



## Consent Item

**Date:** December 9, 2024

**Division:** Finance

**Subject:** Workforce Management Systems and Related Products, Services and Solutions – Cooperative Contract(s)

### Background Information:

- LISD purchased the Kronos Time and Data Collection software in 2005, and the software was upgraded from version 6.1 to version 8 in the spring of 2016.
- This recommendation for renewal, if approved, will provide LISD with a comprehensive timekeeping system for the district Payroll Department. The Kronos system integrates with LISD's HR/payroll and substitute management systems and reporting capabilities to ensure accurate, timely staff payments and compliance with federal wage laws. The annual software support services agreement includes the Enterprise Archive and Workforce licenses.
- Awarding to an LISD-eligible cooperative contract provides the best value to the district for the needed timekeeping products and services.
- Awarded vendors under cooperative contracts have undergone a competitive procurement process that complies with state procurement laws.

### Administrative Consideration:

- Funds for this purchase will come from the Payroll Department budget.
- Previous annual expenditures in this commodity:
  - 2023-2024: \$68,972
- Estimated annual expenditures in this commodity: \$69,843 but not to exceed the approved budget.
- This procurement complies with Section 44.031 of the Texas Education Code and other applicable procurement laws.

### Recommendations:

- That the Lewisville ISD Board of Trustees approves the use of an LISD-eligible cooperative contract for Workforce Management Systems and Related Products, Services and Solutions, the estimated expenditures, and the associated awarded vendor for one year.

### Timeline/Report:

- Term: February 2025 – February 2026