



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: March 22, 2023

Agenda Section: Consent

Agenda Item Title: Memorandum of Understanding between San Antonio Youth For Christ and SSAISD

From: Millicent Marcha, Chief Academic Officer

Additional Presenters if Applicable: Charlie Gallardo, Director of Guidance and Counseling

Description: This is an agreement between SSAISD and San Antonio Youth For Christ. They will provide a mentoring service for middle school and high school students. They will also coordinate activities and service learning projects. The services will begin in the 2023-2024 school year.

Historical Data: This will be the first year that SSAISD partners with SAYFC.

Recommendation: Approve the memorandum of understanding between San Antonio Youth For Christ and SSAISD.

Purchasing Director and Approval Date:

Funding Budget Code and Amount: No cost

Memorandum of Understanding

This Memorandum of Understanding (MOU), between San Antonio Youth For Christ (SAYFC) and South San Independent School District (SSAISD), hereby establishes that SAYFC and SSAISD contract and agree as follows:

SAYFC will:

- ❖ Identify, solicit and recruit volunteer mentor applicants
- ❖ Screen, background check, train and retain mentor volunteer applicants in coordination with all SSAISD schools, to include face-to-face volunteer interviews conducted by SAYFC staff.
- ❖ Provide casework management for the ongoing project and participate in mentor/mentee relationship monitoring.
- ❖ Provide direct supervision of Junior High & High School Mentoring matches at each group activity by Case Management Staff. (Small groups and one on one mentoring)
- ❖ Facilitate one-to-one student and volunteer matching. Coordinate activities and service learning projects.
- ❖ Track outcomes and prepare evaluations to measure client progress during mentorship period.
- ❖ Provide a mentor coordinator.
- ❖ Obtain parental permission from participating students for disclosure of any personally identifiable information from education records under FERPA.

SSAISD agrees to support participating schools in:

- ❖ Providing onsite coordination with access to onsite location for interviewing and match supervision.
- ❖ Providing onsite facility space at the middle school or high school as acceptable safe zones for matches/groups to meet
- ❖ Identifying appropriate SSAISD middle schools and high schools for referral
- ❖ Obtaining parental permission for student participation and coordinate schedule availability between mentors and mentees
- ❖ Assisting with volunteer and student orientation, training and youth and mentor matching-
- ❖ Assisting with the completion of client/volunteer evaluations
- ❖ Providing a contact person

It is understood that all mentor matches made as a result of this collaboration will fall under the auspices of the SAYFC mentoring programs and its liability. SAYFC and SSAISD shall hold all information confidential regarding program participants and shall only release such information with signed parental consent or in cooperation with law enforcement investigations in compliance with local and state laws and statues. This agreement shall be in effect until either party dissolves the agreement.

SSAISD reserves the right to refuse any SAYFC mentor volunteer applicant as a result of information revealed in a background check that does not meet its internal standards for school volunteers.

In witness whereof, the parties hereto have caused this MOU to be executed as of the day and year listed below.

Gilbert Hernandez, President & CEO
San Antonio Youth For Christ

South San Independent School District

Date

Date