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UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

TOPIC Approval of Appraisal Calendar for the 2007-2008 School Year

SUBMITTED BY: Mr. David Garcia **OF:** Asst. Supt. Human Resources

APPROVED FOR TRANSMITTAL TO SCHOOL BOARD: _____

DATE ASSIGNED FOR BOARD CONSIDERATION: August 15, 2007

RECOMMENDATION:

RATIONALE:

BUDGETARY INFORMATION

BOARD POLICY REFERENCE AND COMPLIANC

**UNITED INDEPENDENT SCHOOL DISTRICT
2007-2008 APPRAISAL CALENDAR**

The dates listed below represent the timelines for compliance with the Commissioner's Rules and specific days deemed inappropriate for conducting teacher observations when using the Professional Development Appraisal System (PDAS). Observations must be scheduled (by date and time) in accordance with *UISD Board Policy DNA (LOCAL).

FALL SEMESTER

August 14th – December 21st 2007

August 07

- * August 16th PDAS Part I – New Employee Training
- * August 20th Elementary/Secondary Campus Staff Development
- * August 21st Elementary District Staff Development / Secondary Campus Staff Development
- * August 22nd Elementary District Staff Development / Secondary Teacher Workday
- * August 23rd Elementary Campus Staff Development / Secondary District Staff Development
- * August 24th Elementary Workday / Secondary District Staff Development
- * August 27th Start of 1st six weeks / Start of 1st nine weeks

September 07

- * September 17th-21st Section I PDAS Teacher Self Report received from returning teachers by this date (based on 3 weeks from day of orientation at campus level; 45 minute observations may be scheduled by date and time.
- * September 22nd PDAS Training Part II for new teachers that attended the August 16th PDAS Part I Training.
- * September 26th Early release for students

October 07

- * October 5th End of 1st six weeks
- * October 8th District Staff Development
- * October 9th Start of 2nd six weeks
- * October 15th Section I of PDAS Teacher Self Report due from new teachers who attended August 16th PDAS Part I Training; 45 minute observations may be scheduled by date and time for these teachers after October 15th
- * October 22nd Start of 2nd nine weeks
- * October 23rd TAKS – Exit Level ELA (retest)
- * October 24th TAKS – Exit Level Math (retest)
- * October 25th TAKS – Exit Level Science (retest)
- * October 26th End of 1st nine weeks / TAKS - Exit Level Social Studies (Retest)
- * October 27th PDAS Training Part II for teachers who attended the August 16th PDAS Part I Training, but did not attend on September 22nd

November 07

- * November 9th End of 2nd six weeks
- * November 12th Start of 3rd six weeks
- * November 19th Section I of PDAS Teacher Self Report due from teachers receiving PDAS training Part II on October 27th; 45 minute observations may be scheduled after November 19th
- * November 20th Day before a holiday
- * November 26th First day after holiday

December 07

- * December 15th PDAS Training for new teachers hired after August
- * December 20th End of 3rd six weeks / End of 2nd nine weeks

* POLICY DNA (LOCAL) – FIRST OBSERVATION: First classroom observations of teachers shall be scheduled by date and time.

SPRING SEMESTER
January 9th – June 1, 2008

January 08

* January	9 th	Start of 4 th Six Weeks / Start of 3 rd Nine Weeks
* January	24 th	

Section I of PDAS Teacher Self Report due from new hires that attended the December 15th Training Session; 45 minute observations may be scheduled by date and time.

February 08

* February	6 th	Early release for students
* February	15 th	End of 4 th six weeks
* February	18 th	Start of 5 th six weeks

March 08

* March	4 th	TAKS – (Grades 3, 5, 8, 9 – Reading; Grades 4, 7 – Writing; Grades 10/Exit Level ELA and Retest)
* March	5 th	TAKS – Exit Level Math - Retest
* March	6 th	TAKS – Exit Level Science - Retest
* March	7 th	TAKS – Exit Level Social Studies – Retest
* March	14 th	End of 3 rd nine weeks
* March	24 th	Start of 4 th nine weeks

April 08

* April	5 th	PDAS Training for new teachers hired after December
* April	8 th	TAKS – (Grades 5, 8 – Math)
* April	11 th	End of 5 th six weeks
* April	14 th	Start of 6 th six weeks
* April	28 th	Section I of PDAS Teacher Self Report due from new hires who attended the April 5 th PDAS Training Session; 45 minute observations may be <u>scheduled by date and time.</u>
* April	29 th	TAKS – (Grades 3, 4, 6, 7, 10 – Math; Exit Level ELA – Retest)
* April	30 th	TAKS – (Grades 4, 6, 7 – Reading; Exit Level – Math; Grades 3, 5, 8 Reading Retest; Exit Level Math Retest)

May 08

* May	1 st	TAKS – (Grades 5, 8, 10 – Science; Grade 9 Math; Exit Level Science; Exit Level Science Retest)
* May	2 nd	TAKS – (Grades 8, 10 – Social Studies; Exit Level Social Studies; Exit Level Social Studies Retest) * *
* To be determined at campus		Teacher Self-Reports II & III due <u>two weeks before summative conference</u>

* **May 7th** **APPRAISAL PERIOD ENDS** - Annual summative conferences must be completed by this date

* **May 23rd** **ALL APPRAISALS DUE IN HR**

* **May 29th** Early release for students

Principals will determine which test / staff development days affect their campuses and ensure that staff is advised that evaluations will not be conducted on those specific days.

[REDACTED] Start / end six and nine weeks grading periods
 [REDACTED] TAKS testing dates
 [REDACTED] PDAS required action

[REDACTED] Early release / Staff development dates