

BOARD OF TRUSTEES  
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A)  Report Only  Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B)  Action Item

Presenter(s): SAMUEL MIJARES, SUPERINTENDENT  
ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AMEND THE GENERAL FUND BUDGET.

- (C) Funding source: Identify the source of funds if any are required.

RE-ALIGNMENT OF FUNDS; BUDGET REVENUE ESTIMATES AND CARRY FORWARD FUNDS.

- (D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM.



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**TO:** Samuel Mijares, Superintendent

**FROM:** Ismael Mijares, Deputy Superintendent for Business & Finance

**DATE:** November 2, 2021

**SUBJECT:** *Budget Amendments*


This is the first of three (3) times during the year when principals and directors are allowed to submit budget amendments to transfer funds within their allocation. Attached are the General Fund Budget Amendments submitted by the campuses and departments.

Also, the Budget Amendments include carry forward funds from prior year in the amount of: \$142,903 for 170 – Middle Rio Grande – CCPS.



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**TO:** Ismael Mijares, Deputy Superintendent for Business & Finance

**FROM:** Humberto Araiza, Transportation Director 

**DATE:** November 1, 2021

**SUBJECT: *Budget Amendment for Fund 162-Tranportation***

Attached is the budget amendment for Fund 162-Tranporation to be presented at the Tuesday, November 9, 2021 Regular School Board Meeting.

Please let me know should you have any questions regarding this matter.

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: \_\_\_\_\_

PAGE 1 OF 1

DATE: 9/15/2021

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER										NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.			DESCRIPTION			
162	52	6XXX			2	XX			SALARIES/WAGES	+	(165,735)
162	11	6XXX			2	XX			SALARIES/WAGES	-	165,735
TOTAL											-

REASON FOR REQUEST: REALIGNMENT OF FUNDS

\_\_\_\_\_  
ORIGINATOR

9/13/2021  
SUPERINTENDENT DATE

11-10-21  
BOARD OFFICER DATE

DISAPPROVAL: \_\_\_\_\_  
NAME DATE

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME DATE



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**TO:** Ismael Mijares, Deputy Superintendent for Business & Finance

**FROM:** Rene Martinez, School Improvement Director 

**DATE:** November 3, 2021

**SUBJECT:** *Budget Amendment for Fund 163-Dyslexia*

Attached is the budget amendment for Fund 163-Dyslexia to be presented at the Tuesday, November 9, 2021 Regular School Board Meeting.

Please let me know should you have any questions regarding this matter.

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: \_\_\_\_\_

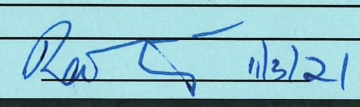
PAGE 1 OF 1

DATE: 11/3/2021

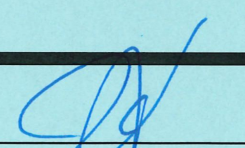
REFERENCE NO. \_\_\_\_\_


ACCOUNT NUMBER										NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.				DESCRIPTION		
163	11	64XX	XX	XXX	2	XX	X	XX	TRAVEL	+	(1,000)
163	13	64XX	XX	XXX	2	XX	X	XX	TRAVEL	-	1,000
TOTAL										-	

REASON FOR REQUEST: REALIGNMENT OF FUNDS

ORIGINATOR  11/3/21

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 NOV 03 2021  
 DATE SUPERINTENDENT DATE

 11-3-21  
 DATE FINANCE DATE BOARD OFFICER DATE

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL: \_\_\_\_\_


PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_



**MEMORANDUM**

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**TO:** Ismael Mijares,  
Deputy Superintendent for Business & Finance

**FROM:** Jaime H. Gonzalez,   
Bilingual/Gifted and Talented/Fine Arts/Title III, Part A Director

**SUBJECT:** *Budget Amendment (165) Gifted and Talented*

**DATE:** September 2, 2021

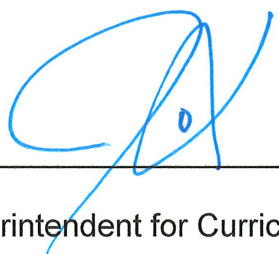
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Attached is a budget change request being submitted to be presented at the next regular school board meeting aligning the 165 Gifted and Talented budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please contact our office.

Increase in DSC travel  
Decrease in DSC other

APPROVED:   
John Cox,  
Deputy Superintendent for Curriculum & Instruction

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: 165

PAGE 1 OF 1

DATE: 9/2/2021

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER										NOM.	AMOUNT INCREASE/(DECREASE)	
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.			DESCRIPTION				
165	31	63XX	XX	XXX	2	XX	X	XX	Other		+	(4,000)
165	21	64XX	XX	XXX	2	XX	X	XX	Travel		-	4,000
TOTAL											-	

REASON FOR REQUEST: To distribute 2021-2022 GT Funds to best meet the needs of students and program

	ORIGINATOR
SEP 02 2021 DATE	SUPERINTENDENT DATE
FINANCE DATE	BOARD OFFICER DATE

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_






**MEMORANDUM**

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**TO:** Ismael Mijares,  
Deputy Superintendent for Business & Finance

**FROM:** Jaime H. Gonzalez,   
Bilingual/Gifted and Talented/Fine Arts/Title III, Part A Director

**SUBJECT:** *Budget Amendment (166) Bilingual Funds*

**DATE:** September 2, 2021

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Attached is a budget change request being submitted to be presented at the next regular school board meeting aligning the 166 Bilingual budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please contact our office.

Increase in DSC General Supplies & Consulting Services  
Decrease in DSC General Supplies

APPROVED:   
John Cox,  
Deputy Superintendent for Curriculum & Instruction

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: 166

PAGE 1 OF 1

DATE: 9/2/2021

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER									DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.						
166	11	63XX	XX	XXX	2	XX	X	XX	General Supplies	+	(\$22,049.00)
166	21	63XX	XX	XXX	2	XX	X	XX	General Supplies	-	\$12,000.00
166	31	62XX	XX	XXX	2	XX	X	XX	Consulting Services	-	\$10,049.00
TOTAL										-	

REASON FOR REQUEST: To distribute 2021-2022 Bilingual Funds to best meet the needs of students and program

ORIGINATOR

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FINANCE

OCT 25 2021

DATE

SUPERINTENDENT

DATE

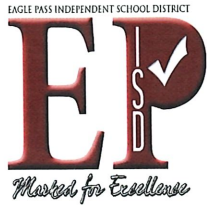
BOARD OFFICER

DATE


DISAPPROVAL: \_\_\_\_\_  
NAME DATE

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME DATE



# Eagle Pass Independent School District Career and Technical Education

**DATE:** October 28, 2021  
**TO:** Ismael Mijares, Deputy Superintendent for Business & Finance  
**FROM:** Ana Laura Castillon, CTE Director   
**RE:** Budget Change Request (167) State Vocational Funds

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Attached is a budget change request I am submitting to be presented at the next regular school board meeting to align the 167 State Vocational budget.

Should you have any questions, please feel free to call me.

Accounts have been adjusted accordingly and a brief summary is listed below.

Increase in Other Operating Costs

Decrease in Supplies & Materials

Approval: \_\_\_\_\_

  
David Camarillo, Executive Director for Instruction

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: 167  
STATE FUNDS

PAGE 1 OF 1

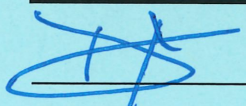
DATE: 10/28/2021

REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER										NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.			DESCRIPTION			
167	11	63XX	XX	XXX	2	XX	X	XX	SUPPLIES & MATERIALS	+	(119,321)
167	11	64XX	XX	XXX	2	XX	X	XX	OTHER OPERATING COSTS	-	36,000
167	13	63XX	XX	XXX	2	XX	X	XX	SUPPLIES & MATERIALS	-	63,473
167	21	63XX	XX	XXX	2	XX	X	XX	SUPPLIES & MATERIALS	-	6,348
167	21	64XX	XX	XXX	2	XX	X	XX	OTHER OPERATING COSTS	-	5,000
167	31	63XX	XX	XXX	2	XX	X	XX	SUPPLIES & MATERIALS	-	1,500
167	31	64XX	XX	XXX	2	XX	X	XX	OTHER OPERATING COSTS	-	4,000
167	51	63XX	XX	XXX	2	XX	X	XX	SUPPLIES & MATERIALS	-	3,000
									TOTAL		-

REASON FOR REQUEST: REALIGNMENT OF FUNDS

ORIGINATOR *Anna Maria Castellon*

	<u>11/1/21</u>		
	DATE	SUPERINTENDENT	DATE
FINANCE	<u>11-2-21</u>		
	DATE	BOARD OFFICER	DATE

DISAPPROVAL: \_\_\_\_\_  
NAME DATE

REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
NAME DATE

# Eagle Pass Independent School District

## Life Skills Program for Student Parents

904 Kelso Drive, Eagle Pass, Tx. 78852 (830)758-7019-Office (830)773-6317 - Fax

### MEMORANDUM

TO: Samuel Mijares, Superintendent of Schools

FROM: Lizzet Duran, PEP Supervisor *LD*

DATE: October 5, 2021

RE: CCPS Carry Forward

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I am requesting your approval to submit a board agenda item to consider and take appropriate action on the request to appropriate the carry-forward Child Care Provider Services funds in the dollar amount of \$142,903.76

The EPISD receives fund for child care services provided to school-age parents who meet the eligibility requirements for Child Care Provider Services Local Workforce Development Board Middle Rio Grande Development Council.

Approved by: *Jesus Costilla* Date: *11-1-21*  
Mr. Jesus Costilla, Executive Director for Human Resources

Thank you,

LD/lc

BUDGET CHANGE REQUEST

CHILD CARE PROVIDER SERVICES  
170-MIDDLE RIO GRANDE


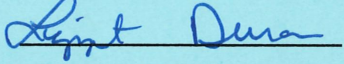
DATE: October 05, 2021

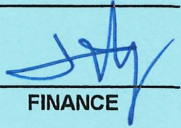
REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER

ACCOUNT NUMBER									AMOUNT	
FUND	FUNC.	OBJ.	SUB-SO	ORG.	YEAR	PROG. INTENT	DESCRIPTION	NOM.	INCREASE/(DECREASE)	
170	61	63XX	XX	XXX	2	XX	SUPPLIES & MATERIALS	-	72,903	
170	61	64XX	XX	XXX	2	XX	OTHER OPERATING EXPENSES	-	70,000	
170	00	37XX	XX	XXX	2	XX	FUND DRAWING	+	142,903	
									\$	-

REASON FOR REQUEST: TO APPROPRIATE CARRY-FORWARD CHILD-CARE PROVIDER SERVICES FUNDS.


**ORIGINATOR**       
 11/1/21


 DATE: 11-2-21  
 FINANCE DATE

\_\_\_\_\_  
 SUPERINTENDENT DATE  
 \_\_\_\_\_  
 BOARD OFFICER DATE

DISAPPROV/ \_\_\_\_\_  
 NAME DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING: \_\_\_\_\_  
 NAME DATE

# Eagle Pass Independent School District

## BUDGET CHANGE REQUEST

Fund: 199-2 M & O

PAGE 1 OF 1

DATE: 10/25/2021

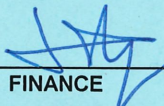
REFERENCE NO. \_\_\_\_\_

ACCOUNT NUMBER									DESCRIPTION	NOM.	AMOUNT INCREASE/(DECREASE)
FUND	FUNC	OBJ.	SUB- OBJ.	ORG.	PROG.						
199	11	6XXX			2	XX	X	XX	INSTRUCTIONAL	+	(23,146)
199	12	6XXX			2	XX	X	XX	INSTRUCTIONAL RESOURCES AND MEDIA	+	(3,200)
199	23	6XXX			2	XX	X	XX	SCHOOL LEADERSHIP	+	(12,978)
199	36	6XXX			2	XX	X	XX	CO-CURRICULAR/EXTRA CURRICULUM	-	37,400
199	51	6XXX			2	XX	X	XX	PLANT MAINTENANCE & OPERATIONS	-	600
199	52	6XXX			2	XX	X	XX	SECURITY AND MONITORING SERVICES	-	924
199	61	6XXX			2	XX	X	XX	COMMUNITY SERVICES	-	400
									TOTAL		-

REASON FOR REQUEST: To realign funds in the M & O Fund to continue operations for the 2021-2022 school year.

ORIGINATOR

*[Signature]*, 11-01-21

\_\_\_\_\_  
  
 FINANCE

\_\_\_\_\_  
 DATE  
11-01-21  
 DATE

\_\_\_\_\_  
 SUPERINTENDENT

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 BOARD OFFICER

\_\_\_\_\_  
 DATE

DISAPPROVAL:

\_\_\_\_\_  
 NAME

\_\_\_\_\_  
 DATE

REASON FOR DISAPPROVAL:

PROCESSED BY ACCOUNTING:

\_\_\_\_\_  
 NAME

\_\_\_\_\_  
 DATE