

Freedom of Information Act Request Report

DATE: August 13, 2024

Date of Request	Organization	Requestor Name	Requested Description
6/26/24	Creative Energy	Vance V	<p>Dear Lake Bluff Esd 65 School District,</p> <p>Pursuant to the Illinois Open Records Act, I am writing to request access to and a copy of specific records from Lake Bluff Esd 65 School District.</p> <p>I am seeking the following information:</p> <p>Email addresses for school board members/trustees within the school district.</p> <p>Email addresses and job titles of all current teachers within the school district.</p> <p>Email addresses and job titles of all current principals within the school district.</p> <p>Email address and job title of the current superintendent.</p> <p>Email addresses and job titles of all current administrative staff within the school district.</p> <p>I request that the information be provided in an electronic format, such as a CSV or Excel file, if possible. If any of the requested information is not available electronically, please provide the information in the format that is most convenient.</p> <p>If there are any fees associated with fulfilling this request, please inform me before proceeding. Additionally, if you need any further clarification regarding this request, do not hesitate to contact me at zt@creativeenergy.co.</p> <p>I appreciate your attention to this matter and look forward to your prompt response within the timeframe stipulated by the Open Records Act.</p> <p>Thank you for your assistance.</p> <p>Sincerely, Vance.</p>

7/5/24	SmartProcure	Sheri Reid	<p>Dear Jay Kahn or Custodian of Public Records,</p> <p>SmartProcure is submitting a commercial FOIA request to the Lake Bluff School District No. 65 for any and all purchasing records from 4/5/2024 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address <p>If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.</p> <p>As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email.</p> <p>https://upload.smartprocure.com/?id=c2RqPWeyYlZQMDAwMDAwOG16ZlIBQSZzdD1JTCZvcmc9TGFrZUJsdWZmU2Nob29sRGldHJpY3R0bzY1Jm9pZD03MzY3Mw%3D%3D</p> <p>If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.</p> <p>If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.</p> <p>Regards,</p> <p>Sheri Reid Data Acquisition Specialist SmartProcure Direct: (561) 609-6759 Email: sreid@smartprocure.com</p>
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8/5/2024	SmartProcure	Karen Garcia	<p>Dear Dr. Lisa Leali or Custodian of Public Records,</p> <p>SmartProcure is submitting a commercial FOIA request to the Lake Bluff Elementary School District 65 for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.</p> <p>The specific information requested from your record keeping system is:</p> <ol style="list-style-type: none"> 1. First Name 2. Last Name 3. Position Title 4. Department 5. Direct Phone Number (if does not exist, list main phone number with extension) 6. Business Cell Phone (if provided by Lake Bluff Elementary School District 65) 7. Email Address 8. Office Address (Address, City, State, Zip) <p>As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email. https://upload.smartprocure.com/?id=c2RqPWEyYlZQMDAwMDAwOW9LZ1BSSZzdD1JTCZvcmc9TGFrZUJsdWZmRWxlbWVudGFyeVJjaG9vbERpc3RyaWN0NjUmb2lkPTk4OTkx</p> <p>If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.</p> <p>If you have any questions, please feel free to respond to the email address noted below in my signature.</p> <p>Regards,</p> <p>Karen Garcia Data Acquisition Specialist SmartProcure Direct: +117542120045 Email: kareng@smartprocure.com</p>
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