



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

May 5, 2016

AGENDA ITEM: 9.4

**TOPIC: BLANKET PERMISSION TO REQUEST BIDS FOR BOND
PROJECTS FOR FOREST LAKE AREA SCHOOLS**

BACKGROUND: Due to the numerous timelines and deadlines required for the multiple building bond projects and to meet bid law deadlines, Administration is requesting permission to bid all bond projects requiring board approval to bid.

PROCESS: Projects requiring bidding will go through the regular advertisement for bid process, bidding, and awarding process requiring the board approval. The bid tabulation and recommendations will be presented to the Board for approval. The administration will annually request this blanket permission.

RECOMMENDATION: Recommend the School Board give blanket permission for Administration to request bids for all Bond projects.

**Forest Lake Area School District
Independent School District #831**

**Senior High Electrical Construction, Bid Package #1E
2016-2017**

<u>Dates</u>	<u>Activities</u>
May 5, 2016	Blanket School Board Permission to Bid
May 6, 2016	Email Legal Ad to the Times EARLY AM – P.O. S081154
May 12, 2016 & May 19, 2016	1 st and 2 nd week - Advertise Bid in The Times
May 20, 2016	Construction Documents from DLR / ICS -- Issue Bid
June 6, 2016	Last Addendum
June 9, 2016	Bid Opening – Board Room – 2:00 p.m. Prepare Letter of Recommendation and bid tabulation
June 10, 2016	Recommendation to Award for Board Packet
June 16, 2016	School Board Awards Bid
June 17, 2016	Contact bidders re: award of bid.
June 23, 2016	Work begins
August 12, 2016	Punchlist & Completion
August 17, 2016	Project complete