

# **Livonia Public School**

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***Director of Operations***

Date: February 28, 2017

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: Move Management Services for Phase IV – Churchill High School

As part of the 2013 Bond project, we have submitted a Request for Proposal (RFP) for moving bids for Phase IV at Churchill High School. We would like to discuss the bid results at the next Building and Site Committee meeting on Monday, Monday 6, 2017.

The RFP for Move Management Services was made available on January 23, 2017. The bid responses were due on February 9, 2017. We received five responses and CRESA has reviewed the information. The process for evaluation will be in accordance with the criteria that were established previously.

The bid responses were reviewed with Board members at the February 27, 2017 Study Session. On Monday, March 6, 2017, at the Building and Site Committee meeting, Plante Moran CRESA will present an in-depth overview of the results of their evaluation to the Board of Education and provide recommendations for next steps in the process of selecting the vendors for the move management project at Churchill High School.

Due to time constraints, a special voting meeting will be held on March 6, 2017, at the conclusion of the Committee of the Whole Meeting. As always, please let me know if there are any additional questions.

PF/ko

Attachments

c: Board of Education