

Collin County Community College District Board of Trustees

1. Organization, Education, and Policy Committee

October 22, 2019

Resource: Kim Davison
Chief of Staff

AGENDA ITEM:

First Reading of Local Board Policies

- **CF (Local)** Purchasing and Acquisitions
- **CHF(Local)** Site Management Weapons
- **DC (Local)** Employment Practices
- **DCA (Local)** Employment Practices Term Contracts
- **DD (Local)** Personnel Positions
- **DMD (Local)** Termination of Employment Resignation

DISCUSSION:

As a part of the College's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your review as a first reading.

- **CF Purchasing and Acquisitions** - Recommended edits increase the District President's purchasing authority to \$100,000 and require an annual fiscal audit of purchases above \$50,000. It also requires quarterly reports listing expenditures above \$50,000.
- **CHF Site Management Weapons** – Adds requirements related to On-Campus Student Housing related to individuals with a validly issued License to Carry (LTC).
- **DC Employment Practices** – Recommended modifications specify that positions must be Board-approved and budgeted. To streamline the hiring process, the policy grants hiring authority to the District President and provides that a personnel report that provides background information on new full-time employees, promotions and exits is presented to the Board as a part of the consent agenda.
- **DCA Employment Practices Term Contracts** – Authorizes the District President to approve the employment contract of a full-time faculty member.

- **DD Personnel Positions** - Similar to DC(Local) above, this authorizes the District President to employ full-time personnel for Board-approved budgeted positions and provides that a personnel report that includes background information on new full-time employees, promotions, and exits is presented to the Board as a part of the consent agenda.
- **DMD Termination of Employment Resignation –** Designates that written approval by the District President is required if a faculty member resigns prior to the end of the contract term and designates that written approval by the Board of Trustees is required if the District President resigns prior to the end of his or her contract term. The recommended changes also eliminate the concept of bridging of service for an employee who leaves and returns within six months and eliminates the language relating to reductions in force.