



**Wharton County  
Junior College**

**Board of Trustees  
Agenda Item**

*Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.*

**Date of Board Meeting:** January 20, 2026

**Subject:** TexPool Resolution Amending Authorized Representatives

**Recommendation:** Approve TexPool Resolution Amending Authorized Representatives

**Background and Rationale:**

The college maintains investment accounts at TexPool, an investment service for public funds, for Unrestricted, Restricted, Auxiliary, Agency, Scholarship, Bond Reserve, Endowment and Plant funds. This resolution updates the list of Authorized Representatives allowed to transact business with the pool.

**Cost and Budgetary Support:** none

**Strategic Priority Alignment:**

<input type="checkbox"/> Student Success	<input type="checkbox"/> Community Impact
<input checked="" type="checkbox"/> Resource Optimization	<input type="checkbox"/> Institutional Excellence

**Resource Person(s):**

Dr. Amanda Allen, President

Cynthia Ward, Assoc. VP of Financial Operations/Controller

**Signatures:**

*Cynthia Ward*

Originator

*1.8.26*

Date

*[Signature]*

Cabinet-Level Supervisor

*01/08/26*

Date

**President's Approval:**

*[Signature]*

President

*01/08/26*

Date



# Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. This document supersedes all prior Authorized Representative forms.

## \* Required Fields

### 1. Resolution

#### WHEREAS,

Wharton County Junior College

7 8 3 6 9

Participant Name\*

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Amanda Allen President

Name

Title

9 7 9 5 3 2 6 4 6 8

Phone

9 7 9 5 3 2 6 5 2 8

Fax

AllenA@wcjc.edu

Email

Signature

2. Scott Cunningham VP of Financial and Administrative Services

Name

Title

9 7 9 5 3 2 6 9 6 5

Phone

9 7 9 5 3 2 6 5 2 8

Fax

scunningham@wcjc.edu

Email

Signature

3. Cynthia Ward Assoc VP of Financial Operations/Controller

Name

Title

9 7 9 5 3 2 6 9 1 5

Phone

9 7 9 5 3 2 6 5 2 8


Fax

wardc@wcjc.edu

Email

Signature

## 1. Resolution (continued)

4. Jessica Garcia Assistant Controller  
Name Title  
9 7 9 5 3 2 6 4 0 7 9 7 9 5 3 2 6 5 2 8 GarciaJe@wcjc.edu  
Phone Fax Email  
  
Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Jessica Garcia  
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Name Title  
    
Phone Fax Email

- D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the  day of , 2 0.

**Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.**

Wharton County College  
Name of Participant\*

### SIGNED

Signature\*  
  
Printed Name\*  
  
Title\*

### ATTEST

Signature\*  
  
Printed Name\*  
  
Title\*

## 2. Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: [texpool@dstsystems.com](mailto:texpool@dstsystems.com)

Fax: 866-839-3291