



Brownsville Independent School District

Agenda Category: General Function
Contracts/MOU Board of Education Meeting: 12/16/2025

Item Title: 2025-2026 Empowering Early Childhood
Special Education Educators to
Improve Student Outcomes Grant

X Action
Information
Discussion

BACKGROUND:

The district applied for and has been granted the Empowering Early Childhood Special Education (ECSE) Educators to Improve Student Outcomes Grant. This funding will support professional development efforts aimed at strengthening inclusive practices and behavior management strategies for educators working with children with disabilities, ages 3–5. This training provides coaching and professional development opportunities to teachers.

FISCAL IMPLICATIONS:

Grant Awarded: \$60,435.90

Implication to the district \$11,000.00 for substitute cost

RECOMMENDATION:

Recommend approval to authorize an appropriate district administration to accept the 2025-2026 Empowering Early Childhood Special Education Educators Grant to Improve Student Outcomes, thereby affirming the district's and campuses' responsibilities and expectations under the grant. This action confirms that the \$60,435.90 award dispersed to the district will be allocated and expended by the district during the 2025-2026 school year.

Adriana Q. Lippa
Submitted by: Principal/Program Director

Approved for Submission to Board of Education:

Miguel Salinas
Recommended by: Asst. Supt./Exec. Dir.

Beatriz Hernandez
Reviewed by: Staff Attorney

Beatriz Hernandez

Approved by: Chief Officer

Dr. Jesus H. Chavez
Dr. Jesus H. Chavez, Superintendent

Notice of Award – Empowering ECSE Educators to Improve Student Outcomes Grant



Dear Adriana Lippa,

Congratulations! We are pleased to inform you that your application for the **Empowering Early Childhood Special Education (ECSE) Educators to Improve Student Outcomes Grant** has been **approved** for funding. Your organization has been awarded grant funds to support professional development and/or certification efforts aimed at enhancing inclusive educational opportunities and behavior management strategies for educators working with children with disabilities, ages 3-5, who are not yet in kindergarten.

Grant Award Details:

- **Grant Award Number:** 25661004
- **PD Award Amount:** \$60,435.90
- **Certification Award Amount:** \$0
- **Funding Period:** Date of award – August 31, 2026
- **Allowable Expenses:** Professional development, certification exams, and other eligible expenditures as outlined in your grant application.
- **Awarded Expenses:**

Information for Auditors:

- **NOGA ID:** 256610047110001
- **CFDA #:** 84.173A
- **UEI:** UQZKSWHRBUH3

Acceptance of Award

Please enter the total you accept for Professional Development Award

Please enter the total you accept for Certifications Award

To confirm your intent to accept this award, please sign below. This confirmation is required to initiate the reimbursement process and maintain eligibility for funding. If we have not received your W-9 you will not be eligible for reimbursement.

Signature

Sign Here

Clear

By signing below, I certify that I understand the award amount, purpose, and allowable expenses in accordance with this application. I assure I will spend the money by August 31, 2026, and submit appropriate documents per the application for reimbursement of funds spent no later than September 15, 2026.

Next Steps:

Once you submitted this form, you will receive an email with an attachment that includes a summary of this form and the next steps.

1. Acceptance of Award:

To confirm your intent to accept this award, please sign below. This confirmation is required to initiate the reimbursement process and maintain eligibility for funding. If we have not received your W-9 you will not be eligible for reimbursement.

2. Spending Guidelines:

Funds must be used strictly in alignment with the approved grant application and within the parameters outlined in the grant guidelines. Funds must be used in accordance with EDGAR/state and federal spending guidelines, and all documentation will be maintained by your organization. Please note that no expenditures may be incurred prior to this official award notification date. All expenses must be allowable, necessary, and directly tied to the professional development or certification activities outlined in your original application.

3. Reporting Requirements:

All award recipients are required to submit a copy of your detailed general ledger for all eligible services for which you are requesting reimbursement, along with supporting documentation, no later than September 15, 2026.

Instructions for uploading the detailed general ledger and supporting documentation will be provided as the end of the grant period approaches.

Bundled Reimbursements:

If your approved grant request for professional development included associated materials in the original submitted quote, your reimbursement request must reflect the combined total of both the training and materials. Reimbursement requests submitted solely for materials—separate from the original bundled quote—cannot be accepted.

Travel Expenses:

Vendor Travel Expenses: Travel costs for professional development vendors may be reimbursed only if they were included in the original, itemized quote

and reflected in the total approved expenditure. These expenses may not be billed separately.

Participant Travel Expenses: Travel costs for participants attending professional development are not eligible for reimbursement under this grant.

4. Documentation Requirements:

In addition to the final expenditure report, recipients must submit the following documentation based on the awarded funding category:

Professional Development Awards: Maintain documentation of staff attendance (e.g., sign-in sheets or registration records) in case it is requested for audit or verification purposes.

Certification Exam Fee Awards: Submit a copy of the official Texas educator certificate(s) showing the addition of the Early Childhood General Education area. Instructions for uploading will be provided as the end of the grant period approaches.

5. Reimbursement Process:

This is a reimbursement-based grant. All expenditures and activities (including coaching) must occur no later than August 31, 2026. Reimbursement requests must be submitted in accordance with the provided reimbursement guidelines and by the deadlines communicated.

For additional information, including grant FAQs, please visit our grant landing page at esc10.link/ECSEoutcomesC2.

We appreciate your commitment to enhancing early childhood special education and look forward to supporting your efforts in improving student outcomes. If you have any questions or require further assistance, please feel free to contact us at empoweringECSE@region10.org.

Sincerely,

The Empowering ECSE Grant Team

CC

