

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 12:13 a.m. May 15, 2019

Members Present:

- Mark Mirabile, Presiding Officer
Jon Buralli
Mary Lenzen
Joy Tristano
Kristin Violante
Charles Zona – arrived at 7:40 p.m.

Absent:

- David Negron

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Jennifer Ban, Frank Adams, Kathleen Tomei, Debbie Lubeck, Griffin Sonntag, Brianne Malatt, Karyn Lisowski, Jill Beronio, Tanya Kim, Maggie McCarter, Barb Triggs, Peg Riordan, Andrea Mars; and Darcy Kriha, Kriha Law.

PLEDGE OF ALLEGIANCE

The Board recognized SCOTY winners Anna Cassioppi, grade 8, and Charlie Danaher, grade 4. Charlie led the pledge of allegiance.

OPEN FORUM

Board President Mark Mirabile shared that each Board member has received a copy of Illinois School Law Survey. This is a supplement to School Code.

ACTION NO. 39 Consent Agenda

Motion by Lenzen, seconded by Violante, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of April 17, 2019; closed session meeting minutes of April 17, 2019; special meeting minutes of April 23, 2019; payment of April Payroll/May Warrants; food service contract; paper bid; audit services; transportation contract; cleaning services; consolidated district plan; Final FY19 school calendar; School Board (sec. 2) Board policies; May 2019 Personnel Report containing the resignation of Art McCoy, maintenance, effective May 8, 2019; Elizabeth Camis, instructional aide, effective July 3, 2019; increase of FTE for Michelle Jarosik from .52 FTE to 1.0 FTE; and supplemental retirement bonus' for Maureen Olsen, Sue Kremer, and Wendy Rydberg. Motion carried by a roll call vote of 5 ayes (Buralli, Lenzen, Mirabile, Tristano, Violante) absent – Negron and Zona.

REPORTS AND DISCUSSION ITEMS

Library Update

Dr. Palzet informed the Board that the library renovation project is progressing as planned. The project is currently in the pre-construction phase. During this phase materials are being ordered and logistics are being determined. The elementary school library will close on May 24th, and the middle school library will close on May 31st. This gives our library staff enough time to inventory materials for a June 3rd pack up. A pre-construction meeting was held on Monday, May 13th. At that meeting, the administration, district architect, and project contractor set a timeline, discussed construction staging, and handled other logistics. Construction will begin at both schools on June 7th and is expected to be completed by September 1st.

*Strategic Blueprint*

Superintendent Palzet shared that the district continues to make progress on the action steps laid out in our Strategic Blueprint. In the goal area of Building Learning Environments, we continue to make improvements to the transition process for our incoming fifth graders. This month fifth grade teachers spent a day observing in fourth grade classrooms. The purpose of this observation is to learn more about the instructional methods used in fourth grade and begin to get to know students. Additionally, this month, fourth and fifth grade teachers met to begin the process of class placement. In the goal area of Building Human Capital, we once again provided our staff with our Professional Development Pathways summer program. This program takes full advantage of the devices teachers have access to and allows them to engage in meaningful professional development at their own pace over the summer through high quality professional development providers. Finally, in the area of Building Learning Capacity, we are making progress toward our goal to provide staff ways to integrate technology into their classrooms. This is being accomplished through summer professional development led by our technology integration coach and our librarian. These dynamic teachers will lead staff through a planning process and help them prepare technology integrated lessons that they can implement in their classrooms in the fall.

*World Language Update*

Assistant Superintendent for Teaching and Learning Jennifer Ban provided the Board with information on the curriculum review process in Spanish. She made the recommendation to purchase a classroom resource titled Auténtico which is the same program used by LTHS. Additionally, Dr. Ban provided the Board with a glimpse into the future as she discussed the plan to add additional language choices through a high quality online program. The district will continue to research offering additional language choices to support data collected in a recent survey from parents.

*Middle School Schedule Change*

At last month's meeting, the Board heard a presentation on a proposed revised schedule for the middle school. The presentation sparked several questions for the Board, and in an effort to best understand how this change will impact students, the Board asked for clarification and further discussion. The Board took this opportunity to dive deeper into the impact of a revised schedule and better understand the impacts on students. At the conclusion of the discussion, the Board approved a revised (10 period) schedule for the middle school for next school year. The 2019-2020 school year will serve as a pilot year for the new schedule. Administration will review and re-evaluate the effectiveness of the proposed schedule at the end of the school year.

**ACTION NO. 40**  
Schedule Change

Motion by Violante, seconded by Tristano, that the Board of Education approve the revised middle school schedule as presented. Motion carried by a roll call vote of 6 ayes (Buralli, Lenzen, Mirabile, Tristano, Violante, Zona) Absent - Negron.

*Food Service Update and Fees*

Over the course of the past several years, we have improved the quality of lunches served at our schools, and we have made lunch payment more efficient. We have found our food service provider, Just A Dash Catering, to be responsive to our needs and willing to make adjustments to the program to provide better service. Feedback from students, parents, and staff has been positive regarding the quality of the food, as well as, the efficiency of the point-of-service payment system. There will be no increase in the cost of lunch (\$3.30) or milk (\$.30) for the 2019-20 school year. The Board requested an update on lunch portions at the August Board meeting.

Summer Construction Update

Keeping our facilities in good condition and ensuring the safety of our students, staff, and visitors is a top priority. Each summer the District completes projects to improve the efficiency, safety, and learning environment of our schools. The Facilities Advisory team met in November and made several recommendations for projects to be completed over the summer. A few of these projects include renovation of our school libraries, installation of a wood floor in the middle school gym, HVAC repairs, and painting.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the June agenda include:  
SEL Committee Update; Spring Testing Report; Freshman Survey’ Superintendent Performance Evaluation; Board Self-Evaluation; School Safety Recommendations; Discuss and Approve Spanish Resources; Approve Prevailing Wage Resolution; Approve Voluntary Student Insurance; Approve Transfer of Interest; Approve payment of June 30 Bill List; Approve Payment of July Board Meeting Bill List; Class Size Planning update (written) and Extra-Curricular Report (written); Maintenance Director Discussion; Middle School Honor Roll Calculations; Resolution for Serious Safety Hazard.

ACTION NO. 41

Closed Session

Motion by Buralli, seconded by Mirabile, that the Board of Education go into closed session at 9:58 to discuss matters relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; and collective negotiation matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Motion carried by a roll call vote of 6 ayes (Buralli, Lenzen, Mirabile, Tristano, Violante, Zona) Absent - Negron.

The Board came out of closed session at 12:13 a.m.

ADJOURNMENT

Motion by Buralli, seconded by Tristano, that the regular meeting adjourns at 12:13 a.m. Voice vote. Motion carried.

App. \_\_\_ President \_\_\_\_\_ Secretary \_\_\_\_\_