

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 10/11/22



---

**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**       ☐ Resignations                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State           ☐ Travel In State           ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other:  
                    This action request pertains to ☐ Elementary (only)    ☒ High School/District Wide

---

**Date:**        October 4, 2022

**To:**           Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**       John Salois  
**Title:**        Director of Human Resources

**Subject: Hiring: 9 Month Bus Driver**

**Description:** Francis W. Bullcalf recommends the following hire:

- Bryan Potts, 9-Month Bus Driver

**Pending successful completion of pre-employment process**

**Financial Impact:** L3/S0 \$18.39 (L3/S1 \$18.98 after successful completion of 90-day probationary period)

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial)\_\_\_\_\_

**Comments:** \_\_\_\_\_

---

**Board Action:**           ☐ N/A (Info)   ☐ Approved   ☐ Denied       ☐ Tabled to:\_\_\_\_\_

## Browning Public Schools Hiring Selection Report

Position <b>Bus Driver 9-Month</b>		Applicant Recommended <b>Bryan Potts</b>	
Department/Location <b>Transportation</b>		Supervisor <b>Francis w Bullcalf</b>	
Type of Position <b>Classified</b>	Starting Date <b>TBD</b>	Term <b>187</b>	

**Recruiting**      Date Posted: 6/16/22    Readvertised 8/10/22    Closing Date: Until Filled

**Comments:** Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:  
B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There is only one qualified candidate who has applied.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Bryan Potts	9/30/22	yes	N/A

Interview Committee	Title	Name	Title

**Recommendation:** Bryan holds a CDL with S Endorsement. He has experience driving shuttle busses on Going to the Sun Highway.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	10/7/22	No	Pending
State & Federal Criminal background check	10/7/22	No	Pending
Tribal Background check	10/7/22	No	Pending

Salary: \$18.39-\$18.98      Placement: L3/S0.      Contract Days: 187

Prepared by: \_\_\_\_\_ Date 10/4/22/2022    Approved by: \_\_\_\_\_ Date: \_\_\_\_\_