

INDEPENDENT SCHOOL DISTRICT 622
NORTH ST. PAUL-MAPLEWOOD-OAKDALE SCHOOLS
ISD 622 EDUCATION CENTER

SPECIAL MEETING
SCHOOL BOARD
January 14, 2025

Chair Yang called the meeting to order at 5:15 PM with the following present: Chair Yang, Vice Chair C. Anderson, Clerk Nitardy, Treasurer Martens, Directors Livingston, and Superintendent Tucci Osorio. Absent: Director Yener.

Others present were: Tricia St. Michaels, Andy Beaton, and May Her.

C. Anderson administered the Oath of Office to Livingston, Nitardy, Swor, and Yang.

Yang requested nominations for Chair. Livingston nominated Yang. There being no other nominations, a unanimous ballot was cast.

Yang requested nominations for Vice Chair. Livingston nominated C. Anderson. There being no other nominations, a unanimous ballot was cast.

Yang requested nominations for Clerk. Martens nominated Livingston. There being no other nominations, a unanimous ballot was cast.

Yang requested nominations for Treasurer. C. Anderson nominated Martens. There being no other nominations, a unanimous ballot was cast.

The Organizational Resolutions were considered. Livingston moved and Martens seconded the following resolution, which carried on a 6 – 0 vote:

BE IT RESOLVED by the School Board of Independent School District No. 622 that the following organizational resolutions, numbered 1-19, be accepted as presented:

1. THAT the School Board approve memberships, related dues, and authorize signature of membership documents by the appropriate individual(s) in the following organizations:
 - Minnesota School Boards Association (MSBA)
 - Association of Metropolitan School Districts (AMSD)
2. THAT the School Board appoint the following individual Board Members to serve as Board Representatives or Liaison members as indicated:
 - January – December 2025 Appointments:
 - NMI 916 Board (Nitardy)
 - Advisory (Yang)
 - Student Board Representative Mentor (Yener)

AMSD (Yang, Livingston as an alternate)

3. THAT the School Board approves monthly compensation for School Board members at the rate of \$492 per month; \$500 per year additional for Board Chair; and \$600 per year expense allowance for each Board member.

4. THAT pursuant to Board Policy 205 the School Board business meeting dates, will be as follows:

January 28, February 18, March 18, April 29, May 20, June 24

AND THAT THE School Board Work Study Session meeting dates will be as follows:

January 14, March 4, April 15, May 6, June 10

AND THAT THE School Board Retreat meeting date will be as follows:

February 8

THE regular meeting place for School Board business meetings shall be the Boardroom in the District Education Center at 6:00 p.m., unless otherwise specified.

THE regular meeting place and time for School Board Study Sessions will be posted.

5. a. Premier Bank and Associated Bank are designated as the official depositories of School District funds, subject to its furnishing collateral security and otherwise complying with the provisions of Minnesota statute.

b. The School Board treasurer or Director of Finance are authorized to accept and release collateral as required.

c. The officers of the School Board, the Superintendent, and the Director of Finance and designee(s), whichever are necessary, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository.

d. The depository is authorized to accept facsimiles of the signatures of the officers of the School Board upon checks drawn on school district funds in accordance with Minnesota statute.

e. This resolution shall be valid until superseded.

6. THAT imprest funds be authorized in the amount of \$3,630, that the Superintendent or designee be appointed as custodian of such funds, and that their only uses be for the payment of proper claims against the District, excluding salaries and personal expenses, which it is impractical to pay in any other manner, all as permitted by Minnesota statute.

7. THAT the Pioneer Press newspaper is designated as the official newspaper of the School District, in accordance with Minnesota statute.

8. THAT the following legal firms be designated and recognized as the School District's attorneys for legal affairs and consultations, with any exceptions to be approved by the School Board:

Karen Kepple Law Office

Knutson, Flynn, and Deans

Larson · King, LLP

Ratwik, Roszak, and Maloney

Kennedy-Graven

Dorsey & Whitney, LLP

Squires, Waldspurger, & Mace, PA

Fredrikson & Byron, P.A.
Paula Forbes, PLLC
Hitesman Law, PA

9. THAT the Superintendent or designee be authorized to issue checks between Board meetings in advance of Board approval under the following conditions and to include such payments in the next list of bills submitted to the Board for approval:
 - a. Payments of claims which cannot be deferred until the next Board meeting without loss to the District of a discount privilege or because of contract terms, purchase order terms, or a vendor's standard terms which are part of contract, in accordance with Minnesota statute.
 - b. Payments of claims within the standard payment period as defined in Minnesota statute.
10. THAT, as permitted by Minnesota statute, the Superintendent or designee be authorized to lease, purchase, and contract for goods and services, within the budget as approved by the Board, provided that any transaction in an amount exceeding the minimum amount for which bids are required (\$175,000 per Minnesota Statute 471.345), must first be specifically authorized by the Board and must fulfill all other applicable legal requirements for School District contracts.
11. THAT the Director of Finance be allowed to open brokerage accounts with U.S. Bank, Minnesota Trust, PMA Securities and Ehlers.
12. THAT Ehlers be approved as the District Financial Advisor.
13. THAT LB Carlson be approved as the District Auditor.
14. THAT the Superintendent or designee be authorized to enter into agreements to make electronic funds transfers (wire transfers) as permitted by Minnesota statute and submit a list of such transfers at the next regular School Board meeting after the transfers take place.
15. THAT the Superintendent or Director of Operations (or designee) are authorized to approve change orders to building program contracts, as requested by the construction manager and architect, within the budget, in the amount of \$175,000 or less per change order.
16. THAT application for financial assistance as provided under ESEA as amended, be authorized, and that the Superintendent of Schools or designee appoint a Local Agency Representative who would be directed to execute and file application(s) for and on behalf of the School District and otherwise act as authorized representative of the School District in all activities related to ESEA. Further, that the Superintendent of Schools appoints the ESEA contact person.
17. THAT the Superintendent of Schools or designee be authorized, on behalf of the Board, to prepare and apply for grants to the School District from local, state, federal, or private resources.
18. THAT authority be granted to the Superintendent of Schools or designee for the 2024-2025 school year to execute non-resident student attendance agreements, as required by Minnesota statute, on behalf of the School Board.

19. THAT the following public notice shall be mailed to students' homes and distributed to staff through the District's annual information & student responsibility handbook publication and posted on the district's website at <http://www.isd622.org/622handbook>

NOTICE IS HEREBY GIVEN -

That Independent School District 622, pursuant to the U.S. General Education Provisions act and Minnesota Government Data Practices Act, declares the following as "directory information" as provided in said Act and, that information relating to students may be made public if said information is in any of the following categories:

Student's name, date of birth, and grade

Participation in officially recognized activities and sports

Weight and height of athletic team members

Degrees, honors, and awards received

The most recent educational agency or institution attended

Photos, such as those taken for yearbooks or other school and district publications, are directory information for those purposes only.

Directory information does not include identifying data that references religions, race, color, gender, social position, or nationality.

A parent/guardian, or student who is 18, who wishes to make directory information private must notify their principal in writing each year the child attends district schools. The notification remains in effect until October 15 of the next school year.

Additionally, a parent/guardian, or student who is 18, who wishes to refuse the release of directory information to military recruiting officers and post-secondary institutions must notify their principal in writing by October 15 each year.

Nitardy moved and Swor seconded the following motion, which carried on a 6 - 0 vote:

THAT the meeting be adjourned.

The meeting adjourned at 5:28 PM.

Clerk

Public notice for solicitation of bids, requests for quotes and requests for proposals are located on the ISD 622 website, www.isd622.org.