

# Board Information Item

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Board Agenda  
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Action  
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Consent  
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04/28/2025

<b>Subject:</b>	Act on the Designation of Non-Business Days for Purposes of the Texas Public Information Act
<b>Contact Person:</b>	Paula Barbaroux, Chief Operations Officer
<b>Policy/Code:</b>	Texas Government Code, Chapter 552, Section 552.0031 (c) and (f)
<b>Priority and Performance Objective:</b>	Priority 3: Parents, Families and Community Satisfaction and Engagement Objective 3.1: Parents and Families Satisfaction and Engagement Objective 3.2: Community Engagement and Partnerships
<b>Summary:</b>	<p>Per Chapter 552 of Texas Government Code, § 552.0031, the District shall identify 10 days each calendar year when the governmental body’s administrative offices are closed or operating with minimum staffing as nonbusiness days. This is specific to the receipt and processing of records requests under the Texas Public Information Act (TPIA). The statute defines “business day” as a day other than a Saturday or Sunday, a national holiday, or a state holiday. The Friday before or Monday after a national or state holiday is not a business day for the governmental body if the holiday occurs on a Saturday or Sunday and the governmental body observes that day on that Friday or Monday.</p> <p>The administration recommends the following nonbusiness days for GCISD from September 1, 2025, through August 31, 2026.</p> <ol style="list-style-type: none"><li>1) Monday, November 24, 2025,</li><li>2) Tuesday, December 23, 2025,</li><li>3) Monday, December 29, 2025,</li></ol>

- 4) Tuesday, December 30, 2025,
- 5) Wednesday, December 31, 2025,
- 6) Wednesday, March 18, 2026,
- 7) Thursday, March 19, 2026,
- 8) Friday, March 20, 2026,
- 9) Wednesday, July 1, 2026, and
- 10) Thursday, July 2, 2026.

The recognized list of national and state holidays is identified in Texas Government Code § 662.003.

**National Holidays:**

- 1) The first day of January,
- 2) The third Monday of January,
- 3) The third Monday in February,
- 4) The last Monday in May,
- 5) The fourth day of July (observed on the third),
- 6) The first Monday in September,
- 7) The 11th day of November,
- 8) The fourth Thursday in November, and
- 9) The 25th day of December.

**State of Texas Holidays:**

- 1) The 19th day of January,
- 2) The second day of March,
- 3) The 21st day of April,
- 4) The 19th day of June,
- 5) The 27th day of August,
- 6) The Friday after Thanksgiving Day,
- 7) The 24th day of December, and
- 8) The 26th day of December.

**Attachments:**

Calendar with GCISD Nonbusiness Days for the TPIA

**Recommendation:**

The recommendation is for the Board of Trustees to approve the 10 days recommended to be the District's non-business days for purposes of the Texas Public Information Act from September 1, 2025, through August 31, 2026.

# Grapevine-Colleyville ISD

## 2025-2026 Public Information Calendar



September 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# Grapevine-Colleyville ISD

## 2025-2026 Public Information Calendar



### National Holidays §662.003 (a): ●

1. The first day of January,
2. The third Monday of January,
3. The third Monday in February,
4. The last Monday in May,
5. The fourth day of July (Observed on the third),
6. The first Monday in September,
7. The 11th day of November,
8. The fourth Thursday in November, and
9. The 25th day of December.

### State Holidays §662.003 (b): ●

1. The 19th day of January
2. The Second day of March
3. The 21st day of April,
4. The 19th day of June
5. The 27th day of August,
6. The Friday after Thanksgiving Day,
7. The 24th day of December, and
8. The 26th day of December.

### GCISD Non-Business Days for the TPIA §552.0031: ●

1. Monday, November 24, 2025,
2. Tuesday, December 23, 2025,
3. Monday, December 29, 2025,
4. Tuesday, December 30, 2025,
5. Wednesday, December 31, 2025,
6. Wednesday, March 18, 2026,
7. Thursday, March 19, 2026,
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9. Wednesday, July 1, 2026, and
10. Thursday, July 2, 2026.