

**Bastrop Independent School District  
PROPOSED BUDGET DEVELOPMENT CALENDAR  
2025-26  
Legislative Year**

<b>Target Date</b>	<b>Classification</b>	<b>Action Required</b>
<b>DECEMBER</b>		
December 14	CFO	Submit biennial enrollment projections to TEA used in the biennial funding formula
<b>JANUARY</b>		
January 13	Cabinet	Review Superintendent/District goals and priorities
January 14	Legislative	89th Legislative Session Commences
January 21	Board Meeting	2025-26 Budget Calendar presented to the Board of Trustees as an information item
January 31	TX Comptroller	Receive preliminary Comptroller property values for tax year 2024
<b>FEBRUARY</b>		
February	CFO	Analyze enrollment and average daily attendance projections for 2025-26 Prepare and refine early budget/revenue assumptions and projections Distribute 2025-26 budget allocation letters to Campus Budget Managers Conduct budget training sessions with Secretaries and Principals as needed Model compensation scenarios within forecasted budget parameters
<b>MARCH</b>		
March 14	Legislative	60-day deadline for bill filing
	CFO	Distribute 2025-26 budget allocation letters to Department Budget Managers Deadline for new position and reclassification requests to Cabinet
March 24		Deadline for Campus and Department submission/approval of 2025-26 operating budgets
<b>APRIL</b>		
April 7	CFO	Finalize review of preliminary budget with Superintendent
April 15	Board Meeting	2025-26 Budget Development Presentation #1 Possible consideration of new positions for the 2025-26 school year
April 25	BCAD	Receive preliminary certified property value estimates from BCAD for 2025-26

<b>MAY</b>		
May 13	Board Meeting	2025-26 Budget Development Presentation #2 Consideration of approval for the Board President to call the public hearing for the purpose of discussing the 2025-26 budget and tax rate
June 2	Legislative	Sine Die
<b>JUNE</b>		
June 2	Publication	Required Public Notice in <i>Bastrop Advertiser</i> (requires minimum of 10 days/maximum of 30 days prior to hearing) - Must publish highest tax rate being considered
June 20	Board Meeting	Public Hearing on the Proposed Budget and Tax Rate for 2025-26 Consideration of approval of the Proposed Budgets for the General Fund, Food Service Fund, and Debt Service Fund  Consideration of approval of Fund Balance Resolution as needed  Final Amendment of the 2024-25 Budget - Q4
<b>AUGUST</b>		
August 19	Board Meeting	Consideration of approval on proposed tax rate for 2025-26
August 25	BCAD	BCAD Chief Appraiser will Certify 2025 Tax Roll to District no later than 8/25
<b>SEPTEMBER</b>		
September 16	Board Meeting	Consider adopting the resolution establishing the Maintenance and Operation tax rate and the Debt Service tax rate

\* Note that this timeline is an estimated schedule of activities and dates that are subject to change