMITTEE
The Board of Trustees
Gull Lake Community Schools

A Facilities Committee meeting of the Board of Trustees of Gull Lake Community Schools was held on the 12th day of March 2025, beginning at 2:35 PM in the Christopher L. Rundle Administration Building.

Roll Call: Brad Glessner, Deputy Superintendent Lisa Anderson, Superintendent Christopher Rundle, Eddie Keene, John McCann

Guests: Don Eastman, Dan Tryles

1. Public Comments: None

2. Approval of Minutes: The February 12, 2025 minutes were approved.

3. High School Facility Needs

The Committee has asked building administrators to share with the Committee their current and future needs in their building or department. Don Eastman, High School Principal, updated to the Committee on amenities, building and space improvements, and cultural concerns. The bathrooms require new hand dryers, soap dispensers, urinal dividers, and toilets. Additionally, the building needs updated water fountains with bottle-filling stations, which will be funded through a grant.

There are currently three (3) available classrooms for potential expansion. Discussion took place on the needs of the Virtual Partnership. As the building is 18 years old, it will be necessary to assess projects including painting, roof repairs, and HVAC upgrades. These projects will be considered during the Facility Master Planning process.

Principal Eastman and Superintendent Rundle hold regular meetings with the Student Cabinet to address the cultural needs of the building.

4. Facility Master Planning

Dan Tryles from Kingscott attended the meeting to present the 2025 Facility Assessment document to the Committee. The discussion focused on three main categories: Identifying Growth Trends, Existing Facilities, and Additional Facility Needs/Wishes. The Committee went through each item, estimating the hours required for each task. They asked Viridis Design Group and Kingscott to provide a quote for further review.

5. Director of Buildings & Group Update

A. Fence Update

Brad Glessner reported that work on the fencing at Kellogg Elementary School and Ryan Intermediate School began on Monday; an issue with the engineering plans caused a slight delay.

B. Bond & Sinking Fund

Brad Glessner reported that Bid Pack #1 which includes work at WK Kellogg, Bedford, GLMS, Ryan Intermediate, and Transportation was previously bid out and approved; work will begin at the end of the school year. Bid Pack #2 which includes cold storage for Maintenance and Band/Performing Arts Center, is currently out for bid.

C. Miscellaneous

Brad Glessner provided a sign rendering to the Committee to review. The rendering was for directional signage for handicap parking. The Committee agreed to the signage and the location for posting.

6. Traffic Flow Update

Tim Britain from Viridis Design Group is preparing a new drawing for the Committee's review. The original design was submitted to the Road Commission of Kalamazoo County (RCKC) but was rejected due to right-of-way concerns. Viridis Design Group will present an alternative option to the RCKC and the Committee will decide on the next steps accordingly.

7. Next Meeting: TBD