

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Rachael Lipsett
ADDRESS: Prosper, TX
POSITION: Assistant Director, HR/Employment and Benefits
DEPARTMENT: Human Resources, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	11/13 - 01/14	Human Resources Generalist
NIC, Inc.	03/11 - 07/13	Human Resources Specialist
H & R Block	06/10 - 03/11	Associate Relations Consultant
QC Holdings, Inc.	10/08 - 06/10	Human Resources Director
.	04/05 - 06/10	HR Manager
.	04/05 - 09/08	Employee Relations Specialist / Manager
Nebraska Furniture Mart, Inc.	03/04 - 01/05	Human Resources Generalist
The Baltimore Sun	02/01 - 12/03	Human Resources Representative

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Kansas State University	1997	B.S., Human Resource Management
Society for Human Resource Management (SHRM)	2005	Professional in Human Resources Certification