

John Bergs  
Activities Director  
Margot Hansen  
Director of Teaching & Learning  
Jeff Heine  
Buildings & Grounds Director



Chuck Keller  
Business Director  
Mary Mesler  
Student Support Services Director  
Dorothy Koller  
Community Education Director

## FINANCE/REGULAR BOARD MEETING

Oak Crest Elementary School, 1101 Commerce Dr, Belle Plaine, MN 56011  
6:00 PM Monday, October 27, 2025

*Our mission is to pursue excellence in academics, programming, and the social and emotional development of our students. Fostering a culture of kindness, inclusion, and pride in ourselves, our school, and our community.*

Terry Kahle: Present, Karl Keup: Present, Matt Lenz: Present, Tracy O'Brien: Present, Kellen Schmidt: Present, Tonya Smith: Present.

### **1. Call to Order**

Chairperson Kahle will call the meeting to order.

### **2. Acknowledgement of Visitors and Special Presentations**

Chairperson Kahle will ask if visitors wish to be placed on the agenda.

### **3. Finance Meeting**

Chuck Keller

Monthly Expenditures

### **4. Other Items as Brought Before the Board & Consideration of Agenda**

Chairperson Kahle will ask if there are any items that need to be brought before the board and for consideration of the agenda.

Approve the agenda as presented. This motion, made by Matt Lenz and seconded by Tracy O'Brien, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

### **5. Consensus Items**

Chair Kahle

If any board member has concerns about the adoption of the following consensus items, please acknowledge the Chairperson prior to the final vote. If there are no concerns, these items will be voted on as a group.

Approval of all consensus items is recommended. This motion, made by Kellen Schmidt and seconded by Karl Keup, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

### **1. Previous Board Meeting Minutes**

Chair Kahle

Enclosed are the September 22, 2025 Regular Board Meeting minutes for your review and adoption.

### **2. Approve Monthly Expenditures**

Chair Kahle

At the board finance meeting, expenditures for the month of October were reviewed. Administration recommends approval of the October 2025 disbursements totaling \$2,717,712.79. This includes Board Payables of \$458,337.05, Hand Payments of

\$414,863.71, Electronic Payments of \$1,835,079.35 and Student Activity Payments of \$9,432.68.

**3. Personnel**

Chair Kahle

See the attached Personnel Changes spreadsheet.

**4. Donations**

Chair Kahle

Donations totaling \$6,367.00 were given to the Belle Plaine School District over the past month. See the attached resolution for a full listing of the donations. Thank you to all who made these generous donations!

**6. Discussion Items**

Chair Kahle

**1. Superintendent Update**

Chair Kahle

Superintendent Laager will provide updates on current school activities.

Referendum Update

School Updates

Referendum Update:

- Information about the upcoming referendum was recently shared at Rotary and San Francisco Township meetings.
- Over 200 early votes have been received so far.
- Final community information meeting is Thursday, October 30.

School Updates:

- The superintendent advisory meeting took place recently to collaborate directly with union representatives. Topics included conferences format, 2026-2027 calendar, special education/general education collaboration, insurance, and the referendum.
- The annual trip to Wolf Ridge for the sixth grade class took place last week, and the tremendous dedication and commitment of the Belle Plaine staff was recognized.

**2. Board Member Reports**

Chair Kahle

Board members will have an opportunity to share information about meetings they have attended over the past month.

**7. Action Items**

Chair Kahle

**1. Approve BPESP Contract for 2025-26 and 2026-27:**

Dr. Laager

Approve the new contract for the BPESP (Support Staff) for the 2025-2026 and 2026-2027 Fiscal Years.

Summary of key Items:

2.75% schedule increase for year 1 and year 2.

50/50 split for health insurance for each year (same as BPEA)

Approve the BPESP contract for the 2025-26 and 2026-27 years (with removal of section 13 on page 12). This motion, made by Tracy O'Brien and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

**2. Assurance of Compliance Reporting to MDE**

Mr. Keller

The annual Assurance of Compliance Reporting to MDE is attached. This is the assurances that Belle Plaine Public Schools follows all the applicable State and Federal Laws. Approval is recommended.

Approval of the Assurance of Compliance is recommended. This motion, made by Matt Lenz and seconded by Karl Keup, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

**3. MSHSL Foundation Grant:**

The MSHSL Foundation Grant will provide assistance to schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs. Administration recommends the approval of the MSHSL Foundation Grant Application for 2025-26.

Approve the MSHSL Foundation Grant Application for 2025-26. This motion, made by Kellen Schmidt and seconded by Matt Lenz, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

**4. Policy Revisions**

Redline revisions within the following policies required as a result of the OCR Review.

**Policy 102 Equal Educational Opportunity** - *Added 504 and Title IX Coordinator contact information and statement regarding free appropriate public education.*

**Policy 521 Student Disability Nondiscrimination** - *Added 504 Coordinator contact information.*

**Policy 522 (Form) Unlawful Sex Discrimination** - *Added additional contact information for grievance filing.*

Approval of the revisions is recommended. This motion, made by Tracy O'Brien and seconded by Tonya Smith, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

**8. Upcoming Meetings**


November 10, 2025 6:00 p.m. Board Work Session - \*Canvass Returns from Referendum\*

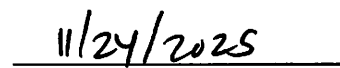
November 24, 2025 6:00 p.m. Finance/Regular Board Meeting

**9. Adjourn**

Adjourn the meeting at 6:35 pm. This motion, made by Matt Lenz and seconded by Karl Keup, Passed.

Kahle: Yea, Keup: Yea, Lenz: Yea, O'Brien: Yea, Schmidt: Yea, Smith: Yea

  
\_\_\_\_\_  
Board Clerk

  
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Date