

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 05-29-24



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**       ☐ Resignations                      ☐ Hiring                      ☒ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State           ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other:  
                    This action request pertains to ☐ Elementary (only)    ☒ High School/District Wide

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**Date:**       05/21/2024

**To:**        Corrina Guardipee-Hall  
                 Superintendent

**From:**    Robert Hall  
**Title:**     BNAS Dept.

**Subject: Filming & Editing BNAS Films for Blackfoot Language Instruction 2023-2024**

**Description:** Chase Hall will help BNAS with filming and editing BNAS films for Blackfoot Language instruction. Payment will be in one check at the BNAS director approval of work. Will film and edit from June 1 to project finish no later than June 30.

**Financial Impact: \$2,900.00**

**Funding Source (Budget/grant, etc.):** 115.90.160.100.320.265

**Attachment(s):** N/A

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**        ☐ N/A (Info)        ☐ Approved        ☐ Denied        ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 5/23/24

**Board Approval:** 5/29/24

**Contractor:** Chase Hall

**Phone:** 406 845 6307

**Address:** Browning, MT 59417

P.O. Box or Street Address

City, State, Zip

**Type of Project/Service** (be specific) Chase Hall will assist the BNAS in finishing Blackfoot Language Films and help edit and film Blackfoot words of the day to last all school year. films will be turned in and accepted at the BNAS directors approval and then contract will be submitted for payment.

**Contracted Dates:** May 30-June 30, 2024

Rate per hour/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days

=

Per Diem/per day: 2,900 for total services # of Days

=

\$2,900.00

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile

=

\_\_\_\_\_

Other costs (explain): \_\_\_\_\_

=

\_\_\_\_\_

**Total Project Cost**

=

**\$2,900.00**

**Contract to be paid from:**

115-90-160-1000-320-265

\_\_\_\_\_

**Independent Contractor:**

☒ Submit invoice on completion

☐ Other \_\_\_\_\_

**Employee:**

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Robert Hall  
**Principal/Supervisor**

\_\_\_\_\_  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office

Invoice from Chase Hall

To Blackfeet Native American Studies

Item: to aid and help the BNAS Department with filming and editing Blackfoot Language  
Instruction videos that aim to help teach and promote the Blackfoot Language.

Total: \$2,900.00