

John Bergs  
Activities Director  
Margot Hansen  
Director of Teaching & Learning  
Jeff Heine  
Buildings & Grounds Director



Chuck Keller  
Business Director  
Mary Mesler  
Student Support Services Director  
Dorothy Koller  
Community Education Director

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**FINANCE/REGULAR BOARD MEETING**  
**Oak Crest Elementary School, 1101 Commerce Dr, Belle Plaine, MN 56011**  
**6:00 PM Monday, December 15, 2025**

***Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.***

Terry Kahle: Present, Karl Keup: Absent, Matt Lenz: Present, Tracy O'Brien: Absent, Kellen Schmidt: Present, Tonya Smith: Present.

**1. Call to Order**

Chairperson Kahle will call the meeting to order.

**2. Truth In Taxation Presentation:**

**3. Acknowledgement of Visitors and Special Presentations**

Chairperson Kahle will ask if visitors wish to be placed on the agenda.

**4. Finance Meeting**

Chuck Keller

Monthly Expenditures

Audit

**5. Other Items as Brought Before the Board & Consideration of Agenda**

Chairperson Kahle will ask if there are any items that need to be brought before the board and for consideration of the agenda.

Approve the agenda as presented. This motion, made by Kellen Schmidt and seconded by Matt Lenz, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

**6. Consensus Items**

Chair Kahle

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Approval of all consensus items is recommended. This motion, made by Matt Lenz and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

**1. Previous Board Meeting Minutes**

Chair Kahle

Enclosed are the November 24, 2025 Regular Board Meeting minutes for your review and adoption.

**2. Approve Monthly Expenditures**

Chair Kahle

At the board finance meeting, expenditures for the month of December were reviewed. Administration recommends approval of the December 2025 disbursements totaling \$1,531,721.17. This includes Board Payables of \$171,692.31, Hand Payments of \$221,120.84, Electronic Payments of \$1,130,036.03 and Student Activity Payments of \$8,871.91.

### **3. Personnel**

Chair Kahle

See the attached Personnel Changes spreadsheet.

### **4. Donations**

Chair Kahle

Donations totaling \$4,700.00 were given to the Belle Plaine School District over the past month. See the attached resolution for a full listing of the donations. Thank you to all who made these generous donations!

## **7. Discussion Items**

Chair Kahle

### **1. Superintendent Update**

Chair Kahle

Superintendent Laager will provide updates on current school activities.

Facilities Updates:

- The district is obtaining a mechanical engineering plan for in-floor heat in the new shed.
- Planning is underway for the new facilities design, including involving district CTE, PE, and fine arts staff beginning this week.

### **2. Board Member Reports**

Chair Kahle

Board members will have an opportunity to share information about meetings they have attended over the past month.

## **8. Action Items**

Chair Kahle

### **1. FY 2025 Audit:**

The FY25 audit was presented by Eide Bailly. Approval is recommended.

Approve the FY25 audit. This motion, made by Matt Lenz and seconded by Kellen Schmidt, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

### **2. Ratifying Bond Resolution:**

Resolution ratifying the sale of bonds.

Approve the Ratifying Bond Resolution. This motion, made by Kellen Schmidt and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

### **3. Approval to open a custodial and Investment**

#### **Account(s) for Bond Proceeds:**

The bond proceeds for the referendum will be managed by American Deposit Management. This includes custodial, securities and other investment accounts with Robinson Capital and Huntington Bank. The administration recommends the approval of Ryan Laager and Chuck Keller to open the necessary accounts to manage these funds.

Approve Ryan Laager and Chuck Keller to open a bond proceeds accounts. This motion, made by Tonya Smith and seconded by Matt Lenz, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

#### **4. Comprehensive Achievement and Civic Readiness**

##### **Plan 2025-26:**

The Comprehensive Achievement and Civic Readiness plan and results were presented at the November Business Meeting. Administration recommends approval of the plan for 2025-26.

Approve the Comprehensive Achievement and Civic Readiness plan for 2025-26. This motion, made by Matt Lenz and seconded by Kellen Schmidt, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

##### **5. Baseball/Softball Florida Spring Training Trip:**

The baseball and softball teams will be participating in spring training in Florida from 3/30/26 - 4/3/2026. Approval is recommended.

Approve the Florida trip for baseball and softball. This motion, made by Kellen Schmidt and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

##### **6. 2025 Pay 2026 Levy:**

Approve the 2025 pay 2026 levy.

Approve the 2025 pay 2026 Levy. This motion, made by Matt Lenz and seconded by Kellen Schmidt, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

#### **9. Upcoming Meetings**

January 5, 2025 6:00 p.m. Organizational Meeting

##### **10. Adjourn**

Adjourn the meeting at 7:03 pm. This motion, made by Kellen Schmidt and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Absent, Lenz: Yea, O'Brien: Absent, Schmidt: Yea, Smith: Yea

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Board Clerk

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Date