



Governing Board Agenda Item

Meeting Date: February 5, 2026

From: Denise Linsalata, Assistant Superintendent

Subject: Central Arizona College Agreement

Priority: To Recruit, retain, and support highly effective staff, teachers, and leaders

Consent Action Discussion

Background:

The District was contacted by Central Arizona College with a request to have a practicum student placed in our District, which requires that we establish a Practicum/Internship/Student Teaching Agreement with Central Arizona College. We previously had an agreement with Central Arizona College, but that agreement expired. Since we view accepting field placement students as a recruiting strategy, we are asking the Governing Board to approve this agreement to allow the field placement of practicum and student teachers from Central Arizona College.

This agreement has been approved by District's legal counsel.

Recommended Motion:

I move that the Governing Board approve the Universal Field Placement Agreement between Central Arizona College and Marana Unified School District.

Approved for transmittal to the Governing Board: 
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Denise Linsalata, Assistant Superintendent
Phone: (520) 682-4757*

Central Arizona College - Marana Unified School District #6 Practicum/Internship/Student Teaching Agreement

This Agreement is entered into between Central Arizona College ("College") and Marana Unified School District #6 ("District") and is effective on the 20th day of January 2026 ("Effective Date") for a three year term and will automatically renew for subsequent three year terms unless either party provides a notice of non-renewal to the other party thirty (30) days prior to the end of any term.

Recitals

WHEREAS, College offers a program of study in Education and desires that its candidates complete a practicum and internship ("Practicum/Internship/Student Teaching") to obtain experience at District in furtherance of the College's program(s). District has agreed to make its location(s) available to College and its candidates for this purpose.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- A. Term. This Agreement shall be effective from the Effective Date through January 20, 2029.
- B. College and District Responsibilities
 1. College has full responsibility for the academic content of the Practicum/Internship/Student Teaching and the credit granted for its satisfactory completion and College and District will agree in advance of the start date of the Practicum/Internship/Student Teaching on the specific work that will occur.
 2. The candidates shall be directly supervised by an employee of District who is approved in advance by the College and meets District's requirements for such position. The candidates' supervisor shall not be an employee of College or a currently enrolled candidate of College.
 3. The parties will mutually agree to the number of candidates that can participate in the Practicum/Internship/Student Teaching prior to the start date.
 4. The District will assist the College in determining whether the experience is appropriate for prospective practicum/internship/student teaching students in the setting and if it will assist in their professional growth.
 5. College will advise its candidates and each faculty member (if on site) to comply with all of District's policies and procedures, including but not limited to the requirement to keep all student related medical and educational information confidential and to comply with the District's policy regarding the Health

Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA).

6. College will advise its candidates and each faculty member (if on site) to comply with any of District's requirements regarding criminal background checks. District shall provide candidates a copy of its policy regarding background checks and shall instruct candidates to comply with said policy; any costs for the background check is at the candidates' expense. District shall apply the same criteria to candidates and faculty members as they do to District employees under their current hiring practices. College will advise candidates and faculty members that as a result of a criminal background check, District may reject any candidate or faculty member and bar them from the District in accordance with District policies.
7. College will advise its candidates and each faculty member (if on site) to comply with any requirements of District regarding immunizations. Any immunizations required which faculty member or candidate does not yet have must be obtained prior to beginning the Practicum/Internship/Student Teaching and the cost for the immunization shall be paid for by candidate or candidates' own medical coverage.
8. District will provide an appropriate orientation to the candidates and faculty member (if on site) and advise them of all applicable District policies, rules and regulations, including but not limited to including orientation to the risk of exposure to blood borne viral diseases such as HBV/HIV and to other communicable diseases; to chemical and other environmental hazards in compliance with federal hazard communications regulations; to fire safety procedures at the District; and to provide basic training on the confidentiality and privacy requirements.
9. District shall provide a safe physical District and environment in addition to adequate instruction, supervision, guidance and evaluation of candidates. The District shall complete and promptly return any evaluations requested by College. Both parties agree to cooperate with each other and share information in the event that any investigation is conducted with respect to a candidate's experience or performance at District. Candidates may be asked to sign a form granting College and District permission to share information relevant to his or her experience or performance.
10. District may terminate a candidate or faculty member (if on site) from participating in a Practicum/Internship/Student Teaching capacity if District determines in its sole opinion and discretion that the candidate's conduct or work with clients, students or personnel is not in accordance with acceptable standards of performance or District policy.
11. Upon request of College, District shall provide classroom space for the use of candidates and faculty member (if on site) subject to availability and provide them the privilege of using libraries, lounges, cafeterias, rest rooms, etc. on the same basis as District employees.

12. College will advise its candidates and faculty (if on site) that it is the responsibility of the candidate and faculty for the cost of his or her own health insurance and medical costs as District is not providing any such insurance for them.
13. District shall make available to candidates and faculty member (if on site) any necessary emergency care for injuries or illnesses arising out of their program participation. Applicable insurance policies may be billed for the provision of these services.
14. The College is responsible at all times for the negligent and willful acts and omissions of its employees and agents, including its faculty. In addition, the District is responsible at all times for the negligent and willful acts and omissions of its employees and agents.
15. District shall indemnify, hold harmless and defend College, its officers, directors, employees, parent companies and agents from and against any and all losses, liabilities, claims, damages, causes of action, costs and expenses, including reasonable attorneys' fees and litigation costs arising from District's breach of any covenants or obligations set forth in this Agreement. This obligation shall survive the termination of this Agreement.
16. College shall indemnify, hold harmless and defend District, its officers, directors, employees and agents from and against any and all losses, liabilities, claims, damages, causes of action, costs and expenses, including reasonable attorneys' fees and litigation costs arising from College's breach of any covenants or obligations set forth in this Agreement. This obligation shall survive the termination of this Agreement.
17. The ultimate responsibility for the care of students and the direction of District's operation is with District.
18. College shall provide and maintain comprehensive general liability insurance in the amount of \$1,000,000 per occurrence \$3,000,000 aggregate. In addition, College shall maintain professional liability insurance that covers the College, all candidates, and instructors at the College. The blanket professional liability insurance policy will be in the amount of not less than \$1,000,000 per claim/\$3,000,000 aggregate. The College shall provide a certificate of insurance at the request of District.
19. District shall provide and maintain comprehensive professional and general liability insurance (which covers District and District's employees) of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate as well as excess liability insurance of not less than \$1,000,000. A certificate of insurance evidencing such insurance coverage shall be provided to College. To the extent permitted by District's insurance policy, the general liability insurance shall name as additional insured, Central Arizona College, its Districts, directors, subsidiaries, officers, employees, assigns, agents and board members.

20. In the event a preceptor is utilized at the District, the preceptor shall comply with all applicable state board requirements and other responsibilities agreed to by the parties.
21. College and District agree that both candidates and faculty members will not transport students or District employees in connection with the Practicum/Internship/Student Teacher placement.
22. In the event that a Candidate will be riding in a vehicle with an employee of the District, District shall provide and maintain automobile, or umbrella, insurance of not less than \$5,000,000. A certificate of insurance evidencing such insurance coverage shall be provided to College.

C. General Provisions

1. This agreement may be terminated by either party with or without cause by providing thirty (30) days written notice to the other party. In the event of termination during a Practicum/Internship/Student Teacher, District will allow candidates to complete their Practicum/Internship/Student Teacher subject to the District's right to terminate as to any candidate or faculty member (on site) pursuant to Section B(10) above.
2. The parties to this Agreement are independent contractors. Neither College nor any of its faculty, candidates or employees shall hold themselves out as employees, agents or partners of District. In addition, neither District, nor any of its faculty, candidates or employees shall hold themselves out as employees, agents or partners of College.
3. There shall be no monetary consideration paid by either party to the other, it being acknowledged that the Practicum/Internship/Student Teacher provided hereunder is mutually beneficial.
4. Each party agrees in the performance of this Agreement not to discriminate on the basis of race, ethnicity, national origin, gender, age, religion, disability, sexual orientation, or any other basis prohibited by law in the jurisdiction in which the Agreement is to be performed.
5. Notices. Any and all notices required shall be deemed delivered when received by registered, certified or express mail to:

If to College:
Central Arizona College
Attn: Myranda Myers
8470 N Overfield Rd
Coolidge, Az 85128

If to School District:
Marana Unified School District
Attn: Denise Linsalata
11290 W. Grier Road
Marana, AZ 85653

6. This Agreement contains the entire agreement between the parties and supersedes all prior agreements and understandings, oral or written, with respect to the subject matter hereof.
7. This Agreement is subject to cancellation pursuant to A.R.S. § 38-511.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the Effective Date set forth above. For and on behalf of:

Marana School District

Signature:

Print Name and Title:
Dan Streeeter, Superintendent

Date:
2/05/2026

Central Arizona College

Signature:



Print Name and Title:
Myranda Myers, Comptroller

Date:
1/08/2026
